

## **Commissioners' Workshop Meeting Tuesday, June 12, 2012**

### **I. CALL TO ORDER:**

The Berks County Board of Commissioners met in regular session on Tuesday, June 12, 2012 at 10:30 A.M. in the 13th floor Boardroom of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Alan S. Miller, Carl E. Geffken, Chief Operating Officer and Maryjo Gibson, Chief Clerk.

Commissioner Leinbach opened the meeting with a moment of silence and the Pledge of Allegiance to the Flag.

### **II. PRESENTATION**

Commissioner Kevin S. Barnhardt presented Certificates of Recognition to the following Berks County Library System employees: Carol Burkhart, Jennifer Smilko, Susan Magee-Bibi, Jane Sullivan and Camile Romig. Commissioner Barnhardt commented that as a result of the retirement of Julie Rinehart, Library Administration, these dedicated employees of the Library System, without any prompting by the Board of Commissioners, went above and beyond their scope of duties, and took it upon themselves to run the system until the Board was able to hire the new Administrator, Denise Sticha. Commissioner Leinbach and Commissioner Scott also offered their thanks and appreciation.

### **III. DEPARTMENTAL REPORTS / REQUESTS:**

#### **Budget Department**

- A. Adopt a resolution authorizing 2012 Budget Transfers in the amount of \$1,756,863.00 and 2012 Appropriations in the amount \$5,500.00 per listing dated June 8, 2012. Robert Patrizio, Chief Financial Officer, commented that three of the items relate to the need to move dollars out of the Youth Detention Center budget to the Juvenile Probation Department. Commissioner Barnhardt questioned Mr. Patrizio about the line item for the paint analysis for the Gruber Wagon Works. Mr. Patrizio wasn't able to provide a knowledgeable response. The Commissioners directed Carl Geffken to look into this item and report back to the Board.

#### **Human Resources**

- A. Adopt a resolution authorizing Human Resources Recommendations per listing dated June 12, 2012. Commissioner Leinbach reviewed the one item listed on the Agenda.

**Purchasing**

- A. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated June 11, 2012. Commissioner Leinbach reviewed the contracts listed on the Contract Agenda.

**Facilities**

- A. Adopt a resolution authorizing Ryan Hunter, Director of Facilities and Operations, to execute Change Order No. 2 to the Structural Preservation Systems, LLC Contract in the additional amount of \$11,625.38 for the Services Center Parking Garage Restoration Project. This Change Order is for a fluctuation in contract quantities for the addition of Hybrid Membrane deck coating to the sally port area and the topside of the ramp leading into the Garage, and three (3) bollards in the sally port area.
- B. Adopt a resolution authorizing execution of Agreement A107-2007 between the County of Berks and Pennoni Associates, Inc. to provide Special Inspections, Construction Observation and Materials Testing Services for the Berks County Services Center Parking Garage Restoration Project in the amount of \$69,150.00. Commissioner Scott asked if this is a new contract and if it was entered into timely. Alan Miller, County Solicitor, responded that Facilities wanted to retain this firm as an independent testing agency. Commissioner Leinbach requested Carl Geffken to check into Commissioner Scott's concern before the vote on Thursday.

**Juvenile Probation Office**

- A. Adopt a resolution authorizing execution of the Juvenile Justice System Enhancement Strategy Grant Application to the Pennsylvania Commission on Crime and Delinquency. The grant is for a two (2) year period commencing October 1, 2012 through September 30, 2014 and is the amount of \$48,125.00. There is no County match.

**Jail**

- A. Adopt a resolution authorizing execution of the Detention Agreement between the County of Lancaster and the County of Berks for the provision of detention space at the Berks County Jail at the rate of \$60.00 per day. Commissioner Barnhardt commented that our Warden was contacted by the Lancaster County Warden due to the fact that Lancaster County Jail is overcrowded. Commissioner Barnhardt commented that Berks County anticipates accepting about 50 inmates from Lancaster County.

**Emergency Services**

- A. Adopt a resolution authorizing execution of Change Order No. 01-05 dated June 6, 2012 to the Pyramid Network Services, LLC, Contract in the

additional amount of \$15,760.50 for the provision of survey services at various tower site locations in regard to the Berks County Emergency Radio Project.

#### **IV. REPORTS OF COMMISSIONERS**

##### **Commissioner Barnhardt**

##### **Commissioner Scott**

Commissioner Scott commented that yesterday he met with Ken Pick, Executive Director of the Community Development Office, and was struck by the contrast of how the Office functions now compared to when Commissioner Scott started with the County many years ago. Commissioner Scott commented on how the Community Development Funds were divided previously. Commissioner Scott commented that now the Community Development Block Grant funds are divided more appropriately in-house for County projects, for which the County is responsible. Commissioner Scott further commented that the use of Liquid Fuel funds is also now used in-house. Commissioner Scott also commented that after review of some County contracts, and more specifically the Sewer Plant contract he has questions on some invoices. Commissioner Scott directed Bob Patrizio and his department and the County Controller's Office, to perform review and audits of these invoices to ascertain the County is only paying for supplies the County is using and responsible for. Commissioner Scott further commented the County should not be paying sales tax on the items the contractor purchases for the County and installation at the Sewer Plant, and if the County has been paying, we should request refund of those funds.

##### **Commissioner Leinbach**

Commissioner Leinbach mentioned that yesterday he, Carl Geffken and several individuals from the Jail, including Warden Wagner, Deputy Warden Bergan, Tiffany Eye, Operational Support Manager at the Community Re-Entry Center (CRC), Judge Ludgate and her husband, Brendan Harker and George Vogel attended an awards ceremony in State College. The County received two awards from the County Criminal Justice System Best Practices Committee. The First award went to the CRC and was the Large County Jail System Award and recognized the efforts of the CRC and some of the one year numbers which indicate very positive progress. The second award went to CJAB (Criminal Justice Advisory Board) and recognized their work in the County dealing with criminal justice issues.

Commissioner Leinbach also announced that Thursday, June 14th is Flag Day and read a poem in honor of the Flag.

V. **CITIZEN COMMENT FROM THE FLOOR**

Janine Galiyano attended the meeting and read a prepared statement regarding her case with Berks County Children and Youth Services. Ms. Galiyano submitted the report to the Commissioners.

There being no further business the meeting adjourned at 11:09 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk