

Commissioners' Board Meeting Minutes April 10, 2014

The Berks County Board of Commissioners met in regular session on Thursday, April 10, 2014, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were Solicitor Alan Miller, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Presentation

Commissioner Leinbach announced that April is National County Government Month and is an opportunity for counties across the country to focus on some aspect of county government, adding the theme this year is “*Ready and Resilient Counties: Prepare, Respond and Thrive*”. Commissioner Leinbach thanked EH&D, Stevens & Lee and MetEd for sponsoring the event. Paul Janssen, Director of the Center for Excellence in Local Government at Albright College, spoke on the topic of *Developing Relationships* and the differences of Pennsylvania and the Northeast in dealing with emergency response and management services. Matthew Stairiker, Deputy Director, Berks County Emergency Services spoke on the *Response of Individual Citizens* and what individual citizens can do to be prepared for any type of disaster. Michael Golembiewski, Planner III-Transportation Modeler, Berks County Planning Commission and Walt LaSota, Director of Operations Support, Met-Ed spoke on *Infrastructure*. Mr. LaSota presented an overview of Met-Ed facilities, their locations throughout the County and operations. Mr. Golembiewski spoke of the transportation infrastructure which is very important to everyone’s day to day lives. Mr. Golembiewski commented the County owns and maintains about 2 miles of roadway and 50 bridges. Mr. Golembiewski mentioned that in times of emergencies and natural disasters, BARTA, a County appointed authority and responsible for mass transportation, can be called on to move people around efficiently.

Approval of Minutes

The minutes of March 27, 2014 Commissioners’ Board Meeting were approved as presented.

Commissioner Leinbach reported there was an Executive Session yesterday dealing with personnel issues.

Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:

- 89.14 Adopt a resolution authorizing 2013 Appropriations in the amount of \$40,147.00, 2014 Budget Transfers in the amount of \$947,642.00 and 2014 Appropriations in the amount of \$125,612.00 per listing dated April 4, 2014.
- 90.14 Adopt a resolution authorizing Human Resources Recommendations per listing dated April 10 , 2014 as follows:
1. Authorize the appointment of William Hine to PC011090 Fire Training Center Superintendent – Department of Emergency Services, effective 4/16/2014. Salary of \$45,000/annually. Salary budgeted \$46,323/annually. Salary range Minimum \$41,615; Midpoint \$55,487; Maximum \$69,359. This request meets the criteria of the Hiring Policy. Budget 10000-16020.
 2. Authorize the promotion of Edward Winters, PC010851 Deputy Sheriff – Sheriff's Department to PC012247 Sergeant – Sheriff's Department, effective 4/2/2014. Salary of \$53,401/annually. Salary budgeted \$54,083/annually. Salary range Minimum \$38,189; Midpoint \$50,918; Maximum \$63,648. This request meets the criteria of the Hiring Policy. Budget 10000-11510.
 3. Authorize the utilization of a temporary agency for Office Support – Facilities & Operations, effective 4/14/2014. Rate not to exceed \$16.50/hour. Temporary position to cover for an employee on a leave of absence. Utilization of the temporary agency will cease upon the employee's return from leave. This request meets the criteria of the Hiring Policy. Budget 10000-11030.

Arnel Wetzel, Human Resources Director, provided an update of the County's review of the Cadillac tax. Mr. Wetzel informed the Commissioners that the amount of money employees set aside for flexible spending accounts (FSA) will factor into the Cadillac tax, and after additional research, Mr. Wetzel commented the employee's contribution will remain tax free to the employee, as the tax will shift to the employer. Mr. Wetzel commented his department will continue to look at how best to protect the County as the County continues to push wellness, and he will continue to watch the legislation so the County is apprised of the latest developments.

- 91.14 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute any and all Polling Place Agreements between the County of Berks and Owners for use of

facilities for Polling Place locations throughout Berks County. The Agreements shall extend from election to election unless terminated by either party.

- 92.14 Adopt a resolution authorizing Ryan Hunter, Director of Facilities and Operations, to execute the following Change Orders:

1. Project: Old Berks Heim Abatement & Demolition Project

Contractor: Dore & Associates Contracting, Inc.

Agreement No.: AIA-139710-12

Change Order No.: 002

Request Date: April 23, 2013

Description: Request to furnish labor and materials for additional asbestos abatement throughout the facility prior to its demolition. Bid unit prices were utilized to determine the cost of this change order:

Original Contract Amount:	\$896,200.00
Total of Previous Change Orders:	\$0.00
Change Order Amount:	\$223,730.00
Amended Contract Amount:	\$1,119,930.00

2. Project: Old Berks Heim Abatement & Demolition Project

Contractor: Dore & Associates Contracting, Inc.

Agreement No.: AIA-139710-12

Change Order No.: 006

Request Date: December 11, 2013

Description: Request to furnish labor and materials for additional miscellaneous tasks associated with the demolition of the facility:

Original Contract Amount:	\$896,200.00
Total of Previous Change Orders:	\$234,791.77
Change Order Amount:	\$10,490.00
Amended Contract Amount:	\$1,141,481.77

3. Project: Berks County Jail Infrastructure & Security Upgrades

Contractor: Wescott Electric Company

Agreement No.: AIA-147532-13

Change Order No.: 01

Request Date: March 7, 2014

Description: Request to furnish labor and materials for additional miscellaneous tasks associated with the electrical infrastructure and security system:

Original Contract Amount:	\$3,141,500.00
Total of Previous Change Orders:	\$0.00
Change Order Amount:	\$62,739.00
Amended Contract Amount:	\$3,204,239.00

- 93.14 Adopt a resolution authorizing execution of the Adult Probation Office's 2014-15 Intermediate Punishment Program through the Pennsylvania Commission on Crime and Delinquency (PCCD) in

the amount of \$444,887.00. PCCD combined Restrictive Intermediate Punishment Grant and Intermediate Punishment Grant into one grant this year. Robert Williams, Chief Berks County Probation Officer, commented this grant is a continuation grant for non-violent offenders and is an increase of approximately \$10,400 over last year.

- 94.14 Adopt a resolution authorizing execution of the Agreement for Engineering Services between the County of Berks and SSM Group, Inc., Reading, Pennsylvania, for the power surge investigation at the Berks Heritage Center, Gruber Wagon Works Pole Barn at the not to exceed amount of \$3,600.00.
- 95.14 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute the Certification of Estimated Costs for Pennsylvania Public Library Local Effort Credit, Office of Commonwealth Libraries – State Aid Unit.
- 96.14 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute the Terminal Building Commercial Lease Agreement between the Reading Regional Airport Authority and the County of Berks for use by the Sheriff's Office as a satellite office. Sheriff Weaknecht commented this is a continuation of the current lease agreement.
- 97.14 Adopt a resolution authorizing execution of the First Amendment to Lease Agreement between Bruce J. Moll, Barto, Pennsylvania and the County of Berks for use of premises for the Public Safety Radio System. The amendment changes the term of the Lease and gives an additional lump sum rental payment for the installation of ground equipment.
- 98.14 Adopt a resolution authorizing execution of the Sanborn Access Easement Agreement between Scott C. Sanborn and Abby Sanborn, Barto, Pennsylvania, and the County of Berks for a right of way over the Sanborn property in regard to Berks County Public Safety Radio System.
- 99.14 Adopt a resolution authorizing Dale G. Derr, Director of Berks County Department of Veterans Affairs, to execute on behalf of the County of Berks and the Berks County Department of Veterans Affairs, the Grant Agreement between the Commonwealth of Pennsylvania, Department of Military and Veterans Affairs and Berks County Department of Veterans Affairs in the amount of \$27,000.00 for the purpose of providing Veterans with a benefits guidebook, conducting an educational event series regarding benefits eligibility and creating a sign that

will be used to promote awareness of outreach services to the Veterans of Berks County. Dale Derr, Director of Veterans Affairs, commented this is a new grant and will help support veteran's families, women veterans and respite care for caregivers through outreach and education. Mr. Derr commented Berks Counseling Center also received part of the grant for support of military families counseling services.

- 100.14 Adopt a resolution authorizing the appointment of Anthony Rymar, Sinking Spring, Pennsylvania to the Berks County Solid Waste Authority to fill the unexpired term of Karen Feridun. This term will expire December 31, 2014.
 - 101.14 Adopt a resolution authorizing the appointment of Dr. Tamara Smith, Ph.D., Reading, Pennsylvania to the Berks County Children & Youth Services Advisory Board to fill the unexpired term of Dr. Yamil Sanchez, who resigned. This term will expire December 31, 2015.
 - 102.14 Adopt a resolution authorizing the appointment of John M. Lichtenwalner, Lyon Station, Pennsylvania, to the Berks County Area Agency on Aging Advisory Council for a two (2) year term expiring December 31, 2015.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated April 8, 2014. Commissioner Leinbach commented there are 9 contracts and referenced the departments.
 3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated April 8, 2014 for week ending April 9, 2014 and the payment of electronic transfers and employee payroll and ratify and confirm payments on Controller's vouchers dated April 1, 2014 for week ending April 2, 2014 and electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER

1. Carl E. Geffken reported that April is Child Abuse Prevention Month and Berks County Children & Youth Services has set up an art exhibit on the 2nd Floor

- Employee's lunch room, and the Commissioners will choose three pieces of artwork for a Commissioners' Award. Mr. Geffken announced the County's Eggstravaganza will be held Saturday, April 12 from 12:00 to 3:00 at the Berks County Heritage Center. Mr. Geffken mentioned on April 30, 2014 Pennsylvania Cable Network (PCN) will be filming the Berks County Courthouse as part of a historical tour of Pennsylvania Courthouses. Mr. Geffken thanked EH&D, Stevens & Lee and Met-Ed for sponsoring National County Government Week.
2. Robert J. Patrizio reported the Commissioners will be discussing project monitoring for the Berks County Courthouse and select financial data.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt reported that on Tuesday he attended a retreat with officials from BARTA and Red Rose Transit Authority, Lancaster, to meet and discuss the potential of consolidation of BARTA and Red Rose. Commissioner Barnhardt commented he was very amazed by the spirit of cooperation, adding there will be future meetings to discuss the possible merger.

Commissioner Scott commented on County Government Week stating there is a great deal of variances among counties within the state and nationwide, and the powers of counties and duties of Commissioners also vary greatly. Commissioner Scott reminded the audience they have until April 15, 2014 to either open an IRA or add to their existing plan. Commissioner Scott commented it will offer financial independence when it comes time to retire.

Commissioner Leinbach announced this week is also National Crime Victims Rights Week and this Saturday there will be a Community Awareness Expo at the Berkshire Mall. Commissioner Leinbach commented there will be a public meeting regarding the proposed natural gas facility in South Heidelberg Township April 24, 2014 at Calvary Bible Fellowship Church, Sinking Spring from 7:00 p.m. to 9:00 p.m. Ember Clear will provide more detail on the project.

COMMENTS FROM FLOOR

County Controller Graffius reported her office started sending out the Financial Statements and mentioned the good audit report recently released on the Berks County Recorder of Deeds.

There being no further business, the meeting adjourned at 11:30 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk