

Commissioners' Board Meeting Minutes August 7, 2014

The Berks County Board of Commissioners met in regular session on Thursday, August 7, 2014, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were Solicitor Alan Miller, Chief Operating Officer Carl E. Geffken and Deputy Chief Clerk Kaitlin P. Daley.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag. Commissioner Leinbach announced that the Board held an Executive Session on Thursday July 31, 2014 to discuss personnel items.

Approval of Minutes

The minutes of the July 31, 2014 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
 - 227.14 Adopt a resolution authorizing 2014 Budget Transfers in the amount of \$230,360.00 and 2014 Appropriations in the amount of \$13,708.00 per listing dated August 1, 2014.
 - 228.14 Adopt a resolution authorizing Human Resources Recommendations per listing dated August 7, 2014 as follows:
 1. Authorize the appointment of Bryant Semenza to PC0110248 Chief Deputy – Sheriff's Office, effective 8/13/2014. Rate of \$65,000/annually. Salary budgeted \$64,365/annually. Salary range Minimum \$43,068; Midpoint \$57,424; Maximum \$71,779. Replacement for John Stanton who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11510.
 2. Authorize the appointment of Toby Smith to PC011094 Fiscal Manager – Area Agency on Aging, effective 8/20/2014. Rate of \$58,000/annually. Salary budgeted \$60,953/annually. Salary range Minimum \$39,594; Midpoint \$52,792; Maximum \$65,990. Replacement for Sandra Kieffer who separated. This request meets the criteria of the Hiring Policy. Budget 28100 – 23150.
 3. Authorize the appointment of Edriana Symia to Assistant District

Attorney I – District Attorney's Office, effective 8/20/2014. Rate of \$44,000/annually. Salary budgeted \$62,097/annually. Salary range Minimum \$41,227; Midpoint \$54,969; Maximum \$68,711.

Replacement for David Golberg who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11580.

4. Authorize the promotion of Michael Collie to Acting Chief Assessor – Assessment, effective 8/13/2014. Rate of \$55,000/annually. The working out of classification compensation will cease upon the appointment of a Chief Assessor. This request meets the criteria of the Hiring Policy. Budget 10000 – 11070.
5. Authorize the promotion of Elizabeth Merin from PC011828 Office Support III M/C to PC011926 Office Support IV M/C – Jail System, effective 8/13/2014. Rate of \$34,000/annually. Salary budgeted \$42,928/annually. Salary range Minimum \$28,584; Midpoint \$38,113; Maximum \$47,641. Replacement for Traci Rhoads who transferred. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.

229.14 Adopt a resolution authorizing execution of Change Order No. 01-25 to the Pyramid Network Services, LLC, Agreement to provide and install the bi-directional amplifier at the DirectLink facility in the amount of \$118,045.80 regarding the Berks County Public Safety Radio Project.

230.14 Adopt a resolution authorizing execution of Change Order No. 01-26 to the Pyramid Network Services, LLC, Agreement to furnish labor and materials for removal of existing antenna and install new antenna and coax in accordance with the proposal from NET date April 11, 2014 in the amount of \$2,006.55 regarding the Berks County Public Safety Radio Project.

Commissioner Leinbach commented that the County was guaranteed 95% radio coverage by Motorola and the coverage during testing so far has been 99% coverage. He also mentioned that Fred Levering, President of Wyomissing Borough Council, called to say there were 12 points in Wyomissing that never had radio coverage and now they do, including the tunnels under Vanity Fair.

231.14 Adopt a resolution authorizing execution of the MultiCarrier Rebroadcast Agreement between the County of Berks and Cellco Partnership d/b/a Verizon Wireless which grants the County of Berks through the Department of Emergency Services, the right to rebroadcast Verizon's signal through the County's system within the premises located at 2561 Bernville Road, Reading, PA 19605.

- 232.14 Adopt a resolution authorizing execution of the Pennsylvania Emergency Management Agency State Fiscal Year 2014/2015 Radiation Emergency Response Fund Grant Agreement between the Pennsylvania Emergency Management Agency (PEMA) and the County of Berks in the amount of \$32,761.00 to be used for the development of a detailed fixed nuclear emergency response plan for areas surrounding nuclear electric generation facilities.
- 233.14 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Application for Municipal Recycling Program Performance Grant to Pennsylvania Department of Environmental Protection for Calendar Year 2013.
- 234.14 Adopt a resolution authorizing the award and the Director of Contracts and Procurement to execute as a result of ITB# 14-24-LE, a one (1) year contract for the Transport of Voting Machines for the County of Berks Election Services Department as follows:

Glose Moving and Storage Inc.
d.b.a O'Brien's Moving & Storage
7066 Snowdrift Rd.
Allentown, PA 18106

Item	Description of Service	Estimated Quantity	Unit Price	Extended Price
1.	Transport Berks County voting machines and ancillary equipment from the storage facility to the election sites, and from sites back to the Storage facility.	2	\$15,879.00	\$31,758.00
2.	Unscheduled emergency deliveries on Election day.	6	\$38.00	\$228.00
3.	Special Election Deliveries- Price is per machine, from Storage facility to election sites and from elections sites to the Storage facility.	12	\$38.00	\$456.00
	Estimated Annual Expenditure			\$32,442.00

The County reserves the right to extend the contract for two additional one-year terms upon mutual agreement of both parties at the unit prices herein.

- 235.14 Adopt a resolution authorizing the award and the Director of Contracts & Procurement to execute a total of four contracts as a result of Invitation to Bid #14-16-MB & 14-23-MB, Berks County Services Center Entrance Renovations as follows:

Invitation to Bid #14-16-MB, Berks County Services Center Entrance Renovations

Balton Construction
2117 Portland Ave
Reading, PA 19609

General Construction Base Bid: \$204,000.00

Alternate G-1: Add \$ 29,500.00 Revolving Door

Alternate G-2b: Add \$ 13,400.00 Recessed Floor Grille

General Construction Total: \$246,900.00

Pagoda Electrical, Inc
2003 Friedensburg Road
Reading, PA 19606

Electrical Base Bid: \$47,000.00

Alternate E-1: Add: \$ 5,800.00 Power for Revolving Door

Electrical Total: \$52,800.00

Invitation to Bid #14-23-MB, Berks County Services Center Entrance Renovations:

Blanski Energy Management
1835 Pear Street
Reading, PA 19601

Mechanical Base Bid Total: \$35,000.00

Vision Mechanical
135 Juniata Street
West Reading, PA 19611

Plumbing Construction Base Bid: \$21,440.00

Alternate P-1: Add \$980.00 Sprinkler Modifications

Plumbing Total: \$22,420.00

Grand Total for Project: \$357,120.00

2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated August 5, 2014.
2. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated August 5, 2014 for week ending August 6, 2014 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA presented a weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER

1. Carl E. Geffken had nothing to report.
2. Robert J. Patrizio was absent.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt stated he attended the County Commissioners Association of Pennsylvania Annual Conference where the organization voted to hold the 2019 CCAP Annual Conference in Reading. This will be the first time since 1991 that Reading has held the conference.

Commissioner Leinbach also attended the CCAP Conference and reported that a resolution was adopted calling on Congress to deal with the crisis of unaccompanied minors and encouraging the President and Congress to deal with the situations in Central America and not push the cost on to counties. This resolution came out of the CCAP Human Services Committee.

Commissioner Scott stated that a law passed in 2008 allows state courts to hold dependency hearings for unaccompanied minors because the states have better expertise in dealing with dependency issues. Commissioner Scott and Commissioner Leinbach stated that there are major due process issues at play because the parents of the unaccompanied minors have no say and no opportunity to testify in these proceedings to refute or confirm what the children claim.

There being no further business, the meeting adjourned at 10:39 A.M.

Respectfully Submitted,

Kaitlin P. Daley, Deputy Chief Clerk