

## **Commissioners' Board Meeting Minutes June 27, 2019**

The Berks County Board of Commissioners met in regular session on Thursday, June 27, 2019, at 10:00 A.M. in the Commissioners' Boardroom, 13<sup>th</sup> floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler and Chief Administrative Officer/Deputy Chief Clerk Ronald R. Seaman.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **PRESENTATION**

2019-2020 Berks County Dairy Princess Stephanie Younker and her Court were present to promote National Dairy Month and will kick-off the Annual Employee Ice Cream Social. A song was sung by Andrea Hix, Berks County Li'l Miss, and Ms. Younker presented a talk on promoting the drinking and use of "Whole Milk". Certificates of Recognition were presented to the Princess and her Court by the Commissioners. Ice cream was served to County Employees immediately following the Commissioners' Meeting.

### **APPROVAL OF MINUTES**

The minutes of June 20, 2019 Commissioners' Board Meeting were approved as presented.

### **PUBLIC COMMENT ON AGENDA ITEMS**

There was no public comment on specific agenda items.

### **AGENDA ITEMS**

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:

#### **Budget Department**

- 206.19 A. Adopt a resolution authorizing 2019 Budget Transfers in the amount of \$25,058 and 2019 Appropriations in the amount of \$49,679 per listing dated June 27, 2019.

**Human Resources**

- 207.19 A. Adopt a resolution authorizing Human Resources Recommendations per listing dated June 27, 2019 as follows:
1. The promotion of Laura Jones from PC013017 Financial Manager to PC010807 Deputy Director of Budget and Finance – Budget and Finance Department, effective 7/03/2019. Rate of \$86,000/annually. Salary range Minimum \$69,445; Midpoint \$92,594; Maximum \$115,742. This request meets the criteria of the Hiring Policy. Budget 10000 – 11400.

**Adult Probation**

- 208.19 A. Adopt a resolution authorizing the Adult Probation Office to apply for the Berks County Drug Court Initiative Grant for the project period October 1,2019 through September 30,2021 in the amount of \$104,976.00 (no county match). This grant is to enhance the day-to-day operations of the Berks County Drug Treatment Court.

**Election Services**

- 209.19 A. Adopt a resolution authorizing and approving the Director of Election Services to sign all registrations, forms, contracts or similar documents, for the purpose of demonstrating the voting machines to be used starting with the November 2019 General Election, subject to review and approval by the Solicitor's Office.

**Commissioners**

- 210.19 A. Adopt a resolution authorizing execution of the Agreement between the County of Berks and the Berks County Nonprofit Development Corporation, Reading, Pennsylvania, for reimbursement by the County of Berks to BCNDC for the installation of ten (10) additional parking spaces at 3200 Reading Crest Avenue, Reading, Pennsylvania for office space used by Magisterial District Court 23-1-06 (Patton).
- 211.19 B. Adopt a resolution authorizing execution of the Collective Bargaining Agreement between the County of Berks and Pennsylvania Social Services Union Local 668, Service Employees International Union, AFL-CIO for a term beginning January 1, 2018 through December 31, 2022.

- 212.19 C. Adopt a resolution ratifying and confirming execution of a letter of support to Pennsylvania Commission on Crime and Delinquency supporting the proposal submitted by Clare of Assisi House for the 2019/2020 Bryne JAG Continuance application.
- 213.19 D. Adopt a resolution authorizing execution of a letter of support to the Pennsylvania Department of Community and Economic Development for the Borough of Robesonia's grant application for the Industrial Sites Reuse Program.
- 214.19 E. Adopt a resolution authorizing Christian Y. Leinbach, Chairman of the Board of County Commissioners, to execute a Statement Of Work to be performed by Dynamic Imaging Systems, Inc. (DISI) for the delivery, configuration, integration, and installation of the PictureLink and OMS Interface for Berks County Prison, subject to final approval of the terms & conditions by the County Solicitor's Office.
2. Motion authorizing execution of Contract Agreements/Amendments as furnished by the Contract Coordinator per listing dated June 25, 2019.
3. Motion to ratify and confirm payments set forth on Controller's Office vouchers listing dated June 25, 2019 for week ending June 26, 2019, and the payment of electronic transfers and employee payroll.

### **Reports**

1. County Treasurer A. Dennis Adams, County Treasurer, presented his weekly prepared Treasurer's Report.
2. The Controller's Reports for the June 25<sup>th</sup> and July 1<sup>st</sup>, 2019 check runs were presented by Ron Rutkowski, Deputy County Controller.

### **REPORT OF CHIEF FINANCIAL OFFICER**

In the absence of Robert Patrizio, CFO, Ron Seaman, CAO, presented the agenda for the afternoon Budget/Operations Meeting set for 2:45 PM. Items for discussion include the BCRC and the PSU Ag Extension Budget requests for 2020.

**COMMISSIONERS' COMMENTS****Commissioner Barnhardt**

Commissioner Barnhardt started his comments by publicly thanking Penn State Health St. Joseph, for allowing the use of one of their billboards to advertise locations and other information about where the new County voting system will be on display and where voters can be instructed in its use and operation. The next event will be at the Daniel Boone High School Blazer Days on June 27<sup>th</sup> from 6-9 pm and on June 29<sup>th</sup> from 6-9 pm.

He then publicly thanked the County Staff for their role in bringing the PSSU Contract Negotiations to a close as evidenced by the execution of their Collective Bargaining Agreement on today's meeting agenda.

The Complete Count Committee for the 2020 Census received the training required and presented by the Federal Government, this past Tuesday, June 25<sup>th</sup>.

Currently underway at the Crown Plaza is the SE Pennsylvania Regional Learning Retreat sponsored by the PA Drug Overdose Reduction Technical Assistance Center. Commissioner Barnhardt will be joining that session immediately after the conclusion of the Commissioners' Meeting.

The summer edition of the Mt. Penn Preserve Newsletter is now available.

Lastly, Commissioner Barnhardt stated that he would be participating in the Wyomissing 4<sup>th</sup> of July Parade and invited all to attend that event and further wished everyone a joyous and safe 4<sup>th</sup> of July Holiday.

**Commissioner Scott**

Commissioner Scott reported that he has returned as a member of the Board of Elections following the Certification of the Primary results and the Board will be meeting today at 11:00 AM to deal with several issues.

**Commissioner Leinbach**

Commissioner Leinbach noted that this past Tuesday, June 25<sup>th</sup>, he was privileged to testify before the House Ways and Means Committee, as a Local Government Representative on behalf of NACO, about the reinstatement of the income tax deduction for State and Local Taxes.

He also stated that he would participate in the Wyomissing Borough 4<sup>th</sup> of July Parade riding on his motorcycle, and asked that everyone use the day as a time to reflect on our individual freedoms that we enjoy within this Country

**ELECTED OFFICIALS' COMMENTS**

There were no Public Comments from the Elected Officials.

**COMMENTS FROM THE FLOOR**

There were no Public Comments from the floor.

There being no further business, the meeting adjourned at 10:40 A.M.

Respectfully Submitted,

---

Ronald R. Seaman  
Deputy Chief Clerk