

## **Commissioners' Board Meeting Minutes March 22, 2018**

The Berks County Board of Commissioners met in regular session on Thursday, March 22, 2018, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **Approval of Minutes**

The minutes of March 15, 2018 Commissioners' Board Meeting were approved as presented.

### **Public Comment on Agenda Items**

None.

### **Agenda Items**

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
  - 83.18 Adopt a resolution authorizing 2017 Budget Transfers in the amount of \$322,273; 2018 Budget Transfers in the amount of \$6,762 and 2018 Appropriations in the amount of \$399,852 per listing dated March 19, 2018.
  - 84.18 Adopt a resolution authorizing Human Resources Recommendations per listing dated March 22, 2018 as follows:
    1. Authorize salary adjustment for James Goldsmith, PC010162 Assistant District Attorney IV – District Attorney's Office, effective 3/21/2018. Rate of \$71,093/annually. Salary range Minimum \$54,395; Midpoint \$72,527; Maximum \$90,659. This request meets the criteria of the Hiring Policy. Budget 10000 – 11580.

2. Authorize salary adjustment for Joseph Speece, PC010165 Assistant District Attorney IV – District Attorney's Office, effective 3/21/2018. Rate of \$70,965/annually. Salary range Minimum \$54,395; Midpoint \$72,527; Maximum \$90,659. This request meets the criteria of the Hiring Policy. Budget 10000 – 11580.
3. Authorize salary adjustment for Kenneth Kelecic, PC010156 Assistant District Attorney IV – District Attorney's Office, effective 3/21/2018. Rate of \$62,914/annually. Salary range Minimum \$54,395; Midpoint \$72,527; Maximum \$90,659. This request meets the criteria of the Hiring Policy. Budget 10000 – 11580.
4. Authorize salary adjustment for Matthew Thren, PC012783 Assistant District Attorney IV – District Attorney's Office, effective 3/21/2018. Rate of \$61,711/annually. Salary range Minimum \$54,395; Midpoint \$72,527; Maximum \$90,659. This request meets the criteria of the Hiring Policy. Budget 10000 – 11580.
5. Authorize salary adjustment for Colin Boyer, PC012916 Assistant District Attorney IV – District Attorney's Office, effective 3/21/2018. Rate of \$61,711/annually. Salary range Minimum \$54,395; Midpoint \$72,527; Maximum \$90,659. This request meets the criteria of the Hiring Policy. Budget 10000 – 11580.
6. Authorize salary adjustment for Pamela VanFossen, PC012913 Assistant District Attorney IV – District Attorney's Office, effective 3/21/2018. Rate of \$61,711/annually. Salary range Minimum \$54,395; Midpoint \$72,527; Maximum \$90,659. This request meets the criteria of the Hiring Policy. Budget 10000 – 11580.
7. Authorize salary adjustment for Kathryn Lehman, PC010161 Assistant District Attorney IV – District Attorney's Office, effective 3/21/2018. Rate of \$59,953/annually. Salary range Minimum \$54,395; Midpoint \$72,527; Maximum \$90,659. This request meets the criteria of the Hiring Policy. Budget 10000 – 11580.

8. Authorize salary adjustment for Bryan Boughter, PC010164 Assistant District Attorney IV – District Attorney's Office, effective 3/21/2018. Rate of \$59,953/annually. Salary range Minimum \$54,395; Midpoint \$72,527; Maximum \$90,659. This request meets the criteria of the Hiring Policy. Budget 10000 – 11580.
  9. Authorize salary adjustment for Colleen Dugan Schearer, PC012354 Supervising Attorney – District Attorney's Office, effective 3/21/2018. Rate of \$78,112/annually. Salary range Minimum \$61,235; Midpoint \$81,647; Maximum \$102,059. This request meets the criteria of the Hiring Policy. Budget 10000 – 11580.
  10. Authorize salary adjustment for Rosalynda Crichton, PC010257 Supervising Attorney – District Attorney's Office, effective 3/21/2018. Rate of \$78,112/annually. Salary range Minimum \$61,235; Midpoint \$81,647; Maximum \$102,059. This request meets the criteria of the Hiring Policy. Budget 10000 – 11580.
  11. Authorize the promotion of Kaitlin Daley from PC012690 Assistant District Attorney I to PC010146 Assistant District Attorney II – District Attorney's Office, effective 4/4/2018. Rate of \$51,000/annually. Salary range Minimum \$48,222; Midpoint \$64,296; Maximum \$80,370. This request meets the criteria of the Hiring Policy. Budget 10000 – 11580.
- 85.18 Adopt a resolution authorizing award and the Director of Contracts and Procurement to execute as a result of Invitation to Bid # 18-01-KS, five (5) two (2) year contracts for Trash and Recycling Services to be utilized by Berks County and the Berks County Solid Waste Authority as follows:
- Waste Management pf Pennsylvania, Inc.**  
**198 Swamp Creek Rd**  
**Gilbertsville, PA 19525**  
Trash Services -  
Estimated Annual Expenditure (2018/2019) - \$ 51,016.32  
Estimated Annual Expenditure (2019/2020) - \$ 51,016.32  
Lines: 1.T.1, 2.T.1, 3.T.1, 4.T.1, 6.T.1, 7.T.1a, 7.T.1b, 12.T.1, 13.T.1, 15.T.1, 16.T.1, 17.T.1, and 19.T.1

**A.J. Blosenski, Inc.**  
**1600 Chestnut Tree Road**  
**Honey Brook, PA 19344**

Trash Services -

Estimated Annual Expenditure (2018/2019) - \$ 6,384.00

Estimated Annual Expenditure (2019/2020) - \$ 6,384.00

Lines: 20.T.1.a and 20.T.1.b

**BFI Waste Services of Pennsylvania, LLC**  
**dba/ Republic Services of Schuylkill Valley**  
**50 Orchard Lane**  
**Leesport, PA 19533**

Trash Services

Estimated Annual Expenditure (2018/2019) - \$ 90,373.44

Estimated Annual Expenditure (2019/2020) - \$ 90,373.44

Lines: 8.T.1, 9.T.1, 10.T.1, 11.T.1, 14.T.1a, and 14.T.1b

**Solid Waste Services, Inc.**  
**dba/ J.P. Mascaro & Sons**  
**2650 Audubon Road**  
**Audubon, PA 19403**

Trash Services

Estimated Annual Expenditure (2018/2019) - \$ 14,040.00

Estimated Annual Expenditure (2019/2020) - \$ 14,040.00

Lines: 5.T.1 and 18.T.1

**Cogle's Recycling, Inc.**  
**1000 S 4th Street**  
**Hamburg, PA 19526**

Recycling Services

Estimated Annual Expenditure (2018/2019) - \$41,674.00

Estimated Annual Expenditure (2019/2020) - \$41,674.00

Lines: 1.R.2, 2.R.2, 3.R.2, 4.R.2, 5.R.2, 6.R.2, 7.R.2, 8.R.2,  
9.R.2 11.R.2, 12.R.2, 13.R.2 and 14.R.2

- 86.18 Adopt a resolution authorizing Brian Gottschall, Director of Berks County Emergency Services, to execute the Agreement for Information Exchanges between the Pennsylvania State Police, Administrator of the Commonwealth Law Enforcement Assistance Network ("CLEAN") and the County of Berks, through its Department of Emergency Services, granting access to CLEAN by the County of Berks.
- 87.18 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Lease Agreement between the Berks County Nonprofit Development Corporation, Reading, Pennsylvania, and the County of Berks for office space located at 3200 Reading Crest Avenue, Muhlenberg Township, Berks County, Pennsylvania for use by Magisterial Court 23-1-06.

- 88.18 Adopt a resolution authorizing the appointment of Lee Olsen, Reading, Pennsylvania to the Mt. Penn Preserve Partnership Council of Governments ("MP3 COG") as a County appointment (Planning Commission), for a term expiring December 31, 2018.
- 89.18 Adopt a resolution authorizing the appointment of Kevin S. Barnhardt, Commissioner, to the Mt. Penn Preserve Partnership Council of Governments ("MP3 COG") as a County appointment (Commissioner), for a term expiring December 31, 2019.
- 90.18 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Consent Assessment of Civil Penalty between the Commonwealth of Pennsylvania, Department of Environmental Protection, and Berks County in the amount of \$1,000, regarding two underground storage tanks located at the Berks Heim.
- 91.18 Adopt a resolution authorizing the Chief Clerk to advertise enactment of County Ordinance No. 03-2018, which will authorize the County of Berks to enter into an Intergovernmental Cooperation Agreement with other Berks County Municipalities, to participate in the Berks County MS4 Steering Committee for purposes of collaboratively meeting the educational requirements of the 2018-2023 MS4 NPDES Permit.
2. Motion authorizing execution of Contract Agreements/Amendments as furnished by the Contract Coordinator per listing dated March 20, 2018. Commissioner Leinbach reported there are three contracts and referenced the departments.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated March 20, 2018 for week ending March 21, 2018 and the payment of electronic transfers and employee payroll.

### **Reports**

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

### **REPORT OF CHIEF FINANCIAL OFFICER**

None.

**REPORT OF CHIEF ADMINISTRATIVE OFFICER**

Ronald R. Seaman reported at the Budget/Operations Meeting there will be a discussion regarding the Berks Heim Parking Lot; a discussion on the residential structure at Angora Fruit Farm, and a discussion on programming at Angora Fruit Farm.

**COMMISSIONERS' COMMENTS****Commissioner Barnhardt**

Commissioner Barnhardt reported at the CCAP Spring Conference in Harrisburg this past weekend he participated in discussions for the need of forensic bed space at county jails. Commissioner Barnhardt reported DHS ("Department of Human Services") is proposing regional participation to counties in efforts to share bed space on unused units in county jails for those individuals in the criminal justice system with mental health issues. Commissioner Barnhardt mentioned there is currently a survey posted on CCAP's website for counties for purposes of gathering feedback to address the shortage of forensic bed space.

Commissioner Barnhardt announced the Berks County Jail System received Honorable Mention for the 21<sup>st</sup> Century Award in Criminal Justice at the CCAP Conference. Commissioner Barnhardt reported he will be attending the 12<sup>th</sup> Annual Municipal Officials Dinner this evening at Stokesay Castle.

**Commissioner Scott**

No additional comments.

**Commissioner Leinbach**

Commissioner Leinbach congratulated Commissioner Barnhardt for receiving the 2018 Governor's Award for Local Government Excellence.

Commissioner Leinbach reported at the last day of the CCAP Spring Conference, he attended a panel discussion that included among others, Senator Jake Corman, Senator Jay Costa and Representative Stan Saylor concerning a number of important county issues. Commissioner Leinbach had an opportunity to speak individually with Senator Corman and DHS Secretary Teresa Miller about the Medicaid reimbursement rate, and expressed his feelings that there are some members in the legislature and DHS officials that want county nursing homes to close.

**COMMENTS FROM THE FLOOR**

There being no further business, the meeting adjourned at 10:45 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk