

Commissioners' Board Meeting Minutes June 8, 2017

The Berks County Board of Commissioners met in regular session on Thursday, June 8, 2017, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt in attendance. Commissioner Mark C. Scott was absent. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Presentation

Gregory C. Gnatt, Penn State Cooperative Extension Business Operations Manager for Area 9, reported that Penn State Cooperative Extension has been consolidated from 20 Districts to 10 Areas, and Berks is in Area 9 along with Schuylkill, Lebanon, Lancaster and Chester counties. Mr. Gnatt introduced Stephanie Shirk, announcing she will serve in the newly created position as Extension Client Relations Manager. Mr. Gnatt mentioned his position will oversee finances, administration and human resources for the five counties, and Ms. Shirk will be responsible for building ties with stakeholders, including the Commissioners, all industries, farm bureaus and granges. Ms. Shirk commented she is looking forward in moving the Extension Service to a more modern, educational experience, and remaining relevant to solve real world problems.

Approval of Minutes

The minutes of June 1, 2017 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Leinbach and all voted unanimously to approve the items listed below:

170.17 Adopt a resolution authorizing 2016 Budget Transfers in the amount of \$226,746 and 2017 Budget Transfers in the amount of \$207,373 per listing dated June 5, 2017.

171.17 Adopt a resolution authorizing Human Resources Recommendations per listing dated June 8 , 2017 as follows:

1. Authorize the appointment of Alec Colquhoun to PC010153 Assistant District Attorney III – District

Attorney's Office, effective 6/14/2017. Rate of \$55,000/annually. Salary range Minimum \$53,056; Midpoint \$70,741; Maximum \$88,427. Replacement for Edriana Symia who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11580.

2. Authorize the transfer of Mary Beth Mareello, PC011772 Office Support III – Adult Probation to PC010061 Administrative Floater – Court Administration, effective 6/21/2017. Rate of \$34,140/annually. Salary range Minimum \$33,307; Midpoint \$44,410; Maximum \$55,513. Replacement for Miles Klein who transferred. This request meets the criteria of the Hiring Policy. Budget 10000 – 11600.
3. Authorize the utilization of a temporary agency for two (2) Data Entry Clerk positions – Treasurer's Office, effective July 10, 2017 through September 1, 2017. Positions are requested to assist with the increase in data entry associated with the annual processing of hunting licenses. Rate not to exceed \$17.00/hr. This request meets the criteria of the Hiring Policy. Budget 10000 – 11090.

172.17 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Right-of-Way Clearance Certification as drafted by the PA Department of Transportation ("District") on behalf of the County of Berks ("County") as it pertains to the Fisher's Mill Bridge (County Bridge #34A) Superstructure Replacement Project in Amity Township. This Clearance Certification confirms that all necessary rights-of-way have been fully acquired and that the right to occupy and to use all rights-of-way required for the proper execution of the project has been acquired. This bridge, located on Blacksmith Road over the Manatawny Creek, is one of four projects being managed on the County's behalf by the District. In accordance with Berks County Ordinance No. 03-2015, the County has deferred authority regarding the acquisition of ROW to the District; however the County must sign the final Clearance Certification as the "Local Agency" in order to finalize the documents in this regard.

173.17 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute Change Order No. 1 REV 2 to the Frontier Communications, Inc. Agreement to provide additional services and products to complete the Berks County Courthouse, 19th Floor project. This is net zero change order; the costs are being absorbed by Frontier Communications, Inc.

- 174.17 Adopt a resolution appointing Brian A. Gottschall as the Berks County PA Decision Checklist Portal Administrator and single point of contact for Berks County for matters related to Pennsylvania' FirstNet deployment.
- 175.17 Adopt a resolution authorizing the reappointment of the following members to the Berks County Workforce Development Board for three (3) year terms from July 1, 2017 to June 30, 2020:
- Joanne M. Judge, Partner, Stevens & Lee
 - Lewis McCoy, Jr., Director of Human Resources, SSM Group, Inc.
 - John R. Morahan, President & CEO - Penn State Health System St. Joseph
 - Gregg T. Riefenstahl, Manager – Talent Acquisition - Carpenter Technology Corporation
 - Mark Schlott, Executive Vice President of Operations/COO - R. M. Palmer Company
 - Russell Showers, SPHR, Vice President, Human Resources - Reading Health System
 - Karyn L. Troxell, PHR, Corporate HR Manager – Penske Truck Leasing
 - Ashley N. Chambers, Executive Director – United Community Services
 - Peggy Kershner, Co-Executive Director - Berks Connections/Pretrial Services
 - Mark Pinkasavage, Training Director - IBEW Local 743
 - James Nichols, Regional Director - PA Bureau of Workforce Partnerships & Operations, Commonwealth of PA
 - Tammy White, President - United Way of Berks County
- 176.17 Adopt a resolution authorizing the appointment of Randolph Peers, President and CEO of the Greater Reading Chamber and Economic Development Corporation, to the Berks County Workforce Development Board for a term effective July 1, 2017 through June 30, 2020.

- 177.17 Adopt a resolution appointing Ronald R. Seaman as Deputy Chief Clerk effective immediately.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated June 6, 2017. Commissioner Leinbach reported there are 10 contracts and referenced the departments.
 3. Motion authorizing payments set forth on the Controller's Office vouchers payable listing dated June 6, 2017 for week ending June 9, 2017 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORT OF CHIEF FINANCIAL OFFICER

Robert J. Patrizio reported there would not be a Budget Meeting this afternoon.

REPORT OF CHIEF ADMINISTRATIVE OFFICER

None.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt reported he accompanied Jim Schlegel, Treasurer for South Central Transit Authority ("SCTA") to Harrisburg Monday to meet with representatives from the Capital Area Transit ("CAT") and Central Penn Transit Authority ("CPTA") to discuss the progress of the proposal offered by CAT and CPTA of the possibility of merging with SCTA. Commissioner Barnhardt commented that at this time, and in order for SCTA to consider an additional merger, there would have to be a huge benefit financially, but SCTA is still willing to listen and will hold future meetings. Commissioner Barnhardt announced there would be an Election Board Meeting today at 11:00 a.m. to certify the results of the Primary Election.

Commissioner Leinbach reported he will be attending the CCAP Leadership Institute next week.

Commissioner Leinbach reminded everyone next Wednesday, June 14th is Flag Day and read a poem written by Johnny Cash called "The Ragged Old Flag".

COMMENTS FROM THE FLOOR

Berks County Recorder of Deeds Sheeler announced he will be attending the Annual Recorder of Deeds Conference in State College next week, and he will be hosting a presentation titled "Predictable Recording Fees".

Berks County Controller Graffius reported her office is starting a new initiative for County veterans. Ms. Graffius explained many times the \$75 death benefit checks the County sends out are not cashed and wind up escheated to the State. Ms. Graffius announced funeral directors will give a \$75 credit to veterans' families and the Controller will then reimburse the funeral director.

Ken Pick, Executive Director of the Berks County Redevelopment Authority, announced the Colebrookdale Railroad Preservation Trust received the John Andrew Gallery Community Action Award last night at the 2017 Preservation Achievement Awards Ceremony in Philadelphia. Commissioner Leinbach recognized and credited Nathaniel Guest for getting this project started and seeing it to completion.

There being no further business, the meeting adjourned at 10:30 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk