

**Commissioners' Workshop Meeting
Tuesday, May 29, 2012**

I. CALL TO ORDER:

The Berks County Board of Commissioners met in regular session on Tuesday, May 29, 2012 at 10:30 A.M. in the 13th floor Boardroom of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Alan S. Miller, Carl E. Geffken, Chief Operating Officer and Maryjo Gibson, Chief Clerk.

Commissioner Leinbach opened the meeting with a moment of silence and the Pledge of Allegiance to the Flag.

II. DEPARTMENTAL REPORTS / REQUESTS:

Budget Department

- A. Adopt a resolution authorizing 2012 Budget Transfers in the amount of \$7,800.00 and 2012 Appropriations in the amount \$3,692,803.00 per listing dated May 24, 2012.

Human Resources

- A. Adopt a resolution authorizing Human Resources Recommendations per listing dated May 29, 2012. Commissioner Leinbach reviewed the recommendations listed this week.

Chief Operating Officer

- A. Adopt a resolution authorizing execution of the Sublease Agreement for Commercial Space in Airport Industries Building IV, a Bern Township Facility, between Rick B. Burkey and the County of Berks for leasing 14,900 square feet of floor space for the Coroner's Office for a ten (10) year term commencing September 1, 2012 and ending August 1, 2022. The County will pay \$4,966.67 per month for the first year. Commencing the second year and continuing on an annual basis through the remaining term, the rent shall be increased 1%. Commissioner Leinbach commented that the Coroner's Office and Archives Office will be occupying the space in this facility. Commissioner Barnhardt clarified that the square footage for the Coroner's Office will be 4,900 and 10,000 square feet for the Archives Office.

Berks County Industrial Development Authority

- A. Adopt a resolution approving the amendment to Article 5 of the Articles of Incorporation for the Berks County Industrial Development Authority (the

“Authority”) extending the life of the Authority to May 1, 2062. Douglas Rauch, Esq., Solicitor for the Authority will attend the meeting to answer any questions. Douglas P. Rauch, Esq., Solicitor for the Berks County Industrial Development Authority, attended the meeting and explained to the Board that the Authority had met May 14, 2012 and approved the Amendment and that the final approval must come from the County of Berks.

Court Administration

- A. Adopt a resolution approving the Addendum to the Lease Agreement dated September 15, 1994, amended May 19, 2011 which will terminate May 31, 2012 between Brad Weisman and the County of Berks for office space situate at 1259 North 10th Street, Reading, PA. This addendum is to extend the lease agreement for a four-month term, commencing June 1, 2012 and terminating September 30, 2012 after which it shall renew automatically for additional successive one-month terms. Alan S. Miller, Solicitor, commented the extension is needed while Court Administration is in the process of looking for another location to accommodate the district justice office.

III. REPORTS OF COMMISSIONERS

Commissioner Barnhardt

Commissioner Barnhardt commented that he attended the Memorial Day activities in the Borough of Wernersville. Commissioner Barnhardt stated the Borough did a wonderful job remembering those who died in the line of duty. Commissioner Barnhardt further mentioned the article that appeared in the Reading Eagle this morning submitted by the Reading Library Board of Trustees. Commissioner Barnhardt commented that the Library Board could have contacted the Board of Commissioners directly and saved Library dollars.

Commissioner Scott

Commissioner Leinbach

Commissioner Leinbach commented that he had the privilege of participating and speaking at the Oley Memorial Day Program held Sunday, May 27, 2012. Commissioner Leinbach also commented he attended the Wernersville Borough Memorial Day activities and complimented Commissioner Barnhardt on his speech.

IV. COMMENTS FROM THE FLOOR

Frederick Sheeler, Berks County Recorder of Deeds, reminded the public of the upcoming Veteran's Dance the Recorder of Deeds Association will be hosting Wednesday, June 13, 2012 at the Sunnybrook Ballroom and is free for veterans.

There being no further business the meeting adjourned at 10:50A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk