

Commissioners' Board Meeting Minutes July 1, 2021

The Berks County Board of Commissioners met in regular session on Thursday, July 1, 2021, at 10:00 A.M. via Microsoft Teams Live, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Michael S. Rivera in attendance. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Maryjo Gibson, Chief Clerk.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Presentation

Due to technical difficulties, this Presentation was briefly interrupted. Public broadcasting resumed at 10:25 a.m.

Amy Resh, Berks County Library System Administrator, presented a video on the EnChroma Colorblind Glasses, a new program being offered by the Library System. The glasses were introduced at the Library System's 35th Anniversary Event at the Village Library in Morgantown. Berks County is the first county in Pennsylvania and fourth in the United States to make these glasses available free to the public. The Library System has 8 pair of the glasses, and Ms. Resh was happy to report all 8 are currently on loan to library patrons. The link to the video presentation is posted at www.berkslibraries.org/colorblind-glasses.

Berks County Covid-19 Data Report –

Brian Gottschall, Director of Berks Department of Emergency Services and lead on the Berks County COVID-19 Leadership Team.

COVID case count continues to decrease, and Berks County is now below the 210 case count threshold established by DOH. Hospital numbers are very low, and the death count remains flat. Berks County needs 15,800 new residents 18 years and older to meet the Governor's 70% vaccination goal.

CO-COUNTY WELLNESS UPDATE – Commissioner Kevin S. Barnhardt

Vaccination Center – all three types of vaccines are still available at the Berks CARES Center. The Center will close July 31, 2021. To date there have been over 4,600 doses administered.

Co-County Wellness – there were only 8 new contacts between June 16 and June 30, 2021, (15,754 since June 2020), and an all-time low of 2-line lists.

Approval of Minutes

The minutes of June 24, 2021 Commissioners' Board Meeting and the June 29, 2021 Operations Meeting were approved as presented.

Commissioner Leinbach announced there were Executive Sessions held June 24, 2021 dealing with personnel, and June 29, 2021 dealing with personnel and union negotiations.

Public Comment on Agenda Items

There was one comment from John Archer, Spring Township, regarding Item Nos. 241 and 243.2021. Mr. Archer was advised that most of the answers can be found in the RFP which is still posted on the County's website and <https://www.co.berks.pa.us/Dept/Purchasing.com>.

Agenda Items

1. A motion was made by Commissioner Barnhardt to approve the Agenda as presented. Said motion was seconded by Commissioner Rivera. Seeing no discussion, the motion carried.
 - 237.2021 Adopt a resolution authorizing 2021 Budget Transfers in the amount of \$17,709 and 2021 Appropriations in the negative amount of \$(400) per listing dated June 28, 2021.
 - 238.2021 Adopt a resolution authorizing Human Resources Recommendations per listing dated July 1, 2021 as follows:
 1. Authorize the promotion of Melinda Henisey from PC013125 County Caseworker II to PC010661 County Caseworker Supervisor I – Children and Youth Services, effective 7/7/2021. Rate of \$57,651.76/annually. Salary range Minimum \$43,747; Midpoint \$58,329; Maximum \$72,912. Replacement for Kristen Preece who was promoted. This request meets the criteria of the Hiring Policy. Budget 20000 – 23200.
 2. Authorize the promotion of Carmen Torres from PC013371 Juvenile Court Operations Manager – Juvenile Probation to PC010239 Chief Clerk – Commissioner's Office, effective 7/21/2021. Rate of \$60,000/annually. Salary range Minimum \$36,822; Midpoint \$49,095; Maximum \$61,369. Replacement for Maryjo Gibson who is retiring. This request meets the criteria of the Hiring Policy. Budget 10000 – 11010.
 3. Authorize the promotion of Brittany Frankowski from PC011155 Judicial Administrative Assistant – Court Administration to Executive Assistant/Deputy Chief Clerk – Commissioner's Office, effective 7/21/2021. Rate of \$55,032/annually. Salary range Minimum \$33,721; Midpoint \$44,961; Maximum \$56,202. New position created by Salary Board on 6/24/2021. This request meets the criteria of the Hiring Policy. Budget 10000 – 11010.

4. Authorize the utilization of a temporary agency for a Developer Analyst – Information Systems, effective 7/02/2021. Rate not to exceed \$110.00/hour. Utilization of the temporary agency will cease when a candidate is hired to fill the Developer Analyst position. This request meets the criteria of the Hiring Policy. Budget 10000 – 11170.
- 239.2021 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Capital Blue My Card Rewards program documents for a one (1) year term effective September 1, 2021.
- 240.2021 Adopt a resolution rescinding Resolution No. 127.2021, the award to PJK Food Service, LLC, d/b/a Keany Produce & Gourmet (Vendor). The Vendor failed to meet the insurance requirements detailed in ITB#21-01-HA.
- 241.2021 Adopt a resolution authorizing the award and Director of Contracts and Procurement to execute one contract with a three year term as a result of the Request for Proposal #21-02-GR for Operator of the Pennsylvania CareerLink Berks County as follows:
- Educational Data Systems, Inc.**
15300 Commerce Drive North
Suite 200
Dearborn, MI 48120
- Total Not to Exceed: \$1,118,454.00 as follows:**
Fiscal Year 7/1/2021 – 6/30/2022 Not to Exceed: \$298,350.00
Fiscal Year 7/1/2022 – 6/30/2023 Not to Exceed: \$301,923.00
Fiscal Year 7/1/2023 – 6/30/2024 Not to Exceed: \$518,181.00
- The County reserves the right to extend this agreement for (4) four one-year terms (July 1, 2024 to June 30, 2025, July 1, 2025 to June 30, 2026, July 1, 2026 to June 30, 2027, and July 1, 2027 to June 30, 2028). The allocation amount for the additional program years for this Agreement shall be reestablished annually through an Amendment.
- 242.2021 Adopt a resolution authorizing the award and the Director of Contracts and Procurement to execute a one (1) year contract as a result of ITB #21-11-GW, Window Cleaning Services Re-Bid for downtown facilities, including the Veteran's Affairs Office, and the Agriculture Center, as follows:
- LWC Services, Inc.**
2300 Maryland Road
Willow Grove, PA 19090
- Total Annual Expenditure: \$ 22,118.00**

- 243.2021 Adopt a resolution authorizing the award and Director of Contracts and Procurement to execute one contract as a result of the Request for Proposal #21-06-CN for Title I Adult and Dislocated Worker Services as follows:
Educational Data Systems, Inc.
15300 Commerce Drive North
Suite 200
Dearborn, MI 48120
Total Not to Exceed: \$2,661,441.00 as follows:
Fiscal Year 7/1/2021-6/30/2022 Not to Exceed: \$1,314,991.00
Fiscal Year 7/1/2022-6/30/2023 Not to Exceed: \$1,346,450.00
The County reserves the right to extend the agreement for one additional one-year term (July 1, 2023 to June 30, 2024) upon mutual agreement of both parties. The allocation amount for the additional program year for this Agreement shall be reestablished annually through an Amendment.
- 244.2021 Adopt a resolution authorizing the appointment of Johanna Kelly, M.D., FAAP, Wyomissing, Pennsylvania, to the Berks County MH/DD Advisory Board to fill the remainder of a three (3) year term which will expire December 31, 2022.
- 245.2021 Adopt a resolution authorizing the reappointment of Michael C. Haney, Reading, Pennsylvania, to the Reading Area Community College Board of Trustees for a six (6) year term expiring June 30, 2027.
- 246.2021 Adopt a resolution authorizing execution of a letter of support to Dennis Davin, Secretary of the Pennsylvania Department of Community and Economic Development on behalf of the Township of Ontelaunee for a grant application for the DCED – Multimodal Transportation Fund Program for the intersections of Pottsville Pike and Lakeshore Drive and Lakeshore Drive and Ontelaunee Drive.
- 247.2021 Adopt a resolution amending Resolution No. 355.2020 to correct the amount of Change Order #HCM-001-Opt4 to the AST Corporation contract from \$15,100 to the net new amount of \$31,744.
- 248.2021 Adopt a resolution ratifying, confirming and approving execution of Project Modification Amendment Number 1 to the Pennsylvania Commission on Crime and Delinquency (PCCD) Grant Application – Overdose Actionable Intelligence & Data Evaluation. Amendment Number 1 modifies the project period from June 30, 2021 to September 30, 2021.

2. Motion authorizing execution of Contract Agreements/Amendments as furnished by the Contract Coordinator per listing dated June 29, 2021. Commissioner Leinbach reported there are 15 contracts and referenced the departments.
3. Motion authorizing payments set forth on Controller's Office vouchers payable listing dated June 29, 2021, and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by 1st Deputy Controller Grazyna Nykiel.

REPORT OF CHIEF ADMINISTRATIVE OFFICER

Announced the initiative by the Planning Commission in cooperation with the Parks Department for the public to participate in a survey about the County Park System and municipal park systems. The Survey can be found on the County's home page and is in English and Spanish. The deadline to respond is July 31, 2021.

COMMISSIONERS' COMMENTS

The Commissioners individually welcomed Carmen Torres as the new Chief Clerk, replacing Maryjo Gibson, who is retiring, and Brittany Frankowski, as Deputy Chief Clerk/Executive Assistant.

Commissioner Barnhardt

There will be an Election Board Meeting immediately following the Commissioners' Meeting.

There will be no Commissioners' Meeting July 8, 2021.

Commissioner Rivera

The B Team, a volunteer group of parents and Eagle Scouts, and St. John Gernants Church in Leesport are collecting donations of school supplies for the 2021-2022 school year. Donations must be dropped off by Thursday, July 15th. Commissioner Rivera provided the drop-off locations.

The Book Bonanza will be held July 7 through July 11, 2021 at the Berkshire Mall. All proceeds benefit the public libraries in Berks County and the Reading Branch AAUW scholarship for girls.

Commissioner Leinbach

Berks County became the first county in Pennsylvania to adopt the America250PA resolution. Amity Township became the first township in Pennsylvania to adopt the resolution and the City of Reading is the first City in the State to pass and sign the resolution.

Commissioner Leinbach offered two quotes relative to the Declaration of Independence.

ELECTED OFFICIALS' COMMENTS

None.

COMMENTS FROM THE FLOOR

There were no public comments this week. Q&A Report is attached.

Commissioner Barnhardt motioned to adjourn the meeting adjourned at 11:16 a.m. Said motion was seconded by Commissioners Rivers. Seeing no discussion, said motion carried.

Respectfully Submitted,



Maryjo Gibson, Chief Clerk

Moderator	Announcement	Heather Berger (H.Berger@countyofberks.com)	6/25/2021 17:55	7c636aa0-3591-4568-8c63-bc6272d64d74	Public comment will be accepted through the Q&A function. Please include your first name, last name and municipality. Any comments without name and municipality will not be considered. Each citizen can submit one comment. Comment length is dictated by limitations of the platform being used (Teams Q&A, Facebook, YouTube). The meeting comment period is limited to 30 minutes in total. Please be concise. Comments will be read during the meeting and should not be considered to be interactive dialog with the Commissioners. Any Commissioner response to public comment will be done at the discretion of the Commissioners.
Attendee	Question	John Archer, The Spring Township (Unverified)	7/1/2021 13:42	8d303d0a-0d19-4cf0-3f5e-f38e3a3494cc	<p>Agenda Related Item Regarding the Contracts with Educational Data Systems, Inc.</p> <p>Could you please provide some additional information regarding this firm's type of service which is being provided? What are the expectations for this firm's overall functions and what metrics are being used to monitor the firm's performance and effectiveness? What are the deliverables?</p>

Source	Type	Identity	Timestamp	Conversation Id	Content
Attendee	Question	Chuck - Q&A from other meeting (Unverified)	7/1/2021 14:29	f576387d-a85d-4d55-bab9-7ea7c8c4ba39	John Archer – The Spring Township -- Agenda Related Item Regarding the Contracts with Educational Data Systems, Inc. Could you please provide some additional information regarding this firm's type of service which is being provided? What are the expectations for this firm's overall functions and what metrics are being used to monitor the firm's performance and effectiveness? What are the deliverables? That was the only comment in the other meeting.
Attendee	Question	Chuck - Q&A from other meeting (Unverified)	7/1/2021 14:30	6898e974-5e87-466e-9166-141073b37490	John Archer, The Spring Township 9:42 AM Agenda Related Item Regarding the Contracts with Educational Data Systems, Inc. Could you please provide some additional information regarding this firm's type of service which is being provided? What are the expectations for this firm's overall functions and what metrics are being used to monitor the firm's performance and effectiveness? What are the deliverables?
Attendee	Question	IS from first meeting (Unverified)	7/1/2021 14:36	b5f831a3-0390-4a21-b0b5-86ee2e8154f3	Agenda Related Item Regarding the Contracts with Educational Data Systems, Inc. Could you please provide some additional information regarding this firm's type of service which is being provided? What are the expectations for this firm's overall functions and what metrics are being used to monitor the firm's performance and effectiveness? What are the deliverables?
Attendee	Question	John Archer, The Spring Township (Unverified)	7/1/2021 14:40	eecef776a-da62-4b91-b73d-cfbf9104c187	Agenda Related Item Regarding the Contracts with Educational Data Systems, Inc. Could you please provide some additional information regarding this firm's type of service which is being provided? What are the expectations for this firm's overall functions and what metrics are being used to monitor the firm's performance and effectiveness? What are the deliverables?
Moderator	Announcement	Heather Berger (HBerger@countyofberks.com)	7/1/2021 14:43	ee5a0e9f-d3c3-4fb9-888f-64382b3efb5a	More on glasses can be found at https://www.berkslibraries.org/colorblind-glasses
Moderator	Announcement	Heather Berger (HBerger@countyofberks.com)	7/1/2021 14:55	cbcb80eb-2f19-4569-8306-2f18ac62fc5d	For more detailed information about ITB and RFP's for the County of Berks https://www.co.berks.pa.us/Dept/Purchasing/Pages/ITBRFP.aspx
Attendee	Question	John Archer, The Spring Township (Unverified)	7/1/2021 15:00	730c7237-3f36-435e-89ac-cd923f154e1d	Agenda Related Item Regarding the Contracts with Educational Data Systems, Inc. Could you please provide some additional information regarding this firm's type of service which is being provided? What are the expectations for this firm's overall functions and what metrics are being used to monitor the firm's performance and effectiveness? What are the deliverables?
Moderator	Announcement	Heather Berger (HBerger@countyofberks.com)	7/1/2021 15:03	71de0547-320b-4742-9405-cdc5903ac477	Berks Greenway Survey at www.countyofberks/planning

Source	Type	Identity	Timestamp	Conversation Id	Content
Moderator	Announcement	Heather Berger (HBerger@countyofberks.com)	7/1/2021 15:07	8642625e-8c72-443b-bd89-12820b0f40ef	<p>Book Bonanza is excited to announce the dates of the 2021 sale at the Berkshire Mall! The sale will span over 5 DAYS with expanded hours for convenience. Attendees will be required to follow social distancing and mask wearing guidelines.</p> <p>The Berks Book Bonanza is an annual used-book sale with more than 100,000 hardcover and paperback books available for purchase. There are children's books, classics, teacher materials, reference items, audio, video, and puzzles. In non-fiction, there are books on history, biography, science, art, health, nature, hobbies, languages, sports, and cookbooks. The fiction selection offers all genres.</p> <p>All the proceeds benefit public libraries of Berks County and Reading Branch AAUW scholarships for girls.</p> <p>July 7th – July 11th Berkshire Mall, Wyomissing</p> <p>July 7th: \$10 Early- Bird Admission. \$10 gets you in the door for this early access day. Enjoy the best selection of what Book Bonanza has to offer! \$10 entry fee. Items priced by type.</p> <p>July 8th – July 10th Free Admission</p> <p>July 11th: \$5 Fill a Bag Sale. Final day of the sale! \$5 gets you a bag to fill up with the remaining spoils of our main sale area. Bags are provided.</p> <p>More information call 484-706-0731 or visit www.berksbookbonanza.org</p>
Moderator	Announcement	Heather Berger (HBerger@countyofberks.com)	7/1/2021 15:15	503f6345-abe3-4048-b47c-f50b28344b3d	<p>Thank you for your questions and comments. This Q&A is closed as the public comments have been addressed.</p>