

## **Commissioners' Board Meeting Minutes August 8, 2013**

The Berks County Board of Commissioners met in regular session on Thursday, August 8, 2013, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were Solicitor Alan Miller, Chief Operating Officer Carl E. Geffken and Deputy Chief Clerk Kaitlin P. Daley.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **Approval of Minutes**

The minutes of the August 1, 2013 Commissioners' Board Meeting were approved as presented.

### **Agenda Items**

1. A motion was made by Commissioner Scott, seconded by Commissioner Barnhardt and all voted unanimously to approve the items listed below.  
**Note:** At the request of the Solicitor's Office, original Agenda Item 236.13 under the Facilities Department was pulled from the agenda due to clarification being requested from PennDOT on which bridge project was awarded to DESCOO Design and Construction. The agenda item numbers have been corrected and are reflected in these minutes.
  
- 232.13 Adopt a resolution authorizing 2013 Budget Transfers in the amount of \$142,091 and 2013 Appropriations in the amount of \$231,827 per listing dated August 6, 2013.
  
- 233.13 Adopt a resolution authorizing a recommendation to award and the Director of Contracts and Procurement to execute as a result of Invitation to Bid #13-16-KL Abatement and Demolition of the County Sanatorium Building to:

Empire Wrecking Co. of Reading  
1420 Clarion Street  
Reading, PA 19601

General Demolition Base Bid: \$371,458.00  
Alternate No. 2: Add \$22,777.00 - Driveway Resurfacing with Milling

Alternate No. 4: Deduct (\$6,000.00) - Construction Manager's Trailer

**General Demolition Total: \$388,235.00**

Shannon A. Smith, Inc.  
420 South Cherry Street  
Myerstown, PA 17067

Electrical Construction Base Bid: \$53,750.00

Alternate No. 5: Deduct (\$4,595.00)

**Electrical Construction Total: \$49,155.00**

- 234.13 Adopt a resolution authorizing a recommendation to award and Director of Contracts and Procurement to execute as a result of RFP#13-03-LE, a contract for a Comprehensive Assessment of the County's Enterprise Financial Management System, Oracle E-Business Suite as follows:

Business Technology Services, Inc.  
1150 First Avenue, Suite 320  
King of Prussia, PA 19406

The company shall provide a thorough assessment of the E-Business Suite environment at the attached rates and a cost not exceed **\$46,000.00**.

- 235.13 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute Change Order No. 1 to the Contract with Dual Temp Company, Allentown, Pennsylvania for the Expansion of the equipment room, Berks County Courthouse in the amount of \$1,600.00. This Change Order is to furnish and install new ductwork to replace damaged duct and new duct to allow for better routing of duct around sub-roof structure.

- 236.13 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute an Agreement for Professional Services between the National Children's Advocacy Center, Inc. and the County of Berks on behalf of the Berks County District Attorney's Office for a Forensic Interviewing of Children Training to be held October 7-11, 2013.

First Assistant District Attorney, M. Theresa Johnson, presented information on this training session. She explained that it is an effort on the part of many organizations to coordinate forensic interviewing of children so they are subject to less interviews in an abuse investigation.

- 237.13 Adopt a resolution authorizing the appointment of Joseph E. Rudderow, III, Blandon, Maiden Creek Township, to the Reading Area Transportation Study Coordinating Committee (RATS) effective immediately. This is a replacement for John Salaneck III who resigned.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated August 5, 2013.
2. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated August 6, 2013 for week ending August 7, 2013 and the payment of electronic transfers and employee payroll.

### **Reports**

1. County Treasurer Nelson Long, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by 1<sup>st</sup> Deputy County Controller, Ron Rutkowski.

### **REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER**

1. Carl E. Geffken had nothing to report today.
2. Robert J. Patrizio reported that today's Budget Meeting agenda consists of items related to the 2014 Budget.

### **COMMISSIONERS' COMMENTS**

Commissioner Barnhardt remarked that he was in Erie this week for the County Commissioners Association of Pennsylvania (CCAP) Annual Meeting. He reported on the various sessions he attended at CCAP. As the Chairman of the Courts and Corrections Committee, he attended sessions that related to Uniform Case Management and 100% Compliance in Jail Systems. He also attended sessions on 911 Center funding and a Pennsylvania State Police presentation on Sovereign Citizens groups.

Commissioner Scott reported on several changes to polling locations around the County for the upcoming General Election to be held November 5, 2013. These changes are as follows:

#### **City of Reading**

Reading 14-1 – From American Red Cross, 701 Centre Ave, Reading, PA 19601 to Centre Park Artifacts Bank, 705-707 N. 5<sup>th</sup> St., Reading, PA 19601.

Reading 17-8 – From Rockland Professional Building, Room 148, 1940 N. 13<sup>th</sup> St., Reading, PA 19604 to Berks County Association for the Blind, 2020 Hampden Blvd., Reading, PA 19604.

### **Municipalities**

Albany Township 1<sup>st</sup> Precinct - from Albany Elementary School, 3656 Rt 737, Kempton, PA 19529 to Kempton Fire Company, 2461 Route 143, Kempton, PA 19529.

Bethel Twp 1<sup>st</sup> Precinct - from Bethel Township Building, 81 Klahr Rd, Bethel, PA 19507 to the new Bethel Township Building 60 Klahr Rd, Bethel, PA 19507.

Maxatawny 1<sup>st</sup> Precinct - from Maxatawny Township Building, 127 Quarry Rd, Kutztown, PA 19530 to Zion's Union Church , 329 Church Rd, Kutztown PA 19530.

Maxatawny Twp 3<sup>rd</sup> Precinct - from Keystone Hall at Kutztown University, Campus Rd, Kutztown, PA 19530 to Maxatawny Township Building, 127 Quarry Rd, Kutztown, PA 19530.

Commissioner Leinbach also reported on his attendance at the CCAP Annual Meeting. He remarked on the ongoing efforts between Lebanon County and Berks County to coordinate with the Berks County Careerlink Office in assisting Lebanon County residents with possibly becoming employed by the companies at Berks Park 78. Due to the fact that Berks Park 78 borders Lebanon and Schuylkill counties, it makes sense that there will be out-of-county residents working there in addition to Berks County residents. Commissioner Leinbach spoke about the need for funding changes in 911 Centers, as well as a presentation by Lancaster County on their solution to make up for the state funding cuts to their Human Services Department. Commissioner Leinbach also spoke about the presentation by the Pennsylvania State Police regarding Sovereign Citizens groups. He remarked that these groups claim no allegiance to the United States government, but do have interests in local governments. Members of these groups can become violent and this is an issue that the State Police monitor closely on an ongoing basis.

### **CITIZEN COMMENT/BUSINESS FROM THE FLOOR**

Vicky Meo, Reading, PA, spoke to the Commissioners about her dissatisfaction with Berks County Children and Youth Services. She was asked to submit her concerns in writing to the Berks County Solicitor's Office who would look into the case.

There being no further business, the meeting adjourned at 10:40 A.M.

Respectfully Submitted,

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Kaitlin P. Daley, Deputy Chief Clerk