

Commissioners' Board Meeting Minutes April 19, 2012

The Berks County Board of Commissioners met in regular session on Thursday, April 19, 2012, at 10:30 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Vice Chair Kevin S. Barnhardt called the meeting to order with Commissioner Mark C. Scott in attendance. Commissioner Chair Christian Y. Leinbach participated by telephone. Also present were Solicitor Alan Miller, Chief Operations Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Barnhardt opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of April 10, 2012 Commissioners' Workshop and April 12, 2012 Commissioners' Board Meetings were approved as presented.

Consent Agenda Items

1. A motion was made by Commissioner Scott, seconded by Commissioner Leinbach and all voted unanimously to approve the items listed below with the exception to Resolution 123.12. Commissioner Barnhardt respectfully declined to approve item B, Resolution No. 123.12, salary increase for 2 of the Commissioners' Executive Assistants and cast a NO vote.

122.12 A. Adopt a resolution authorizing 2011 Budget Transfers in the amount of \$11,278,009.00, 2011 Appropriations in the amount of \$400,000.00, 2012 Budget Transfers in the amount of \$11,706,773.00 and 2012 Appropriations in the amount of \$150,426.00 per listing dated April 13, 2012.

123.12 B. Adopt a resolution authorizing Human Resources Recommendations per listing dated April 17, 2012 as follows:

1. Authorize salary increase for Michelle Kircher, PC011068 Executive Assistant – Commissioners, effective 4/25/2012. Rate of \$45,500/annually. Salary budgeted \$44,220/annually. Salary range Minimum \$31,713; Midpoint \$42,285; Maximum \$52,856. Budget 10000 – 11010.
2. Authorize salary increase for Mary Buerer, PC011065 Executive Assistant – Commissioners, effective 4/25/2012. Rate of \$45,500/annually. Salary budgeted

\$44,220/annually. Salary range Minimum \$31,713; Midpoint \$42,285; Maximum \$52,856. Budget 10000 – 11010.

- 124.12 C. Adopt a resolution authorizing Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency, State Fiscal Year 2012/2013 Hazardous Material Response Fund Grant Agreement with the Pennsylvania Emergency Management Agency in the amount of \$64,676.88.00 from the Hazardous Material Response Fund (HMRF) for the period July 1, 2012 through June 30, 2013 to support the requirements of SARA, Title II and the Commonwealth's hazardous material safety program.
- 125.12 D. Adopt a resolution authorizing execution of the Access Easement between the County of Berks and the Berks County Redevelopment Authority (Klopp Easement) in regard the Berks County Emergency Response Radio Project-Bethel Site.
- 126.12 E. Adopt a resolution authorizing execution of the Grant Application documents for the Child Care Subsidy Program with the Pennsylvania Department of Public Welfare for FY 2012/2013 in the amount of \$16,787,815.00.
- 127.12 F. Adopt a resolution authorizing execution of the Distribution of HAVA Interest-1 Supplemental Budget form moving \$77,355.40 originally budgeted for *Improving Administration of Federal Elections* to be used for *Improving Voting Systems*.
- 128.12 G. Adopt a resolution authorizing the award and the Director of Contracts and Procurement to execute, as a result of ITB #12-1-MB, contracts for the Veterans' Affairs Cherry Street Fit-Out Project as follows:
- Veteran Construction & Utility Services, Inc.
12 Union Street
Coatesville, PA 19320
General Construction Base Bid: \$67,924.55
Alternate GA1: Eliminate painting from GC base scope -
Deduct - \$11,000.00
General Construction Total: \$56,924.55
- Vision Mechanical, Inc.
135 Juniata Street
West Reading, PA 19611
Plumbing Construction Total: \$36,680.00

Twiford Electrical Service
P.O. Box 378
Reading, PA 19607
Electrical Construction Total: \$49,495.00

The Grand Total of the three (3) primes is: \$143,099.55

2. Motion to authorize payments set forth on Controller's Office vouchers listing dated April 17, 2012 for the week ending April 18, 2012.

Reports

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by Eileen Dobbs, Manager of Accounting & Financial Report.

There being no further business, the meeting adjourned at 10:39 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk