

## **Commissioners' Board Meeting Minutes April 14, 2016 (draft for approval April 21, 2016)**

The Berks County Board of Commissioners met in regular session on Thursday, April 14, 2016, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **PRESENTATIONS**

- I. Kim Johnson and Erin Dellago from the YMCA of Reading, Chris Stress, Director of Berks County Parks & Recreation Department and Courtney Dickson from Reading Health System, attended the Meeting and presented information on Healthy Kids Day and Go Fly A Kite Day scheduled Saturday, April 23, 2016 at Berks County Youth Recreation Fields. Ms. Delgado is very excited to partner with the County of Berks in holding this fun event which promotes year-long wellness and healthy living activities for children and families. Ms. Johnson commented in addition to the Reading Health System being a sponsor, Wells Fargo, Berks County Dental Society, UPMC Health Plan and Big Vision Foundation will be sponsoring the event. Mr. Stress thanked all the sponsors for partnering with the County for this event, he expects thousands to show up and participate in some way. Commissioner Barnhardt commented that it is rare that the Board presents a proclamation, and is happy to present a Proclamation for this special event and thanked his colleagues for supporting it.
  
- II. In observance of National County Government Month, Jane Meeks, Executive Director of the The Berks County Solid Waste Authority (“the Authority”) presented a PowerPoint outlining and describing the various services and waste collections the Authority supports and provides to the public. Ms. Meeks commented the Authority was established by the Board of County Commissioners August 19, 1992 for waste management planning, and the role of the Authority is to protect the health and welfare of the residents of Berks County and provide a means where Berks County can effectively and efficiently manage and implement the Solid Waste Plan of the County. Ms. Meeks advised the public that this Saturday, April 16, 2016 is the hazardous waste collection and next Saturday, April 23, 2016 is paper shredding, and both events will be held at the Governor Mifflin Intermediate School in Shillington. Ms. Meeks commented that all events sponsored by the Authority, and much more information can be found on the County’s website.

Commissioner Leinbach announced there was an Executive Session held yesterday, April 13, 2016 dealing with litigation, real estate and personnel issues.

### Approval of Minutes

The minutes of April 7, 2016 Commissioners' Board Meeting were approved as presented.

### Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
  - \* Robert J. Patrizio requested the Board afford him time this morning to look into the passage of Item 108.16. Mr. Patrizio wanted to make sure this grant application would not require additional staff. During this time and before the meeting ended, Kevin Rentz, a staff member of the Budget Department, contacted Tracy Barlet, Deputy Court Administrator, who confirmed this grant does not include hiring of additional staff. Mr. Patrizio was satisfied and had no further objection to this item being approved.
  
- 102.16 Adopt a resolution authorizing 2015 Budget Transfers in the amount of \$58,000.00; 2016 Budget Transfers in the amount of \$21,659.00 and 2016 Appropriations in the amount of \$166,223.00 per listing dated April 12, 2016.
  
- 103.16 Adopt a resolution authorizing Human Resources Recommendations per listing dated April 14, 2016 as follows:
  1. Authorize the appointment of Brian McBeth to Assistant Public Defender I – Public Defender's Office, effective 4/27/2016. Rate of \$46,500/annually. Salary range Minimum \$44,690; Midpoint \$59,587; Maximum \$74,483. Replacement for Jessica Brown who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11570.
  
- 104.16 Adopt a resolution authorizing Christine M. Sadler, County Solicitor, to execute the Engagement Letter with Reed Smith, LLP, Philadelphia, Pennsylvania, to assist Berks County with "Phase I"- records management, litigation readiness advice and e-discovery matters for a fixed fee of \$70,000.00 excluding out-of-pocket expenses; and will provide software that will automate the litigation holds for a fixed fee of \$10,000.00 per year.
  
- 105.16 Adopt a resolution authorizing Ryan Hunter, Director of Facilities and Operations to execute the Designation of Agent Resolution form and the Commonwealth of Pennsylvania, Pennsylvania

Emergency Management Agency Public Disaster Assistance Application and Agreement for Financial Assistance forms for Winter Storm Jonas.

- 106.16 Adopt a resolution authorizing Edward B. Michalik, MH/DD Administrator to accept the revised capitation rates offered by the Department of Human Services for the HealthChoices Program for the July 2016 through June 2017 Fiscal Year as outlined in Appendices 3 attached hereto.
  - 107.16 Adopt a resolution authorizing execution of Amendment #8 to the HealthChoices Behavioral Health Agreement (No. 4100056426) by and between the Commonwealth of Pennsylvania and Berks County which implements the Managed Care Organization (MCO) Assessment effective July 1, 2016 and includes the capitation rates consideration for the MCO Assessment.
  - 108.16 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Court Interpreter Services Grant: Application for Language Access Reimbursable Costs for calendar year 2015 in the amount of \$232,280.02. This is a new Grant and there is no County match. It is full reimbursement for both courtroom and telephone interpreter services.
  - 109.16 Adopt a resolution authorizing the appointment of James Nichols, Regional Director of the PA Bureau of Workforce Partnerships and Operations, to replace Patricia J. Adamczyk, PA CareerLink® Berks County Administrator, on the Berks County Workforce Development Board effective May 1, 2016 through June 30, 2017.
  - 110.16 Adopt a resolution authorizing the appointment of Janet Perez, Lititz, Pennsylvania to the Council on Chemical Abuse Board for a three (3) year term expiring on February 1, 2019.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated April 12, 2016. Commissioner Leinbach reported there are 4 contracts and referenced the departments.
  3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated April 12, 2016 for week ending April 13, 2016 and the payment of electronic transfers and employee payroll.

**Reports**

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by Grazyna Nykiel, Senior Governmental Accountant-Team Leader.

**REPORT OF CHIEF FINANCIAL OFFICER**

1. Robert J. Patrizio reported at today's meeting the Treasurer will discuss Tax Claim Bureau sales, there will be a brief conversation regarding the Tax Claim Bureau and Assessment software, and a cash flow update.

**COMMISSIONERS' COMMENTS**

Commissioner Barnhardt reported this Sunday, April 17<sup>th</sup> the following five people will travel to Washington, D.C. to attend *The Stepping Up Summit*; Judge Madelyn Fudeman, Warden Janine Quigley, Robert Williams, Chief APO/JPO, Coroner Dennis Hess and Dr. Ed Michalik, MH/DD Administrator. The purpose of the summit is to get together to discuss mental health illness in jails and the justice system, and Dr. Michalik will be a presenter.

Commissioner Scott reminded everyone that at this time of year, tax time, the importance of taking advantage of investing in either standard IRAs or Roth IRAs which allows your investment to accumulate tax free. Commissioner Scott mentioned he recently read, and was a bit surprised to learn that Pennsylvania ranks 15<sup>th</sup> as a place to retire in the Country.

Commissioner Leinbach commented there are two important historic dates this week; one is today, the day President Abraham Lincoln was shot, and tomorrow, April 16<sup>th</sup> is the day the Titanic hit an iceberg and eventually sank.

**COMMENTS FROM THE FLOOR**

Tonya Weber, a member of the First Unitarian Universalist Church of Berks County, attended the meeting to comment on the Berks County Residential Center ("BCRC"). Ms. Weber read a prepared statement concerning the health and well-being of the children detained at the BCRC. Ms. Weber questioned the Board why they are keeping the BCRC open despite the Order to close. Commissioner Leinbach responded by referencing the Statement Solicitor Sadler read last week and is now posted on the County's website.

Commissioner Barnhardt asked Dr. Michalik to comment on an upcoming event focusing on suicide prevention. Dr. Michalik announced next Friday, April 22, 2016 at the Reading Fightin Phils, *Strike Out the Stigma* event will be held where the "R U Ok" Berks video looking into mental illness and suicide event will be shown on the video

screen before the game. Dr. Michalik commented a federal grant was received and will be used to kick-off the Event.

There being no further business, the meeting adjourned at 10:54 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk