

## **Commissioners' Board Meeting Minutes April 7, 2016**

The Berks County Board of Commissioners met in regular session on Thursday, April 7, 2016, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **PRESENTATION**

For the past 25 years, April has been celebrated as National County Government Month by NACo (the National Association of Counties). This year's theme is "*Safe and Secure Counties*". A Special Presentation on the Berks County Elections Office was presented by Deborah Olivieri, Director. Commissioner Leinbach commented this presentation would fall under the category of *Secure Counties*.

Due to technical difficulties, the Presentation was postponed until after the Agenda was presented and approved.

Ms. Olivieri reported counties run elections all across the Country and the goal is to administer Voter Registration and conduct Elections in accordance with Federal and State Voter Registration and Election Laws. Ms. Olivieri explained the difference between a Primary Election and General Election, and generally Primaries are held the third Tuesday of May except in a Presidential Election year, when a Primary would be held the fourth Tuesday of April. Ms. Olivieri provided current registration totals for both parties and mentioned this year the County will be dividing and realigning polling places in five municipalities in order to accommodate increased voter registration. Ms. Olivieri commented that she is proud to have the Pennsylvania Voter Hall of Fame for voters who have voted in 50 consecutive Elections, and reminded voters that if they are first time voters they must show identification before they can vote. Ms. Olivieri commented all this information, including Precinct Maps and Online Voter registration information and forms, is available on Berks County Election Service website – [www.countyofberks.com](http://www.countyofberks.com).

### **Approval of Minutes**

The minutes of March 31, 2016 Commissioners' Board Meeting were approved as presented.

Commissioner Leinbach announced there was an Executive Session held yesterday, April 6, 2016 to discuss litigation and personnel.

Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:

89.16 Adopt a resolution authorizing 2015 Budget Transfers in the amount of \$1,741,649.00, 2015 Appropriations in the amount of \$119,017.00 and 2016 Appropriations in the amount of (\$34,127.00) per listing dated April 4, 2016.

90.16 Adopt a resolution authorizing Human Resources Recommendations per listing dated April 7, 2016 as follows:

1. Authorize the utilization of a temporary agency for the Enterprise Support Technician – Information Systems, effective 4/8/2016. Rate not to exceed \$38.00/hour. The utilization of the temporary agency will cease when the Enterprise Support Technician position is filled. This request meets the criteria of the Hiring Policy. Budget 10000 – 11170.

91.16 Adopt a resolution authorizing the award and the Director of Contracts & Procurement to execute as result of Invitation to Bid # 16-02-KO, WWTP Chemicals & Supplies, two (2) contracts for a period of one (1) year as follows:

**JCI Jones Chemicals, Inc.**

103 River Street

Warwick, NY 10990

Chlorine Liquefied Gas Under Pressure (150 Lb. cylinders)-  
\$2.00/lb.

**Estimated Annual Expenditure - \$5,100.00**

**George S. Coyne Chemical Co., Inc.**

3015 State Road

Croyton, PA 19021

Sodium Bisulfate (150 lb. cylinders) - \$2.13/lb.

Polymer – Zetage 8160 (55 lb. bags) - \$4.74/lb.

**Estimate Annual Expenditure - \$4,122.60**

Upon mutual agreement of both parties the County reserves the right to extend the contracts for two additional one year terms.

92.16 Adopt a resolution authorizing execution of a Signature Card to National Penn Bank for the City of Reading Tax Account.

- 93.16 Adopt a resolution authorizing A. Dennis Adams, County Treasurer, to execute the following Signature Cards to National Penn Bank:
1. License Account 3
  2. Fishing License Account
  3. Escheats Accounts
  4. Dog License Account
  5. Register of Wills Record Management
  6. Hunting License Account
- 94.16 Adopt a resolution authorizing execution of the Grant Application to the Pennsylvania Commission on Crime and Delinquency for the County Intermediate Punishment Programs grant in the amount of \$835,880.00 for the period July 1, 2016 through June 30, 2018.
- 95.16 Adopt a resolution authorizing the Chief Clerk to advertise the enactment of proposed Berks County Ordinance No. 01-2016 approving the participation in and execution of an Intergovernmental Transfer Agreement between the Pennsylvania Department of Human Services, Office of Long-Term Living (DHS-OLTL) and Berks County (County) to provide for intergovernmental transfers of funds to DHS in order to provide the non-federal share of Medical Assistance payment to County Nursing Facilities.
- 96.16 Adopt a resolution approving and authorizing execution of the Drawings Authorizing Acquisition of Right-of-Way as prepared by professional engineers with Larson Design Group, Inc. and Susquehanna Civil, Inc. and pertaining to parcels of land affected by the Blandon Bridge (#53A) Replacement Project in Maiden creek Township, Berks County, Pennsylvania.
- 97.16 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute a letter authorizing Amendment "A" to Reimbursement Agreement 057379, as drafted by the Pennsylvania Dept. of Transportation, which incorporates the costs for Final Design, Utility Clearances and Right-of-Way Acquisition into the overall project encumbrance for the replacement of the Manatawny Bridge, a/k/a the Fisher Mill Road Bridge (County Bridge #58B) in Oley Township. As a result of this Amendment the costs reflected in Exhibit "AA" and Paragraph 11 (b.) will be increased from \$430,000 to \$902,000. All other terms and conditions in the Agreement and all previous amendments thereto, unless specifically revised by virtue of Amendment "A", remain in full effect.

- 98.16 Adopt a resolution authorizing that in the absence of Krista McIlhaney, Berks County Children & Youth Administrator, Barbara Jakubek, Manager of Permanency for Children & Youth Services, is authorized to execute all Petitions to Confirm Consent for Adoptions.
- 99.16 Adopt a resolution authorizing the reappointment of Linda Groff, Reading, Pennsylvania to the Berks County Area Agency on Aging Advisory Council for a term ending December 31, 2017.
- 100.16 Adopt a resolution authorizing the reappointment of Karen Fattore, Douglassville, Pennsylvania to the Berks County Area Agency on Aging Advisory Council for a term ending December 31, 2017.
- 101.16 Adopt a resolution authorizing the appointment of Kolin Good, West Reading, Pennsylvania to the Berks County Area Agency on Aging Advisory Council for a term ending December 31, 2017. This is a replacement for Michael Spear whose term expired November 1, 2015.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated April 6, 2016.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated April 5, 2016 for week ending April 6, 2016 and the payment of electronic transfers and employee payroll.

### **Reports**

1. County Treasurer A. Dennis Adams, CPA, was absent today. Commissioner Leinbach read the prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

### **REPORT OF CHIEF FINANCIAL OFFICER**

1. Robert J. Patrizio was absent. Commissioner Leinbach reported the Budget Meeting will begin at 1:30 to discuss a request by the Recorder of Deeds for a salary increase for a staff member.

**COMMISSIONERS' COMMENTS**

Commissioner Barnhardt had no further comments.

Commissioner Scott noted the passing of Merle Haggard, legendary country singer and songwriter, and spoke of Mr. Haggard's life and music career.

Commissioner Leinbach provided a listing of all of the other events that will transpire during the month of April in observance of National County Government Month, including appearances by the Commissioners on BCTV.

**COMMENTS FROM THE FLOOR**

Dennis Williams, representing 1<sup>st</sup> Unitarian Universalist Church of Berks County, attended the meeting for a consecutive third week to report he has been attempting to contact individuals at the Federal government regarding the wellness and recovery of the children at the Residential Center, and at this point has received no response from the telephone number or email addresses provided to him. Mr. Williams asked the Board to inquire and find out the status of the children because the congregation is concerned.

When Mr. Williams was finished, County Solicitor Christine M. Sadler read a prepared statement of the County's position. The Statement was handed out and was posted on the County homepage. After thirty days, the Statement will be moved to the Announcement section.

There being no further business, the meeting adjourned at 10:40 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk