

## **Commissioners' Board Meeting Minutes August 1, 2019**

The Berks County Board of Commissioners met in regular session on Thursday, August 1, 2019, at 10:00 A.M. in the Commissioners' Boardroom, 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were First Assistant County Solicitor J. Chadwick Schnee, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **Approval of Minutes**

The minutes of July 25, 2019 Commissioners' Board Meeting and July 25, 2019 Budget/Operations Meeting were approved as presented.

### **Public Comment on Agenda Items**

None.

### **Agenda Items**

1. A motion was made by Commissioner Barnhardt to approve the agenda as presented. Said motion was seconded by Commissioner Scott, and all voted unanimously to approve the items listed below:
  - 248.19 Adopt a resolution authorizing 2019 Budget Transfers in the amount of \$569,442 and 2019 Appropriations in the amount of \$63,505 per listing dated July 29, 2019.
  - 249.19 Adopt a resolution authorizing Human Resources Recommendations per listing dated August 1, 2019 as follows:
    1. Authorize the appointment of Sophia Harbove to PC010998 Manager of In-Home Services – Children and Youth Services, effective 08/07/19. Rate of \$66,000/annually. Salary range Minimum \$57,802; Midpoint \$77,070; Maximum \$96,337. Replacement for Wendy Seidel who separated. This request meets the criteria of the Hiring Policy. Budget 22000 – 23200.

2. Authorize the appointment of Kenneth Walczak to Project Manager – Facilities and Operations Department, effective 08/28/19. Rate of \$78,000/annually. Salary range Minimum \$62,022; Midpoint \$82,696; Maximum \$103,370. New position ratified and confirmed by Salary Board Committee on 07/18/2019 and will be formally created by Salary Board on 09/05/2019. This request meets the criteria of the Hiring Policy. Budget 10000 – 11030.
  3. Authorize the transfer of Andrew Noll from PC011133 Internal Auditor to PC013392 Senior Governmental Accountant – Office of the Controller, effective 08/07/2019. Rate of \$50,000/annually. Salary range Minimum \$45,194; Midpoint \$60,258; Maximum \$75,323. New position created by Salary Board on 05/09/2019. This request meets the criteria of the Hiring Policy. Budget 10000 – 11120.
- 250.19 Adopt a resolution ratifying, confirming and approving Christian Y. Leinbach, Chair, to electronically execute the Equitable Sharing Agreement and Certification to the Department of Justice and U.S. Treasury Department reporting the federal drug forfeiture money received and spent by the District Attorney's Office for fiscal year ending June 30, 2019.
- 251.19 Adopt a resolution authorizing Christine M. Sadler, Berks County Solicitor, to execute the Waiver of Conflict letter to Stevens & Lee relating to Stevens & Lee's representation of HLP BLDG 100, LLC in a real estate assessment appeal.
- 252.19 Adopt a resolution ratifying, confirming and approving J. Chadwick Schnee, First Assistant County Solicitor, execution of the letter agreement and Statement of Work with Sylint Group, Inc., to provide forensic services.
- 253.19 Adopt a resolution authorizing tax forgiveness of 2005 through and including 2018 County taxes, including penalties and interest, in the amount of \$4,239.38 for Parcel ID 22-5338-03-43-5027, Rand Drive, Alsace Township, Berks County for purposes of Alsace Township accepting dedication of Rand Drive as a public roadway.
- 254.19 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute The Commonwealth of Pennsylvania Multi-Party Geospatial Data-Sharing Agreement to provide for the cooperative sharing of GIS and Geospatial Data between the County of Berks and the Commonwealth of Pennsylvania.

2. Motion authorizing execution of Contract Agreements/Amendments as furnished by the Contract Coordinator per listing dated July 30, 2019. Commissioner Leinbach reported there are two contracts and referenced the departments.
3. Motion authorizing payments set forth on Controller's Office vouchers payable listing dated July 30, 2019 for week ending July 31, 2019 and the payment of electronic transfers and employee payroll.

### **Reports**

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

### **REPORT OF CHIEF FINANCIAL OFFICER**

Robert Patrizio was absent. Commissioner Leinbach reported there is will not be a Budget/Operations Meeting this afternoon.

### **REPORT OF CHIEF ADMINISTRATIVE OFFICER**

No comments.

### **COMMISSIONERS' COMMENTS**

#### **Commissioner Barnhardt**

As mentioned last week, Commissioner Barnhardt reported he and Paul Jansen met with representatives from Schuylkill County and had a very productive and interesting meeting concerning the 2020 Census and will be following up with Schuylkill County. Commissioner Barnhardt attended the Berks County Water and Sewer Association's Annual Conference at Albright College yesterday. Commissioner Barnhardt also attended the "A Farm Forever" Sign unveiling event at Robert and Carol Kopfer's Farm in Fleetwood and the Virginville Grange meeting last evening, where the new voting machines were displayed, and commended Election Services Department for doing a great job, and reported all weekends are generally booked for demonstrations but are still looking for some weekdays and weeknights.

#### **Commissioner Scott**

Commissioner Scott proposed a possible solution to past requests by the Reading Airport Authority ("Authority") to the County to pay off their outstanding debt resulting from the construction of the terminal building. Commissioner Scott suggested the Authority consider transferring some of the parcels outside the fence at the Airport to the County in a value equal to the Authority's outstanding debt. The County could then turn management of those parcels over to the Industrial Development Authority, that specializes in that type of endeavors, and could eventually be developed into tax paying

parcels. Commissioner Scott suggested place his proposal on a future Budget/Operations Meeting Agenda.

Both Commissioner Barnhardt and Commissioner Leinbach agreed Commissioner Scott's proposals merits further discussion and suggested the Airport Authority members be present and to obtain some sort of value for the parcels located outside the fence before the meeting.

#### Commissioner Leinbach

Commissioner Leinbach mentioned this Saturday and Sunday the Reading Radsport Festival will take place in West Reading and Reading.

Commissioner Leinbach announced the Annual CCAP Conference will also be held in Reading at the DoubleTree Hotel beginning Saturday and ending Wednesday, August 7, 2019 at noon.

Commissioner Leinbach was also honored to attend the "A Farm Forever" Sign unveiling ceremony at the Bob Kopfer's Farm, noting this was the first farm to be preserved in 1989, and the first farm to participate in the "Farm Forever" Sign project.

Commissioner Leinbach reported House Bill 1400 has been introduced in Harrisburg dealing with 5g Wireless technology. Commissioner Leinbach noted CCAP is currently looking into what they consider legitimate health concerns and local control of the service.

#### **ELECTED OFFICIALS' COMMENTS**

None.

#### **COMMENTS FROM THE FLOOR**

Jess Royer, Spring Township, applauded Commissioner Scott's creativity dealing with the Reading Airport Authority's debt, and encouraged law makers to be just as creative when it comes to putting people in jail for low level offenses.

There being no further business, the meeting adjourned at 10:36 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk