

Commissioners' Board Meeting Minutes June 20, 2019

The Berks County Board of Commissioners met in regular session on Thursday, June 20, 2019, at 10:00 A.M. in the Commissioners' Boardroom, 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Presentation

Pamela J. Shupp, Executive Vice President of the Greater Reading Chamber Alliance ("GRCA") and President of Greater Reading Economic Partnership ("GREP"), a division of GRCA, provided a quarterly report on economic development activity in Berks County. Ms. Shupp reported GRCA has had a very busy second quarter that included a visit to the White House to attend a briefing on the Federal Opportunity Zones Program. Ms. Shupp reported GRCA will visit 51 business by the end of June, including visits to 20 agricultural business with six of them in expansion mode. Ms. Shupp reported they also attend the International BIO Trade Show as a guest of the Commonwealth and met with Taiwanese companies who are contemplating an east coast location. Ms. Shupp reported they are also working with Boyertown, Kutztown, West Reading, Hamburg, downtown Reading and the 18th Wonder on redevelopment projects and multi-transportation funding for a local project. A copy of the Report is attached.

Approval of Minutes

The minutes of June 13, 2019 Commissioners' Board Meeting were approved as presented.

Public Comment on Agenda Items

Evelyn Morrison, Reading, commented on Pam Shupp's report and the importance of affordable efficient housing, but expressed concern with development on certain parcels on Brownfield lands that show high levels of contamination that could pose health issues.

Agenda Items

1. A motion was made by Commissioner Barnhardt to approve the Agenda as presented. Said motion was seconded by Commissioner Scott and all voted unanimously to approve the items listed below:

- 198.19 Adopt a resolution authorizing 2019 Budget Transfers in the amount of \$13,200 and 2019 Appropriations in the negative amount of \$ (71,266) per listing dated June 18, 2019.
- 199.19 Adopt a resolution authorizing Human Resources Recommendations per listing dated June 20, 2019 as follows:
1. Authorize the appointment of Lauren Meers to PC010170 Assistant Public Defender I – Public Defender’s Office, effective 6/26/2019. Rate of \$48,000/annually. Salary range Minimum \$44,690; Midpoint \$59,587; Maximum \$74,483. Replacement for Michael Nuccio who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11570.
 2. Authorize the promotion of Kent Lloyd from PC013230 Assistant Public Defender I to PC010184 Assistant Public Defender II – Public Defender’s Office, effective 6/19/2019. Rate of \$51,000/annually. Salary range Minimum \$48,222; Midpoint \$64,296; Maximum \$80,370. This request meets the criteria of the Hiring Policy. Budget 10000 – 11570.
 3. Authorize a salary adjustment for Jeffrey Smith, PC010250 Chief Deputy Warden – Jail System, effective 7/10/2019. Rate of \$82,685/annually. Salary range Minimum \$63,074; Midpoint \$84,098; Maximum \$105,123. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.
 4. Authorize a salary adjustment for Stephanie Smith, PC010905 Deputy Warden – Treatment – Jail System, effective 7/10/2019. Rate of \$75,000/annually. Salary range Minimum \$59,282; Midpoint \$79,043; Maximum \$98,804. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.
 5. Authorize a salary increase for Leslie Weatherholtz, PC011151 Judicial Administrative Assistant – Court Administration, effective 5/29/2019. Rate of \$47,707/annually. Salary range Minimum \$33,721; Midpoint \$44,961; Maximum \$56,202. The requested salary increase is based on the Judicial Administrative Assistant compensation structure previously approved by Salary Board. Budget 10000 – 11600.

- 200.19 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Confidentiality Agreement between CAREMARKPCS HEALTH, L.L.C.; PBGH SERVICES, INC.; the County of Berks, and Capital Blue Cross and Capital Advantage Assurance Company for the sharing of data between Blue Cross and Caremark relative to the County's RX Program.
- 201.19 Adopt a resolution authorizing the award and Director of Contracts and Procurement to execute a contract for a two (2) year term as a result of the Request for Proposal #19-03-CN for Workforce Innovation & Opportunity Act (WIOA) Youth Education & Workforce Services Program as follows:
- Arbor E&T, LLC dba ResCare Workforce Services**
805 North Whittington Parkway
Louisville, KY 40222
Not to Exceed: \$766,067 for the term of 7/1/19 – 6/30/20
The County of Berks reserves the right upon mutual agreement of both parties to extend the agreement for one (1) additional one (1) year term in accordance with the terms of the contract.
- 202.19 Adopt a resolution authorizing execution of the Cooperation Agreement Addendum between the Berks County Sheriff's Department and The Court of Common Pleas of Berks County, Domestic Relations Section, adding the permanent assignment of four (4) deputy sheriffs to the Domestic Relations Section to include personal service of court orders or other documents related to Pennsylvania DRS proceedings and Section 3.1-Payment and Reimbursement for said services.
- 203.19 Adopt a resolution authorizing the reappointment of the following members to the Berks County Workforce Development Board for three (3) year terms from July 1, 2019 to June 30, 2022:
- Michael P. Fischetti
Cambridge-Lee Industries, LLC
- Robert D. Harrop
East Penn Manufacturing Co., Inc.
- Carole Homolash
Office of Vocational Rehabilitation
- Thomas C. McKeon
Berks County Industrial Development Authority
- Michael J. Rowley
Herbein & Company, Inc.
- Barry Unger
Vision Mechanical, Inc.

- 204.19 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the University of Cincinnati Research Institute Services Agreement ("UCRI") between UCRI and the County of Berks on behalf of Berks County Adult Probation & Parole ("APO"), to perform training services for APO staff for the period beginning June 1, 2019 through March 31, 2020 at the fixed price amount of \$26,500.
- 205.19 Adopt a resolution ratifying, confirming and approving Christian Y. Leinbach, Chair, to execute the 2019-2022 Pollution Liability policy with Chubb Insurance as presented by Engle-Hambright & Davies, Inc. (EHD) on June 13, 2019.
2. Motion authorizing execution of Contract Agreements/Amendments as furnished by the Contract Coordinator per listing dated June 18, 2019. Commissioner Leinbach reported there are 16 contracts and referenced the departments.
3. Motion authorizing payments set forth on Controller's Office vouchers payable listing dated June 18, 2019 for week ending June 19, 2019 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORT OF CHIEF FINANCIAL OFFICER

Robert Patrizio was absent.

REPORT OF CHIEF ADMINISTRATIVE OFFICER

Ronald R. Seaman reported there will be a discussion at the Budget/Operations Meeting concerning 1st PA C-PACE new State initiatives.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt

Commissioner Barnhardt reported he attended South Central Transit Authority's monthly meeting last evening noting BARTA has approved some new route and schedule changes and has started the summer Student Program that allows students to ride the bus for \$1 a day. Commissioner Barnhardt mentioned there are currently 130 students signed up.

Commissioner Scott

No further comments.

Commissioner Leinbach

Commissioner Leinbach reported earlier this week he participated in a ground breaking ceremony at the new Tower Health/Drexel University Medical School off Park Road in Wyomissing.

ELECTED OFFICIALS' COMMENTS

None.

COMMENTS FROM THE FLOOR

Sheila Perez, Reading and a member of We the People, reported the Committee was victorious in their mission to have a question placed on the ballot limiting the term of City Council to two terms. Ms. Perez stated We the People filed a Pro Se Petition to Amend the City's Home Rule Charter, and on June 19, 2019 the Judge granted the Petition. Mr. Perez read the Order. A copy which is attached hereto.

There being no further business, the meeting adjourned at 10:40 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk