

## **Commissioners' Board Meeting Minutes July 27, 2017**

The Berks County Board of Commissioners met in regular session on Thursday, July 27, 2017 at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **Approval of Minutes**

The minutes of July 20, 2017 Commissioners' Board Meeting were approved as presented.

### **Agenda Items**

1. A motion was made by Commissioner Barnhardt to approve Agenda as presented, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:

207.17 Adopt a resolution authorizing 2017 Budget Transfers in the amount of \$727,179 and 2017 Appropriations in the amount of \$1,978 per listing dated July 24, 2017.

208.17 Adopt a resolution authorizing Human Resources Recommendations per listing dated July 27, 2017 as follows:

1. Authorize the appointment of Theresa Smith to PC012779 Part-time RN Supervisor – Berks Heim Nursing, effective 8/9/2017. Rate of \$33.13/hour. Replacement for Jennifer Thomas who separated. This request meets the criteria of the Hiring Policy. Budget 53000 – 33090.

209.17 Adopt a resolution authorizing the award and the Director of Contracts and Procurement to execute, a one year contract as a result of ITB# 17-20-JR, for Washers and Dryers to be utilized by the Berks County Jail as follows:

**PAC Industries**

5341 Jaycee Ave

Harrisburg, PA 17112

**Estimated Total Expenditure: \$27,483.00**

Item No	Description	Estimated Quantity	Unit Price
1	Washer, Speed Queen SYN020QED	4	\$4,627.50
2	Dryer, Speed Queen ST025	3	\$2,991.00

- 210.17 Adopt a resolution authorizing the award and the Director of Contracts & Procurement to execute as a result of Invitation to Bid #17-19-KO three (3) contracts for the Angora Fruit Farm Barn Renovation Project as identified herein:

**General Construction Total: \$331,320.00**

**SMJ Contracting, Inc.**

1050 Benjamin Franklin Hwy West

Douglassville, PA 19518

Base Bid Total: \$409,770.00

Less Alternate:

Replace exterior deck with lumber  
rather than Azek deck: (\$4,800.00)

Less Allowances:

Renew existing lower level doors (\$8,900.00)  
Mediterrania brick flooring (\$24,250.00)  
Wainscot tile (\$6,000.00)  
Railing System ADA ramp (\$23,000.00)  
Wood Plank Flooring (\$11,500.00)

**Mechanical Construction Total: \$24,800.00**

**Shannon A. Smith, Inc.**

420 Cherry Street

Myerstown, PA 17067

**Electrical Construction Total: \$64,700.00**

**Hirneisen Electric, Inc.**

1619 Old Lancaster Pike

Reading, PA 19608

- 211.17 Adopt a resolution authorizing the award and the Director of Contracts and Procurement to execute, a one year contract as a result of ITB# 17-23-JR, for Food Provisions (Rebid) to be utilized by the Berks County Residential Center as follows:

**Imperial Beverage Systems Inc.**

1201 S. 20<sup>th</sup> Street

Harrisburg, PA 17104

Line Items: 16B,17B,18B,19B,20B,21B

**Estimated Annual Expenditure: \$851.66**

- 212.17 Adopt a resolution authorizing execution of the Lease Agreement between Mark Hathaway and Pam Hathaway, Reading, Pennsylvania, and the County of Berks for a facility located at 136 North 8<sup>th</sup> Street, Reading, Pennsylvania for purposes of accomplishing Title IV-B, Child and Family Services Improvement and Innovation Act goals to improve the quality of monthly caseworker visits with children who are in foster care. The Lease is for a one year period beginning August 15, 2017 and ending August 14, 2018.
- 213.17 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute the CWEL Agreement between the County of Berks, the University of Pittsburgh, of the Commonwealth System of Higher Education, and Clarissa Anne Breece, Womelsdorf, Pennsylvania, a Berks County Children & Youth Services employee, to participate in a graduate level social work program as outlined in Title IV-B, Part 1 of the Commonwealth's Child and Family Services Plan.
- 214.17 Adopt a resolution authorizing execution of the Grant-In-Aid Application and Grant-In-Aid Agreement for Improvement of Adult Probation Services FY 2017-2018 continuing Program to the Pennsylvania Board of Probation and Parole in the requested amount of \$4,166,191.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated July 25, 2017. Commissioner Leinbach reported there are 17 contracts and referenced the departments.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated July 25, 2017 for week ending July 27, 2017 and the payment of electronic transfers and employee payroll.

### **Reports**

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by Grazyna Nykiel, Senior Governmental Accountant.

### **REPORT OF CHIEF FINANCIAL OFFICER**

Robert J. Patrizio reported there will be a Jail discussion and a review of the North Campus Solar Study.

**REPORT OF CHIEF ADMINISTRATIVE OFFICER**

Ronald R. Seaman had nothing to report.

**COMMISSIONERS' COMMENTS**

Commissioner Barnhardt announced the Berks County Arts Council will be presenting the inaugural Reading Blues Fest October 6, 7 and 8, 2017. It is hoped this new event will help mitigate some of the issues downtown merchants are dealing with relative to the Penn Street Bridge construction project, and will help bring more activities to downtown Reading to support area businesses.

Commissioner Scott commented briefly on the federal indictments announced yesterday of former Reading Mayor Vaughn Spencer and past Reading School Board President Rebecca Acosta.

Commissioner Leinbach shared some highlights from his attendance at last week's NACo Annual Conference in Columbus, Ohio. Commissioner Leinbach reported there was a lot of activity relative to legislation, and mentioned two new programs launched in conjunction with NACo. One is with a non-profit group called IBTS ([www.IBTS.org](http://www.IBTS.org)) dealing with crises relating to PEMA, and NACo entered into a MOU with IBTS that will allow counties to work with PEMA to have agreements in place in the event of natural disasters at no cost to counties. Commissioner Leinbach asked for more information on this program. Another program is POLCO ([www.POLCO.us](http://www.POLCO.us)) that uses a variety of modern tools to provide interaction between the public and county government, and also provides the ability to identify who is or is not a registered voter. Commissioner Leinbach also spent time on the Exhibitor Floor, visiting Dominion Voting Systems, a provider of voting machines, who also visited Berks County a few weeks ago; and in the interest of the Jail, met with representatives of CoreCivic ([www.corecivic.com](http://www.corecivic.com)) and visited the GEO Group booth ([www.geogroup.com](http://www.geogroup.com)). Commissioner Leinbach reported certain Berks County officials will soon be taking a tour of the Delaware County Jail managed by GEO.

Commissioner Leinbach mentioned the U.S. Department of Justice ("DOJ") had a booth which was dedicated to jail, jail management and documents dealing with jail construction, planning and expansion, mentioned that at no cost to the County the DOJ will provide consulting services and evaluate the needs of the county.

Commissioner Leinbach also attended a Transportation Meeting with John Brown, County Executive, Northampton County who presented information on their bridge program where they are under contract with a private company who are buying their bridges and doing all improvements and construction, saving them a significant amount of money.

Lastly, Commissioner Leinbach reported that this is the first year NACo partnered with a media company to reach out nationally to TV and radio stations across the country in advance of the Convention to pitch stories, mentioning he did a few interviews from the conference.

**COMMENTS FROM THE FLOOR**

Shannon Kozik, West Reading, attended the meeting, reading from a prepared statement on County's interest in privatization of the Jail and expressed her concerns with some of the companies the County seem interested in.

There being no further business, the meeting adjourned at 10:24 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk