

Commissioners' Board Meeting Minutes June 18, 2015

The Berks County Board of Commissioners met in regular session on Thursday, June 18, 2015, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Mark C. Scott in attendance. Also present were Solicitor Alan Miller, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson. Commissioner Barnhardt was absent; he was attending the inaugural session the CCAP (County Commissioners Association of Pennsylvania) Leadership School.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of June 11, 2015 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Scott, seconded by Commissioner Leinbach and all voted unanimously to approve the items listed below:
 - 159.15 Adopt a resolution authorizing 2015 Budget Transfers in the amount of \$82,261.00 and 2015 Appropriations in the amount of \$82,261.00 per listing dated June 15, 2015. Chief Financial Officer Robert Patrizio explained the figures are identical because this is a transfer to match accounting adjustments relative to Title XIX funding allocations.
 - 160.15 Adopt a resolution authorizing Human Resources Recommendations per listing dated June 18, 2015 as follows:
 1. Authorize the appointment of Taylor Trump to PC013108 Fiscal Coordinator – Facilities and Operations Department, effective 6/24/15. Rate of \$35,000/annually. Salary range Minimum \$31,441; Midpoint \$41,922; Maximum \$52,403. Position reclassified by Salary Board on 6/18/2015. This request meets the criteria of the Hiring Policy. Budget 10000 – 11030.
 2. Authorize the transfer of Shawn Clark, PC012933 Financial Analyst to PC012343 Senior Financial Analyst

– Budget and Finance Department, effective 6/24/2015.
Rate of \$47,000/annually. Salary range Minimum
\$39,975; Midpoint \$53,301; Maximum \$66,626.
Position reclassified by Salary Board on 6/18/2015. This
request meets the criteria of the Hiring Policy. Budget
10000 – 11400.

- 161.15 Adopt a resolution authorizing award and the Director of
Contracts & Procurement to execute as a result of ITB #15-07-
MB, the following contracts for 8th floor MH/DD Office
Renovations for the County Services Center as follows:

Uhrig Construction, Inc.

1700 N. 5th Street

Reading, PA 19601

General Construction Base Bid Total: \$62,700.00

Vision Mechanical, Inc.

135 Juniata Street

Reading, PA 19611

Plumbing Base Bid Total: \$14,288.00

- 162.15 Adopt a resolution authorizing execution of the Cooperative
Agreement Under Title IV-D of the Social Security Act between
the Pennsylvania Department of Human Services (DHS), The
Domestic Relations Section of the Court of Common Pleas (DRS)
and the County Commissioners of Berks County for a five (5)
year term beginning October 1, 2015 through September 30,
2020.
- 163.15 Adopt a resolution authorizing execution of the Roof Top Lease
for the Berks County Services Center between the County of
Berks and Limitless Mobile, LLC, Harrisburg, Pennsylvania, for
the placement of communication equipment for a five (5) year
term effective August 1, 2015 at an annual rent of \$25,200.00.
- 164.15 Adopt a resolution authorizing Christian Y. Leinbach,
Commissioner Chair, to execute the Agreement between the
County of Berks and Masano Architect Group, Inc., Wyomissing,
Pennsylvania to provide architectural services for the Angora
Fruit Farm Barn and Bathroom Re-Habilitation Project at a not to
exceed amount of \$26,425.00 excluding reimbursable expenses.
- 165.15 Adopt a resolution authorizing Christian Y. Leinbach,
Commissioner Chair, to execute the Transfer Agreement between
the County of Berks and St. Joseph Regional Health Network that
sets forth the location residents of the Berks County Residential

Center will be taken for scheduled doctor appointments and emergency room services when needed. This is an annual renewal as required by the Federal Government.

- 166.15 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute the Greenway, Trails and Recreation Program (GTRP) Grant Application for the construction of the Environmental Education Center at Angora Fruit Farm in the requested amount of \$213,402.00 and a County match of \$37,660.00.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated June 16, 2015. Commissioner Leinbach reported there are 10 contracts and referenced the departments.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated June 16, 2015 for week ending June 17, 2015 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report. Mr. Adams reported the June Tax Sale was held yesterday and was one of the largest tax sales in history or since he's been Treasurer. Mr. Adams commented one reason is the change of venue from the 2nd Floor Auditorium, Services Center to the Abe Lincoln Hotel. Mr. Adams reported there were approximately 200-350 bidders, 101 properties sold out of 125 and over \$1 million dollars received.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER

1. Carl E. Geffken reminded the public of the Open House at the Berks Heim for the new Rehabilitation Wing to be held, Tuesday, June 30, 2015.
2. Robert J. Patrizio reported there will be an update with Public Defender Glenn Welsh on the Unified Case Management System.

COMMISSIONERS' COMMENTS

Commissioner Scott commented that one of the more aggravating aspects of holding public office is being sued in frivolous actions and talked about a lawsuit recently filed that deserves mentioning. Commissioner Scott referred to the lawsuit filed against Berks Products Corporation, Exide Technologies, Muhlenberg School District, Muhlenberg

Township Authority and the Berks County Commissioners. Commissioner Scott commented there are some bazaar allegations in the suit where it is claimed the County is responsible for maintaining the drinking water supply that supplies Muhlenberg Township. Commissioner Scott commented the County must defend against this case and will incur legal fees that ultimately have a financial strain on the County. After relaying some of the allegations contained in the lawsuit, Commissioner Scott commented hopefully this case will be dismissed, but we should not have to waste County resources defending such frivolous complaints.

Commissioner Leinbach commented yesterday he and Mary Buerer went to the Mid-Day Café at the Gateway Building where they met with Craig Poole and took a walk up Penn Street visiting a variety of businesses along the way. Commissioner Leinbach was impressed how Mr. Poole is reaching out to anyone who has a business and will listen to him about what they can do to improve their business. Commissioner Leinbach commented they met numerous business owners and was impressed with what Mr. Poole has been able to accomplish.

There being no further business, the meeting adjourned at 10:25 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk