

Commissioners' Board Meeting Minutes March 9, 2017

The Berks County Board of Commissioners met in regular session on Thursday, March 9, 2017, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of March 2, 2017 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
 - 81.17 Adopt a resolution authorizing 2016 Budget Transfers in the amount of \$830,452; 2016 Appropriations in the amount of \$35,609; 2017 Budget Transfers in the amount of \$25,000 and 2017 Appropriations in the amount of \$628,666 per listing dated March 7, 2017.
 - 82.17 Adopt a resolution authorizing Human Resources Recommendations per listing dated March 9, 2017 as follows:
 1. Authorize the promotion of Andrew Seroka from PC011942 Oracle Application Developer to PC011946 Oracle Services Manager – Information Systems, effective 3/15/2017. Rate of \$86,000/annually. Salary range Minimum \$62,206; Midpoint \$82,942; Maximum \$103,677. Replacement for Jeff Rapp who previously separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11170.
 2. Authorize an increase to the pay rate for Per Diem employees per the attached listing, effective 3/22/2017. Rate of \$75 per day. The new rate for Per Diem staff is inclusive of all daily costs associated with the respective positions.

3. Authorize \$200 uniform/clothing allowance for Lieutenants and Sergeants - Jail System per attached listing, effective for the pay of 4/4/2017.
Budget 10000 – 12090.

- 83.17 Adopt a resolution authorizing the award and the Director of Contracts & Procurement to execute, as a result of Request for Proposal #16-47-KO, a contract for Website Design Services for the Berks County Public Libraries as identified herein:

Interpersonal Frequency

1420 Beverly Road, Ste. 420

McLean, VA 22101

Total (Not to Exceed) - \$22,000.00

- 84.17 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute Change Order No. 17 to Contract No. 10-23185/CR with Motorola Solutions for the Berks County Public Safety Radio Network Project.

Change Order No. 17 is a payment schedule modification applicable only to the work contracted under Change Order 16 (implementation of a modified recording solution to geo-diversify the 9-1-1 phone system), and does not affect the prevailing payment schedule in the Contract for any other work prior or in the future.

- 85.17 Adopt a resolution authorizing Donnie Swope, Planning Manager, Berks County Department of Emergency Services, to be the designated signatory authority and to execute all required forms and documents for the purpose of obtaining financial assistance for the Hazard Mitigation Grant Program.

- 86.17 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Grant Agreement between The Pennsylvania Emergency Management Agency (“PEMA”) and Berks County for Federal Fiscal Year 2016 Pre-Disaster Mitigation Grant Program. The grant will pay 75% of activities relating to updating the current 2013 Hazard Vulnerability & Hazard Mitigation Plan.

- 87.17 Adopt a resolution authorizing execution of Amendment No. 1 to Engineering Services Agreement No. EA-186970-16 with Rettew Associates, Inc., Lancaster, Pennsylvania, to provide additional engineering services to complete the emergency permit registration/application forms and associated design plans for shoreline restoration along Plum Creek, Union Canal Trail near the Plum Creek Bridge at a not to exceed amount of \$5,870.00.

- 88.17 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute an Amendment to the AIA B101-2007 Agreement between Masano Architects Group, Inc., Wyomissing, Pennsylvania, and the County of Berks for the Angora Fruit Farm Barn Rehabilitation and Bathrooms Project, to provide the additional services - Phase 4, Phase 5 and Phase 6, as set forth in the original Agreement dated June 18, 2015, at a not to exceed amount of \$22,340, excluding reimbursable expense.
- 89.17 Adopt a resolution authorizing execution of the PennDOT MS-339 Application for County Aid Form (Project No. 16-06220-03CA) between the County of Berks and Lower Alsace Township for the installation of guiderail on Angora Road near the County-owned Antietam Lake Park. This action finalizes the contribution of County Liquid Fuels Tax Funds being made to this project in the amount of \$3,906.25, which represents the entire amount of the encumbrance.
- 90.17 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute Amendment #1 to Agreement PC-173744-15 between the County of Berks and M&B Environmental, Inc., Harleysville, Pennsylvania, to extend the term an additional one (1) year period through April 30, 2018, and as set forth in the original Agreement, increases the Base Fee 1.7% in accordance with the local CPI for labor. This Agreement is for operations, maintenance and management of the Berks County Wastewater Treatment Facility.
- 91.17 Adopt a resolution authorizing execution of Engineering Services Agreement No. EA-190129-17 between the County of Berks and Great Valley Consultants, Wyomissing, Pennsylvania to provide engineering services for the Berks Heim Parking Lot Resurfacing & Improvements Project at a not to exceed amount of \$37,950.00, including reimbursable expenses.
- 92.17 Adopt a resolution authorizing execution of the Third Amendment of Lease Agreement between T.E.H. Realty 73, LLC, Reading, Pennsylvania, and the County of Berks, extending the term of the Lease Agreement through July 31, 2017 for premises located at 1259 N. 10th Street, Reading and used by Magisterial District Court 23-3-09.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated March 7, 2017. Commissioner Leinbach reported there are 4 contracts and referenced the departments.

3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated March 7, 2017 for week ending March 8, 2017 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORT OF CHIEF FINANCIAL OFFICER

Robert J. Patrizio reported today the Commissioners will receive an update to the Five Year Forecast.

REPORT OF CHIEF ADMINISTRATIVE OFFICER

Ronald R. Seaman had nothing to offer at this time.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt reported him and Ryan Hunter, Director of Facilities and Operations, attended their third meeting with the Colebrookdale Township Supervisors who approved the County's proposal to eliminate County Bridge 40C, and also met with the impacted residents on Schlegel Road. Commissioner Barnhardt remarked it was a very fruitful and successful meeting, and now the County will move forward with the design and engineering work this year and hopefully construction next spring.

Commissioner Barnhardt announced today at 1:00, and at the request of Peter Barbey, President/CEO of the Reading Eagle, and Reading Mayor Wally Scott, there will be a meeting in the Commissioners' Boardroom to review the future of the Reading 120 Bike Race.

Commissioner Barnhardt reported the second of four public meetings concerning the Mt. Penn Preserve Master Plan is scheduled tonight at the Reading Leiderkranz. There will be two sessions, from 4 p.m. to 6 p.m. and 7 p.m. to 9 p.m. The topic will focus on the initial design concept and will include a feedback session. Commissioner Barnhardt asked the public to complete the survey that is posted on the County's homepage regarding the Mt. Penn area.

Commissioner Scott had no comments today.

Commissioner Leinbach commented over the last number of months he has had meetings with the Conservation District, developers and engineering firms concerning the permit approval process with the Pennsylvania Department of Environmental Protection ("DEP"), and how everyone agrees how difficult the process is dealing with the Southcentral Office of the DEP in obtaining permit approval. Commissioner Leinbach mentioned he has reached out to Senator Schwank and asked her to intervene, as it

becoming a very serious issue and is extremely frustrating to the parties seeking permit approval.

COMMENTS FROM THE FLOOR

Berks County Recorder of Deeds Fred Sheeler commented that his office also finds it difficult dealing with DEP particularly when it comes to Stormwater Management Plans and mentioned he and his staff never receive good explanations from DEP of their requirements.

There being no further business, the meeting adjourned at 10:19 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk