

Commissioners' Board Meeting Minutes July 12, 2018

The Berks County Board of Commissioners met in regular session on Thursday, July 12, 2018, at 10:00 A.M. in the Commissioners' Boardroom, 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Vice Chair Kevin S. Barnhardt called the meeting to order with Commissioner Mark C. Scott in attendance. Commissioner Leinbach participated via telephone from the NACo Conference in Nashville. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Barnhardt announced there was an Executive Session held yesterday, July 11, 2018 to discuss personnel, real estate and litigation.

Commissioner Barnhardt opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Presentation

Shannon L. Rossman, Executive Director of the Berks County Planning Commission, presented a PowerPoint update on the Berks County Comprehensive Plan 2030 Draft. Ms. Rossman stated the purpose of the update is to revise some aspects of the 2013 Comprehensive Plan, and serves as recommendations to Berks County municipalities in planning and approving residential and commercial developments. Ms. Rossman mentioned each Commissioner has offered comments to the Draft Plan, and on Monday, July 16, 2018 from 5:30 p.m. to 7:30 p.m. at the Berks County Agricultural Center there will be a public open house with an opportunity for questions and comments.

Approval of Minutes

The minutes of June 28, 2018 Commissioners' Board Meeting were approved as presented.

Public Comment on Agenda Items

None.

Agenda Items

1. A motion was made by Commissioner Scott, seconded by Commissioner Leinbach and all voted unanimously to approve the items listed below:
 - 192.18 Adopt a resolution authorizing 2018 Budget Transfers in the amount of \$421,329 and 2018 Appropriations in the amount of \$117,786 per listing dated July 9, 2018.

193.18 Adopt a resolution authorizing Human Resources Recommendations per listing dated July 12, 2018 as follows:

1. Authorize the promotion of Kelly Stumpf from PC013252 Human Resources Administrator to Senior Human Resources Generalist – Jail System, effective 7/4/2018. Rate of \$48,000/annually. Salary range Minimum \$39,768; Midpoint \$53,024; Maximum \$66,280. New position created by Salary Board on 6/28/2018. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.
2. Authorize the promotion of Thomas Vida from PC010509 Correctional Officer to PC012253 Sergeant – Jail System, effective 7/16/2018. Rate of \$63,340/annually. Salary range Minimum \$46,146; Midpoint \$61,528; Maximum \$76,910. Replacement for Stacy Acker who transferred. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.

194.18 Adopt a resolution authorizing the award and the Director of Contracts and Procurement to execute as a result of Invitation to Bid # 18-16-KS, a two (2) year contract for Microfilming Services to be utilized by the Berks County Clerk of Courts Office as follows:

Court Record & Data Management Services, Inc.
 1300 First State Blvd., Ste 4
 Wilmington, DE 19804
 Total Estimated Two-Year Expenditure: \$78,666.00

The County of Berks reserves the right to extend for two additional one year terms at the unit prices herein, upon mutual agreement of both parties.

195.18 Adopt a resolution authorizing the award and Director of Contracts and Procurement to execute as a result of Invitation to Bid #18-13-JR, five (5) contracts to supply Food Provisions for the Jail System, Residential Center and Berks Heim for a one (1) year period as follows:

Karetas Food, Inc.
 1012 Tuckerton Court
 Reading, PA 19605
Estimated Annual Expenditure: \$387,798.40

Line Items:

1,2,3,5,6,10,11,12,13,14,15,16,18,19,20,21,22,23,24,25,26,27,28,29,30,
 31,32,33,35,36,37,38,39,40,41,42,43,44,45,46,47,48,49,51,52,53,54,55,
 56,57,58,62,63,64,65,66,67,68,69,70,71,73,74,75,76,77,78,80,81,82,83,
 84,85,86,87,88,89,90,91,92,93,94,95,96,98,99,100,101,102,104,106,107,
 108,109,110,111,112,113,114,115,116,117,118,119,120,121,122,123,
 124,125,126,127,130,131,133,135,138,139,140,141,142,143,144,145,
 146,147,148,149,150,151,152,153,154,155,156,157,158,159,160,161,

162,163,164,166,167,168,170,171,172,173,174,176,177,179,181,183,
184,185,187,188,189,190,192,193,194,195,196,198,199,200,201,202,
203,204,5H,9H,10H,11H,16H,19H,20H,31H,32H,39H,2B,3B,4B,5B,6B
,7B,8B,9B10B,11B,12B,13B,14B,15B,16B,17B,18B,19B,20B,21B,22B
,23B,24B,25B,26B27B,28B,29B,30B,31B,32B,33B,34B,35B,36B37B,
38B,39B,40B,41B,42B,43B,44B,46B,47B,48B,49B,50B,51B,52B,53B,
54B,55B,57B,58B,60B61B,62B,64B,66B,67B,68B73B,74B,75B,2P,3P,
4P,5P,6P,7P,8P,9P,10P,11P,12P,13P,15P,16P,25P,33P,34P,35P,36P,
37P,38P,67P,69P,74P,75P76P,77P,78P,79P,80P,81P,82P,83P,84P,3V,
5V,6V,8V

National Food Group, d/b/a CSV Sales

46820 Magellan Drive, Suite A

Novi, MI 48377

Estimated Annual Expenditure: \$7,939.25

Line Items: 4,7,8,9,17,34,50,136,206

Sysco Central PA

3905 Corey Road

Harrisburg, PA 17109

Estimated Annual Expenditure: \$3,962.51

Line Items:

72,128,129,132,134,137,165,169,175,178,180,182,191,205,12H,13H, 56B

Reading Roasters

316 West Main St

Birdsboro, PA 19508

Estimated Annual Expenditure: \$16,913.80

Line Items: 6H, 7H, 40H

Imperial Beverage System

1201 S 20th St

Harrisburg, PA 17104

Estimated Annual Expenditure: \$446.94

Line Items: 63B, 65B, 69B

The Vendor is required to hold the unit prices above fixed and firm for a period of one (1) six (6) month term and to allow for capped re-determination in pricing for remaining term of the contract resulting in an Agreement for a total of twelve (12) months as detailed in the Invitation to Bid. The County reserves the right to extend the contract for two (2) additional one (1) year terms upon mutual agreement of both parties in accordance with the terms of the contract governing the unit prices.

- 196.18 Adopt a resolution authorizing the Board of Commissioners to execute the Title Page of the Drawings for Construction as prepared by professional engineers with HAKS Engineering and pertaining to the Hartz Mill Road Bridge (County Bridge #38A) Superstructure Replacement Project in Caernarvon Township, Berks County, Pennsylvania.
- 197.18 Adopt a resolution authorizing execution of the Engineering Services Agreement #EA-206527-18 between the County of Berks and C.C. Johnson & Malhotra, P.C., Camp Hill, Pennsylvania for replacement of Ebling Memorial Bridge (County Bridge #56A) Spring Valley Road over Bernharts Creek, Muhlenberg Township, at a not to exceed amount of \$510,464.49, including direct cost expenses and permit fees. Commissioner Barnhardt mentioned this is the smallest of the County bridges which is 24 feet long.
- 198.18 Adopt a resolution authorizing execution of Amendment #12 to HealthChoices Behavioral Health Agreement No. 4100056426 between the Commonwealth of Pennsylvania, acting through the Department of Human Services, and the County of Berks, that amends various appendices of the Program Standards and Requirements.
- 199.18 Adopt a resolution authorizing execution of the Grant-In-Aid Agreement for Improvement of Adult Probation Services FY 2018-2019 Continuing Program to the Pennsylvania Board of Probation and Parole in the requested amount of \$4,306,114.
- 200.18 Adopt a resolution authorizing execution of the FY 2018-2019 State Offender Supervision Fund Agreement with the Pennsylvania Board of Probation and Parole.
- 201.18 Adopt a resolution authorizing the award and execution by Christian Y. Leinbach, Chair, of a Contract between the County of Berks and Tyler Technologies, Moraine, Ohio, for the Software and Implementation Services for Computer Assisted Mass Appraisal System at a not to exceed ten (10) year price of \$5,681,543.00, subject to final review and approval by the County Solicitor's Office. Commissioner Barnhardt clarified this amount includes maintenance and implementation fees.
- 202.18 Adopt a resolution authorizing Christine M. Sadler, Berks County Solicitor, to join and sign all related documents for the United States Court of Federal Claims Case of *Kane County, Utah v. United States* Class Action.

2. Motion authorizing execution of Contract Agreements/Amendments as furnished by the Contract Coordinator per listing dated July 10, 2018. Commissioner Barnhardt reported there are 9 contracts and referenced the departments. Note: Contract Agenda was amended prior to Meeting, there are 10 contracts.
3. Motion to ratify and confirm payments set forth on Controller's Office vouchers listing dated July 3, 2018 for week ending July 4, 2018; and for vouchers listing dated July 10, 2018 for week ending July 11, 2018, and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORT OF CHIEF FINANCIAL OFFICER

Robert J. Patrizio reported the Budget Meeting is cancelled this afternoon for lack of a quorum.

REPORT OF CHIEF ADMINISTRATIVE OFFICER

Ronald R. Seaman thanked the Board for taking action on awarding the Tyler Technologies contract, and bringing to conclusion the implementation of a much needed software upgrade system.

COMMISSIONERS' COMMENTS

Commissioner Scott

No further comments at this time.

Commissioner Leinbach

No further comments.

Commissioner Barnhardt

Commissioner Barnhardt addressed the Berks County Residential Center ("Center"), and the ongoing immigration issues. Commissioner Barnhardt stated that although the County has had an agreement with the federal government since 2001, it has only been the last several years attention has been more focused on the Center due to the increase in border crossings from three Central American countries. Commissioner Barnhardt reported that after a request from Senator Judy Schwank, he helped organize a tour of the Center for Senator Schwank, Representative Peter Schweyer and Berks County Recorder of Deeds Fred Sheeler, and unbeknownst to him, and without an invitation, Representative Christopher Rabb of Philadelphia along with Pat Uribe-Lichty, Indivisible

Berks, showed up for the tour. Commissioner Barnhardt commented it was an hour long tour where he and the staff answered many questions about the Center, including questions how many staff speaks Spanish and how often bed checks are performed, and reported that since 2017, the Center has been inspected 49 times, so the Center is thoroughly vetted, and the employees provide excellent service.

Both Commissioner Scott and Commissioner Leinbach agreed with and supported Commissioner Barnhardt's comments on the Center.

COMMENTS FROM THE FLOOR

Crystal Kowalski, Wyomissing, Pennsylvania, seeing that Mr. Patrizio was present, requested a follow up to her 10% question at last week's meeting. Mr. Patrizio further explained the IGT funding and how it is distributed by the State.

Claudia Strause, Berkshire Heights resident, asked what the procedures would be in selling the Berks Heim.

Solicitor Sadler commented that in late January the Commissioners voted to hire Stevens and Lee Law Firm to put together an RFP process, but in light of Commissioner Scott's recent press conference, the Board has issued a hold of sixty days to pursue negotiations with the unions to see if they would be willing to make any concessions to make up potential deficits.

There being no further business, the meeting adjourned at 10:55 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk