

**Commissioners' Board Meeting Minutes  
July 14, 2016 (draft for approval August 4, 2016)**

The Berks County Board of Commissioners met in regular session on Thursday, August 14, 2016, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Mark C. Scott in attendance. Commissioner Barnhardt was not present. Also present were County Solicitor Christine M. Sadler and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Commissioner Leinbach announced there was an Executive Session July 12, 2016 to discuss personnel.

**Approval of Minutes**

The minutes of July 7, 2016 Commissioners' Board Meeting were approved as presented.

**Agenda Items**

- I. A motion was made by Commissioner Scott, seconded by Commissioner Leinbach and all voted unanimously to approve the items listed below:

196.16 Adopt a resolution authorizing 2016 Budget Transfers in the amount of \$121,230.00 per listing dated July 11, 2016.

197.16 Adopt a resolution authorizing the award and Director of Contracts and Procurement to execute as a result of Invitation to Bid #16-28-JRPB, nine (9) contracts to supply Food Provisions for the Jail System, Residential Center and Berks Heim for a one year period as follows:

**Benjamin Foods**

1001 South York Road

Hatboro, PA 19070

Line Items:

3,4,5,6,7,11,16,18,20,21,23,25,26,30,32,35,36,37,38,39,43,53,57,62,64,65,66,  
67,68,71,77,78,80,81,82,83,86,88,90,95,96,98,99,102,105,106,109,110,111,  
113,114,115,116,122,123,124,128,129,130,131,132,133,134,135,136,137,138,  
139,140,141,142,143,144,146,147,148,149,150, 151,152,154,157,  
158,160,161,162,163,165,9V,11V

**Estimated Annual Expenditure: \$ 671,187.90**

**Good Source Solutions**

3115 Melrose Drive, Suite 160

Carlsbad, CA 92010

Line Item: 51

**Estimated Annual Expenditure: \$ 490.00**

**Hershey Creamery Company**

301 Cameron Street

Harrisburg, PA 17101

Line Items: 13V,15V,16V,17V,29V

**Estimated Annual Expenditure: \$ 15,592.40****Imperial Beverage Systems, Inc.**1201 S. 20<sup>th</sup> Street

Harrisburg, PA 17104

Line Items: 79B,80B,81B,82B

**Estimated Annual Expenditure: \$ 7,448.12****Jack & Jill Ice Cream**

101 Commerce Drive

Moorestown, NJ 08057

Line Items: 14V,18V,19V,20V,28V,54V,55V,56V

**Estimated Annual Expenditure: \$ 1,592.40****Karetas Food, Inc.**

1012 Tuckerton Court

Reading, PA 19605

Line Items:

1,2,8,10,12,13,14,15,17,19,22,24,27,28,29,31,33,34,40,42,44,45,46,47,52,54,5

5,56,58,69,70,73,74,75,76,79,89,91,92,93,94,97,

101,103,104,107,108,117,118,119,120,121,125,126,127,145,153,155,

156,159,164,1H,2H,3H,4H,5H,6H,7H,8H,9H,10H,11H,12H,13H,14H,

15H,2B,3B,4B,5B,6B,7B,8B,9B,10B,11B,12B,13B,14B,15B,16B,17B,18B,19

B,20B,21B,22B,23B,24B,25B,26B,27B,28B,29B,30B,31B,32B,33B,34B,35B,

36B,37B,38B,39B,40B,41B,42B,43B,44B,45B,46B,47B,48B,49B,50B,51B,52

B,53B,58B,60B,61B,63B,64B,65B,66B,68B,69B,70B,71B,74B,76B,77B,78B,

83B,84B,85B,86B,87B,7V,10V,1VS,8VS,10VS,11VS,12VS,13VS,14VS,17V

S,18VS

**Estimated Annual Expenditure: \$ 277,830.42****Nardone Bros. Baking Co.**

420 New Commerce Blvd.

Hanover, PA 18706

Line Items: 100

**Estimated Annual Expenditure: \$5,980.00****National Food Group dba CSV Sales**

46820 Magellan Drive, Suite A

Novi, MI 48377

Line Items: 9,41,48,49,50,63,72,87

**Estimated Annual Expenditure: \$ 101,276.88****Reading Roasters**

316 West Main St

Birdsboro, PA 19508

Line Items: 16H,3VS,4VS

**Estimated Annual Expenditure: \$ 15,390.80**

With the consent of the above Vendors, the County of Berks reserves the right to renew the contracts for two (2) additional six (6) month terms.

- 198.16 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute Supplemental General Reimbursement Agreement for Federal Aid Projects No. 057379-A between the Pennsylvania Department of Transportation (PennDOT) and the County of Berks for the Fisher Mill Road Bridge a/k/a Manatawny Bridge (County Bridge #58B) Replacement Project in Oley Township. This Supplement incorporates funding for Final Design, Utilities and Right-of-Way into the project as well as updating select standard Commonwealth provisions and accompanying exhibits.
- 199.16 Adopt a resolution authorizing execution of Addendum No. 1 to Engineering Service Agreement No. 179497-15 between the County of Berks and McCormick Taylor, Inc., Exton, Pennsylvania to provide additional design, construction consultation and inspection services for the paving project at the Berks County Fire Training Center and Swiftwater Lane at a not to exceed fee of \$17,900.00.
- 200.16 Adopt a resolution authorizing execution of Addendum No. 2 to Engineering Services Agreement No. 158351-14 between the County of Berks and McCormick Taylor, Inc., Exton, Pennsylvania to provide additional construction consultation services and inspection services for the Normal Avenue Bridge project at a not to exceed amount of \$18,379.00.
- 201.16 Adopt a resolution authorizing execution of Addendum No. 1 to Engineering Services Agreement No. 160874-15 between the County of Berks and McCormick Taylor, Inc., Exton, Pennsylvania to provide additional construction consultation services and on-site assurance inspection for the fabrication and strength testing of the four (4) pre-stressed concrete spread box beams for the Phillips Bridge (No. 39B) project at a not to exceed amount of \$4,276.00.
- 202.16 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the BB&T Treasury Management Agreement, subject to final approval of the terms and conditions by the County Solicitor's Office.
- 203.16 Adopt a resolution authorizing execution of the Indigent Care Agreement between the County of Berks and the Reading Hospital, subject to final approval of the terms and conditions by the County Solicitor's Office. Reading Hospital is filing an application to participate in the drug discount program established under Section 340B of the Public Health Services Act (the "340B program") to provide health care services to low income individuals who are neither entitled to benefits under Title XVIII

of the Social Security Act nor eligible for assistance under the State plan of Title XIX under the Act. In order to participate in the 340B program, Reading Hospital must enter into an agreement with a state or local government entity pursuant to which Reading Hospital commits to provide said health care benefits. The County shall not be liable for the payment of any charges, costs, expenses or fees, and assumes no financial obligation as co-applicant.

2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated July 12, 2016. Commissioner Leinbach reported there are 5 contracts and referenced the departments.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated July 12, 2016 for week ending July 13, 2016 and the payment of electronic transfers and employee payroll, as well as the listings dated July 19 and July 26, 2016 due to the cancellation of the Board of Commissioners' Meeting July 21 and July 28, 2016.

### **Reports**

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

### **REPORT OF CHIEF FINANCIAL OFFICER**

1. Robert J. Patrizio

### **COMMISSIONERS' COMMENTS**

Commissioner Scott questioned the Controller and/or Bob, that with the Dow and S&P reaching a record high, what is the current pension fund balance. Ms. Graffius reported the current fund balance is \$412,889,000 as of August 4, 2016.

Commissioner Leinbach commented that at the July 19, 2016 Pension Board Meeting we will be hearing from SEI, and one of the things he asked them to report on is the Rip Van Winkle article Commissioner Scott recently brought to the Board's attention. The article looks at an investing model for counties versus individuals.

### **COMMENTS FROM THE FLOOR**

No public comments from the floor.

There being no further business, the meeting adjourned at 10:15 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk