

Commissioners' Board Meeting Minutes July 20, 2017

The Berks County Board of Commissioners met in regular session on Thursday, July 20, 2017, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Vice Chair Kevin S. Barnhardt called the meeting to order with Commissioner Mark C. Scott in attendance. Commissioner Leinbach was attending the annual NACo Conference in Columbus, Ohio. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk - Maryjo Gibson.

Commissioner Barnhardt opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of July 13, 2017 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Scott to approve the Agenda as presented, seconded by Commissioner Barnhardt and all voted unanimously to approve the items listed below:

203.17 Adopt a resolution authorizing Human Resources
Recommendations per listing dated July 20, 2017 as follows:

1. Authorize the promotion of Angeline Knarr from PC010565 County Caseworker II to PC010649 County Caseworker Supervisor I – Children and Youth Services, effective 7/26/2017. Rate of \$52,604/annually. Salary range Minimum \$43,747; Midpoint \$58,329; Maximum \$72,912. Replacement for Donna Baumener who separated. This request meets the criteria of the Hiring Policy. Budget 22000 – 23200.
2. Authorize the transfer of Elise Santarelli from PC011063 Evidence Tech/Video Conference Operator – Court Reporters to PC011154 Judicial Administrative Assistant – Court Administration, effective 8/2/2017. Rate of \$42,953/annually plus a stipend in the amount of \$500. Salary range Minimum \$34,379; Midpoint \$45,838; Maximum \$57,298. The stipend is for additional responsibilities related to serving as the Judicial

Administrative Assistant to the President Judge.
Replacement for Rebecca Malsnee-Fossett who separated.
This request meets the criteria of the Hiring Policy.
Budget 10000 – 11600.

3. Authorize the appointment of Joseph Blowers to PC012984 Law Clerk I – Court Administration, effective 8/2/2017. Rate of \$41,000/annually. Salary range Minimum \$40,078; Midpoint \$53,438; Maximum \$66,797. Replacement for Miranda Lee who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11600.
 4. Authorize the appointment of J. Kathleen Marcus to PC011113 Guardian Ad Litem – Court Administration, effective 8/2/2017. Rate of \$56,343/annually. Salary range Minimum \$49,121; Midpoint \$65,495; Maximum \$81,869. Replacement for Brian Forsyth who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11600.
 5. Authorize the promotion of Robert McKenzie from PC010436 Correctional Officer to PC012265 Sergeant – Jail System, effective 8/9/2017. Rate of \$61,796/annually. Salary range Minimum \$46,146; Midpoint \$61,528; Maximum \$76,910. Replacement for Andrew Weber who was promoted. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.
- 204.17 Adopt a resolution authorizing execution of the PennDOT MS-339 Application for County Aid Form between the County of Berks and Cumru Township as a contribution to the rehabilitation of the Township-owned bridge on Poplar Neck Road over the Schuylkill River. The County is making this contribution in recognition of the County's interest in assuring safe access to the Western Berks Landfill as well as other properties and infrastructure. This action finalizes the contribution of County Liquid Fuels Tax Funds being made to this project in the amount of \$259,925.35, which represents the entire amount of the encumbrance.
- 205.17 Adopt a resolution authorizing tax forgiveness of 2014, 2015 and 2016 County taxes, including penalties and interest, in the amount of \$538.54 for 1452 Crowder Avenue (54-5306-17-20-1243), Kenhorst, Berks County, Pennsylvania, owned by the Borough of Kenhorst.
Commissioner Barnhardt mentioned this was a blighted property and was seized by the Borough for demolition.

- 206.17 Adopt a resolution authorizing Kevin S. Barnhardt, Vice Chair, to execute the Agreement between the Redevelopment Authority of the County of Berks ("Authority") and the County of Berks ("County") whereby the County authorizes the Authority to assist Reading Area Community College ("RACC") with certain funding and other assistance for the renovations of science labs; and further, should the Authority or RACC have insufficient funds, the County will reimburse the Commonwealth of Pennsylvania for any reimbursements that may later be determined to have been ineligible for funding from the Redevelopment Assistant Capital Program Grant. Commissioner Barnhardt reported the Grant is in the amount of \$500,000.
2. Motion authorizing Kevin S. Barnhardt as Vice Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated July 18, 2017. Commissioner Barnhardt reported there are 14 contracts and referenced the departments.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated July 18, 2017 for week ending July 19, 2017 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORT OF CHIEF FINANCIAL OFFICER

Robert J. Patrizio was not present. Commissioner Barnhardt reported there is not a Budget or Operations Meeting this afternoon.

REPORT OF CHIEF ADMINISTRATIVE OFFICER

Ronald R. Seaman had no comments.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt had no additional comments.

Commissioner Scott had no additional comments.

COMMENTS FROM THE FLOOR

Treasurer Adams reported to date, his office has sold approximately 9,000 Doe Licenses.

There being no further business, the meeting adjourned at 10:06 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk