

## **Commissioners' Board Meeting Minutes March 30, 2017**

The Berks County Board of Commissioners met in regular session on Thursday, March 30, 2017, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt in attendance. Commissioner Mark C. Scott was absent. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **Approval of Minutes**

The minutes of March 23, 2017 Commissioners' Board Meeting were approved as presented.

### **Agenda Items**

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Leinbach and all voted unanimously to approve the items listed below:
  - 102.17 Adopt a resolution authorizing 2016 Budget Transfers in the amount of \$14,834; 2016 Appropriations in the amount of \$98,448; 2017 Budget Transfers in the amount of \$30,400 and 2017 Appropriations in the amount of \$517,169 per listing dated March 27, 2017.
  - 103.17 Adopt a resolution authorizing Human Resources Recommendations per listing dated March 30, 2017 as follows:
    1. Authorize the appointment of Levan Hoover to PC010216 Business Manager – Jail System, effective 4/5/2017. Rate of \$55,000/annually. Salary range Minimum \$42,717; Midpoint \$56,957; Maximum \$71,196. Replacement for Kaitlin Doyle who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.
    2. Authorize the promotion of Michael Mullen from PC013026 Booking Division Supervisor to PC011285 Lieutenant – Jail System, effective 4/5/2017. Rate of \$66,554/annually. Salary range Minimum \$50,282; Midpoint \$67,043; Maximum \$83,803. Replacement

for Jeffrey Douglas who transferred. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.

3. Authorize the promotion of Shawn Bauerle from PC012260 Sergeant to PC011286 Lieutenant – Jail System, effective 4/5/2017. Rate of \$66,554/annually. Salary range Minimum \$50,282; Midpoint \$67,043; Maximum \$83,803. Replacement for Jay Phillips who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.

- 104.17 Adopt a resolution authorizing the award and the Director of Contracts and Procurement to execute as a result of Invitation to Bid #17-05-JRPB, a one (1) year contract for Office Cleaning Services for Magisterial District Offices, CareerLink/Workforce Investment Board Offices as identified herein:

The award shall be made to the following vendor:

Stubbs Inc.  
613 N. 3<sup>rd</sup> Street  
Reading, PA 19601

**Estimated Annual Expenditure of \$ 77,360.00**

- 105.17 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute Supplemental Engineering Agreement 057372-B, as drafted by the Pennsylvania Department of Transportation, between the County of Berks and Larson Design Group, Inc., 201 East Oregon Road, Suite 110, Lititz, PA 17543 authorizing revisions to certain contract clauses and provisions, adding scope for Subsurface Utility Exploration (SUE) and extending the duration of Part II (Final Design) to August 31, 2017 for the Blandon Bridge (County Bridge #53A) replacement project in Maiden creek Township.

- 106.17 Adopt a resolution authorizing execution of Amendment #7 to the HealthChoices Behavioral Health Agreement between the County of Berks and Community Care Behavioral Health. Amendment #7 pertains to Community Care providing \$44,000 to the Council on Chemical Abuse (“COCA”) to expand the “Warm Hand Off” program.

Dr. Michalik attended the meeting commenting this amends the County’s contract with COCA to allocate additional funding to the HealthChoices program for the “Warm Hand Off” program. Dr. Michalik mentioned this program has been recognized at the State level as a cutting edge program that brings people to emergency rooms when in acute distress due to drug overdose.

- 107.17 Adopt a resolution authorizing Edward B. Michalik, MH/DD Administrator, to accept the capitation rates offered by the Department of Human Services for the HealthChoices Program for the July 2017 through June 2018 Fiscal Year as outlined in Appendix 3 attached hereto.  
Dr. Michalik commented since the ACA, Medicaid has expanded creating new entitlements to many more individuals. The old rates were higher and now the State is pulling back those rates.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated March 28, 2017. Commissioner Leinbach reported there are 2 contracts and referenced the departments.
  3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated March 28, 2017 for week ending March 29, 2017 and the payment of electronic transfers and employee payroll.

### **Reports**

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

### **REPORT OF CHIEF FINANCIAL OFFICER**

Robert J. Patrizio reported Shannon Rossman, Executive Director, Berks County Planning Commission, will provide analysis of sites and infrastructure for specific locations in the County that are recommended as future commercial/economic development.

### **REPORT OF CHIEF ADMINISTRATIVE OFFICER**

Ronald R. Seaman had no comments today.

### **COMMISSIONERS' COMMENTS**

#### **Commissioner Barnhardt**

Commissioner Barnhardt reported he attended CCAP last weekend and praised Dr. Michalik and his Forensic Diversion team of Amy Groh, Andrea Concordia, Brandon Sands and Erik P. Grunzig, for their efforts at an Educational Breakout Session on educating counties on options for reducing the population of inmates with mental illness. It was a well thought out, impactful and successful presentation, and the best attended workshop of the Conference. Commissioner Barnhardt reported there would be five Behavioral Health Task Force Regional Meetings at various locations in Pennsylvania throughout the summer.

Commissioner Barnhardt announced tonight is the 11<sup>th</sup> Annual Municipal Officials Dinner at the Reading Country Club where the topic is 2017 MS4 Stormwater practices. Commissioner Barnhardt reported Destination Downtown Reading announced next Friday, April 7, 2017, weather permitting, the Buttonwood Street Bridge will be open to vehicular traffic with a ribbon cutting ceremony taking place in the middle of the Bridge with Reading Mayor Wally Scott being driven in a 1931 Model A Ford and West Reading Mayor Valentin Rodriguez being driven in a 2017 Ford Mustang. 1931 is the year the Bridge opened.

Commissioner Barnhardt also announced two public meeting are scheduled April 11, 2017, one in the morning and one in the afternoon by ReadingBridges.net at the DoubleTree Hotel, to update local businesses and the community on traffic plans and detours for the Penn Street Bridge construction project. The event is free and open to the public.

### **Commissioner Leinbach**

Commissioner Leinbach announced he is also attending the Municipal Officials Dinner, and believes for the first time, the event is sold out.

Commissioner Leinbach reported discussions and negotiations are continuing regarding the Reading 120 Bike Race, but nothing final has been resolved, and will provide updates as they occur.

Commissioner Leinbach shared the following highlights from the CCAP Conference:

1. There was a presentation from Dominion Voting about upcoming challenges for counties and election equipment and the expected costs associated with new equipment, and that the equipment of most Pennsylvania counties is at or near the end of life.
2. Attended a fascinating workshop on Row Officers, relating to the Treasurer, the Controller and the Budget Office, where he learned some counties do not have separate budget software, and rely solely on the Controller's Office software.
3. There was an important discussion with Randy Albright, State Budget Secretary, and it appears there could be another State budget crises.
4. The closing panel session dealt with the proposal by Governor Wolf to consolidate the Departments of Aging, Human Services, Health and Drug and Alcohol Programs. Commissioner Leinbach reported the new Department, which will be called the Department of Human Services, could add 18,000 employees with a total budget of over \$40 billion. Commissioner Leinbach commented based on the information he has received, at this point is leaning against consolidation. Commissioner Leinbach reported there will be three public meetings about the proposed consolidation plans; Pittsburgh, Philadelphia and one in Reading, and encouraged the public to look at this very carefully.

### **COMMENTS FROM THE FLOOR**

County Controller Graffius announced there will be a 5K run April 29, 2017 in West Reading sponsored by Berks County Children and Youth Services to draw awareness to child abuse in Berks County.

There being no further business, the meeting adjourned at 10:30 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk