

## **Commissioners' Board Meeting Minutes March 19, 2015**

The Berks County Board of Commissioners met in regular session on Thursday, March 19, 2015, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt in attendance. Commissioner Leinbach announced Commissioner Scott was in New Hampshire with his mother who is ill. Also present were Solicitor Alan Miller, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag. Commissioner Leinbach announced there was an Executive Session Monday, March 16 dealing with litigation concerning Parks and other litigation matters.

### **Presentation**

Barry Rohrbach, President of Crime Alert Berks County, attended the meeting to report on the current activities of Crime Alert Berks County. Mr. Rohrbach reported that Crime Alert hopes to reach 600 arrests before the end of this year with a pay out of about \$400,000.00. District Attorney John Adams commented that the District Attorney's Office has long supported Crime Alert, and today recognizes all the good work that Crime Alert does for law enforcement and the safety of the people in Berks County by presenting a check in the amount of \$15,000.00, which comes from the District Attorney's Drug Forfeiture Fund. District Attorney Adams thanked the Board of Commissioners for their continued financial support from the beginning and for attending public events. Joe Periandi, Treasurer of Crime Alert, reported Crime Alert has added 8 new municipalities and now has over 40 local contributing municipality partners. Mr. Periandi reported Crime Alert just went over 593 arrests and paid out \$389,424.00. Commissioner Barnhardt commented that we often fail to recognize that the people at Crime Alert are all volunteers who don't get paid, and all the money raised goes to tips. Mr. Rohrbach announced a new campaign beginning tomorrow, March 20 and will run through April 20th called *Ribbons of Respect*, and is a way to honor all law enforcement personnel who protect us every day. Mr. Rohrbach mentioned that blue ribbons will be hung throughout Berks County to show support, and provided a listed of locations the public can obtain them. Commissioner Leinbach commented the Ribbons of Respect campaign is an excellent idea and encourages the public to get involved and show support for law enforcement.

### **Approval of Minutes**

The minutes of March 12, 2015 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Leinbach and all voted unanimously to approve the items listed below:

74.15 Adopt a resolution authorizing 2014 Budget Transfers in the amount of \$233,623.00, 2015 Budget Transfers in the amount of \$185,930.00 and 2015 Appropriations in the amount of \$2,021,314.00 per listing dated March 13, 2015.

75.15 Adopt a resolution authorizing Human Resources Recommendations per listing dated March 19, 2015 as follows:

1. Authorize the promotion of Michael Collie, from PC012360 System Tech/Office Manager to PC010238 Chief Assessor – Assessment Department, effective 3/25/2015. Rate of \$56,100/annually. Salary range Minimum \$42,781; Midpoint \$57,042; Maximum \$71,302. Replacement for Brenda Shaw who was promoted. This request meets the criteria of the Hiring Policy. Budget 10000 – 11070.
2. Authorize the promotion of Karen Roth, from PC011918 Office Support IV to PC013092 Administrative/Legal Assistant – Assessment Department, effective 3/25/2015. Rate of \$45,000/annually. Salary range Minimum \$31,299; Midpoint \$41,731; Maximum \$52,165. New position created by Salary Board on 3/19/2015. This request meets the criteria of the Hiring Policy. Budget 10000 – 11070.
3. Authorize the utilization of a temporary agency for the Tax Claim Manager position – Tax Claim Department, effective 3/20/2015. Rate not to exceed \$33.50/hr. This request meets the criteria of the Hiring Policy. Budget 10000 – 11110.

76.15 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute the Capital Blue Cross Group Administrative Services Agreements for 2015.

77.15 Adopt a resolution authorizing the award and the Director of Contracts & Procurement to execute a contract, as a result of Request for Proposal #13-19-KL, Security Master Plan for various County facilities, as follows:

**Burns & McDonnell**

9400 Ward Parkway

Kansas City, MO 64114-3319

**Total Not To Exceed Cost for all Pre-Design services: \$173,344.**

Commissioner Leinbach commented that this matter has been discussed multiple times at Budget Meetings and we will be moving forward with a very comprehensive security project.

- 78.15 Adopt a resolution authorizing execution of Amendment No. 2 to the Engineering Services Agreement with O & S Associates, Blue Bell, Pennsylvania, to provide additional consulting engineering services for the exterior wall repairs to the Berks County Courthouse at the not to exceed amount of \$40,000.00.
- 79.15 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute the Certificate of Estimated Costs for Pennsylvania Public Library Local Effort Credit, Office of Commonwealth Libraries – State Aid Unit for fiscal year 2014 (January 1 through December 31, 2014).
- 80.15 Adopt a resolution authorizing the appointment of the following members to the Berks County Workforce Investment Board:
- Brian McMahon, Business Representative  
Steamfitters Local 420  
One (1) year term - 7/1/15 to 6/30/16
- Mark Pinkasavage, Training Director  
IBEW Local 743  
Two (2) year term - 7/1/15 to 6/30/17
- 81.15 Adopt a resolution authorizing the appointment of Robert Williams, Sinking Spring, PA, to the Council on Chemical Abuse Board for a 3 year term expiring February 1, 2018. This is a replacement for Dan Milloy who resigned.
- 82.15 Adopt a resolution authorizing the Board of Commissioners to sign a letter of support addressed to Jack Stefferud, Senior Director of Land Protection, Natural Lands Trust, Inc., for the acquisition and conservation of a small sliver of land known as “Lichtenwalner Triangle”, Union Township, Berks County for connection between the Thun Trail and French Creek State Park. Jack Stefferud attended the meeting and commented that acquiring this small sliver of land is the best solution to bringing it into ownership to complete connection of the Trail.
- 83.15 Adopt a resolution ratifying, confirming and approving the signature of Christian Y. Leinbach, Commissioner Chair, of the County's 2015 Action Plan and indicating approval by the Board of Commissioners; and further providing such assurances,

certifications, contracts, agreements, and supplemental or revised data that the U.S. Department of Housing and Urban Development may request in conjunction with the Plan.

2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated March 17, 2015. Commissioner Leinbach reported there are 5 contracts and referenced the departments.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated March 17, 2015 for week ending March 18, 2015 and the payment of electronic transfers and employee payroll.

### **Reports**

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by Deputy Controller Ronald Rutkowski.

### **REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER**

1. Carl E. Geffken reported yesterday the Department Head Meeting began at its new time at 8:00 a.m. and was held at the Ag Center where there was a Ribbon Cutting ceremony for the new Department of Agriculture. Mr. Geffken announced the new Election Board was sworn in yesterday as the Commissioners are all running for reelection, and that the listing of candidates is now posted on Election Services website. Mr. Geffken reported the first initial draft of the CYS Assessment is complete, and there was a short meeting Tuesday to discuss evaluation of the Assessment system, which included staff from the Assessment Office, Tax Claim Bureau, Treasurer's Office Recorder of Deeds and Information Systems.
2. Robert J. Patrizio reported the Commissioners will receive a Facilities and E-Filing/Prothonotary update.

### **COMMISSIONERS' COMMENTS**

Commissioner Barnhardt commented he was pleased to see Pennsylvania Secretary of Agriculture Redding at the Ribbon Cutting ceremony for the Department of Agriculture. Commissioner Barnhardt was pleased to learn that Berks County is one of the leading Counties in the country in farmland preservation and 98<sup>th</sup> in farm production. Commissioner Barnhardt mentioned that beginning this year; March 18 the Department of Agriculture will hold an Open House to coincide with National Agriculture Day.

Commissioner Barnhardt reported he attended a joint meeting of the South Central Transit Authority (SCTA) who approved the purchase of 14 new electric fueled hybrid buses.

Commissioner Barnhardt commented that as the Buttonwood Street Bridge will be closing mid to late July to early August, BARTA and SCTA are working with Vanity Fair to establish a park and ride area, and would like encourage Berks County employees and other downtown employees to take advantage of this service during the Bridge work that is anticipated to take about 2 years.

Commissioner Leinbach commented that yesterday at the Open House for the Department of Agriculture there was standing room only, and there were people from the farm community, individuals and various partnership groups, representatives from Ag Connect in Chester County and a number of Federal and State legislators. Commissioner Leinbach thanked BCTV and WFMZ for doing a great job promoting the event and the local businesses and organizations for donating the food.

Commissioner Leinbach mentioned that Megan Sadler, who is the daughter of Christine Sadler, is working on her Girl Scout Gold Award and will be holding a microchip event April 4, 2015 at the Oley Feed Company.

There being no further business, the meeting adjourned at 10:41 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk