

Commissioners' Board Meeting Minutes April 30, 2015

The Berks County Board of Commissioners met in regular session on Thursday, April 30, 2015, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were First Assistant County Solicitor Christine M. Sadler, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Presentation

Commissioner Leinbach presented a PowerPoint wrap-up of National County Government Month which focused on transportation and infrastructure. Commissioner Leinbach recognized and thanked Alan Piper, Planning Commission, Ryan Hunter, Facilities, Chris Stress, Parks Department, Tami Hildebrand, Department of Agriculture, Carl Geffken, Chief Operating Officer and Paul Janssen, Director of Albright College's Center for excellence in Local Government who participated in various television and radio programs during the month of April. Commissioner Leinbach also recognized sponsors of the event, South Central Transit Authority, Entech, SSM, Fox Rothschild, EH&D and Greater Reading Economic Partnership. The PowerPoint presentation reintroduced the National Association of Counties (NACo's) updated and expanded health, prescription and dental discount programs. Commissioner Leinbach commented all programs are available to all Berks County residents and is there no cost to the County because of the County's membership in NACo. Commissioner Leinbach announced that all this information will be posted on the County's website. At the end of the presentation, Commissioner Leinbach gave a Certificate of Appreciation to Amanda Carroll, Executive Assistant to Carl Geffken, for preparing one of the most comprehensive NACo events he has experienced.

Approval of Minutes

The minutes of April 23, 2015 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
 - 116.15 Adopt a resolution authorizing 2015 Budget Transfers in the amount of \$669,184.00 and 2015 Appropriations in the amount of

\$443,112.00 per listing dated April 27, 2015.

117.15 Adopt a resolution authorizing Human Resources Recommendations per listing dated April 30, 2015 as follows:

1. Authorize the promotion of Alan Coderre from PC010357 Correctional Officer to PC012264 Sergeant – Jail System, effective 5/6/2015. Rate of \$59,106/annually. Salary range Minimum \$42,570; Midpoint \$56,760; Maximum \$70,950. Replacement for Sheila Walker who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.
2. Authorize transfer of MaryBeth Campitelli from PC013041 Shelter Care Counselor to PC013051 Residential Center Supervisor – Berks County Residential Center, effective 5/6/2015. Rate of \$50,000/annually. Salary range Minimum \$41,473; Midpoint \$55,298; Maximum \$69,122. New position created by Salary Board on 9/18/2014. This request meets the criteria of the Hiring Policy. Budget 10000 – 32200.
3. Authorize transfer of Jonathan Eglin from PC012283 Shelter Care Counselor to PC012629 Residential Center Supervisor – Berks County Residential Center, effective 5/6/2015. Rate of \$50,000/annually. Salary range Minimum \$41,473; Midpoint \$55,298; Maximum \$69,122. Replacement for Jason Mills who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 32200.
4. Authorize the utilization of a temporary agency for Clerical Support – Prothonotary's Office, effective 5/1/2015. Rate not to exceed \$16.50/hr. This request meets the criteria of the Hiring Policy. Budget 10000 – 11530.
5. Authorize the appointment of Christopher Luciano to PC013094 Computer Forensic Specialist – District Attorney's Office, effective 5/20/2015. Rate of \$50,000/annually. Salary range Minimum \$43,350; Midpoint \$57,800; Maximum \$72,250. New position created by Salary Board on 3/19/2015. This request meets the criteria of the Hiring Policy. Budget 10000 – 11580.

6. Authorize the appointment of Kelly Jo Okken to PC010808 Deputy Director of Contracts and Procurement – Purchasing Department, effective 6/1/2015. Rate of \$66,000/annually. Salary range Minimum \$44,266; Midpoint \$59,021; Maximum \$73,777. Replacement for Maria Ballas who will be separating. This request meets the criteria of the Hiring Policy. Budget 10000 – 11180.
 7. Authorize the promotion of Brian Forsyth from PC011264 Law Clerk I to PC011113 Guardian ad Litem – Court Administration Department, effective 6/3/2015. Rate of \$52,456/annually. Salary range Minimum \$45,315; Midpoint \$60,420; Maximum \$75,525. Replacement for Sharon Scullin who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11600.
- 118.15 Adopt a resolution authorizing the award and the Director of Contracts and Procurement to execute a contract, for a six-month term as a result of Request for Proposal #15-03-MB for Berks County Travel Model Validation services for the Planning Department as follows:
- Michael Baker International
 - 4431 North Front Street – Second Floor
 - Harrisburg, PA 17110
 - Not to Exceed: \$35,130.20
- The County reserves the right to extending the contract term for additional periods upon mutual agreement of the parties.
- 119.15 Adopt a resolution authorizing execution of an Engineering Services Agreement between the County of Berks and McCormick Taylor, Inc., Exton, Pennsylvania to provide engineering design, construction consultation and construction inspection services for the superstructure replacement required for the Phillips Bridge (39B) carrying Grove Road over Irish Creek in Centre Township, Berks County at a not to exceed amount of \$129,466.12.
- 120.15 Adopt a resolution authorizing the execution of the Certification Statement for County Children & Youth Social Service Programs to the Office of Children, Youth and Families (OCYF), Department of Public Welfare for the period October 2014- December 2014- 4th quarter.

2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated April 28, 2015. Commissioner Leinbach reported there was one contract and referenced the department.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated April 28, 2015 for week ending April 29, 2015 and the payment of electronic transfers and employee payroll. Commissioner Leinbach reported there was one contract and referenced the department.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER

1. Carl E. Geffken reported that yesterday he appeared on WEEU with Paul Janssen to wrap up National County Government Month, and they took a few questions from residents. Mr. Geffken thanked Amanda for all her work she did for National County Government Month and complimented Laura Jones, Budget Department, for completing the 4th quarter report to the Office of Children and Youth Families, showing how well other County Departments can work together.
2. Robert J. Patrizio reported today the Commissioners will receive the March Cash Flow update and a summary on prefunding the Pension Plan, and pointed out that after 3 full years of prefunding the County has saved over \$14 million dollars or $\frac{3}{4}$ mills.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt reported he would be in Lancaster this afternoon attending the annual retreat with South Central Transit Agency (SCTA) where they expect to approve new routes and maybe Sunday service in the Reading/Berks County area. Commissioner Barnhardt commented he heard from the Cumberland County Chief Clerk that there is interest in about 7 Counties who are interested in discussing the possibility of combining transportation services, stating this is a direct result of the success of the recent merger of BARTA and Red Rose Transit Authority.

Commissioner Scott reported that yesterday he was in Harrisburg for the semi-annual meeting of the Deferred Compensation Committee of CCAP. Commissioner Scott stated there were 10 County representatives, 7 Commissioners and 3 Human Resources Department in attendance. Commissioner Scott stated Berks County is the envy of Pennsylvania because the County's Pension Fund is 106% funded. Commissioner Scott commented that deferred compensation plans are offered to County employees.

Commissioner Scott reported this morning at 7:00 a.m. he attended a meeting in the President Judge's office to discuss security regarding the Judges and Court System.

Commissioner Leinbach reported he was in Washington, D.C. this past Tuesday to attend a NACo press conference regarding the excise tax (or Cadillac tax), and the bill which would remove just the excise tax from the Affordable Healthcare Law. Commissioner Leinbach commented the event was bi-partisan. Commissioner Leinbach commented that the name Cadillac Tax is very much a misnomer, as what drives the tax and who will pay the tax, is the makeup of the labor force; the older the work force the more likely you are to meet the threshold. Commissioner Leinbach commented he also attended a GOP Dinner Tuesday evening where he spoke about the Cadillac Tax. Commissioner Leinbach is hopeful this issue will be brought up in the House possibly in September and he intends to reach out to the Berks County delegation where they are asking to repeal just the excise tax.

There being no further business, the meeting adjourned at 10:44 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk