

## **Commissioners' Board Meeting Minutes August 16, 2018**

The Berks County Board of Commissioners met in regular session on Thursday, August 16, 2018, at 10:00 A.M. in the Commissioners' Boardroom, 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Commissioner Leinbach announced there was an Executive Session held August 14, 2018 to discuss personnel, contract negotiations and real estate.

### **Approval of Minutes**

The minutes of August 16, 2018 Commissioners' Board Meeting were approved as presented.

### **Public Comment on Agenda Items**

None.

### **Agenda Items**

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
  - 223.18 Adopt a resolution authorizing 2018 Budget Transfers in the amount of \$4,688,472 and 2018 Appropriations in the amount of \$15,330 per listing dated August 13, 2018.
  - 224.18 Adopt a resolution authorizing Human Resources Recommendations per listing dated August 16, 2018 as follows:
    1. Authorize a salary increase for Ann Fitzgerald, PC010245 Chief Deputy Prothonotary – Prothonotary Department, effective 8/8/2018. Rate of \$57,000/annually. Salary range Minimum \$46,685; Midpoint \$62,247; Maximum \$77,809. This request meets the criteria of the Hiring Policy. Budget 10000 – 11530.

2. Authorize the promotion of Kristine Camacho from PC012947 Human Resources Assistant to PC013317 Human Resources Generalist – Human Resources Department, effective 8/15/2018. Rate of \$42,000/annually. Salary range Minimum \$37,751; Midpoint \$50,334; Maximum \$62,918. New position created by Salary Board on 5/3/2018. This request meets the criteria of the Hiring Policy. Budget 10000 – 11410.
- 225.18 Adopt a resolution authorizing execution of the annual Open Admission Policy Statement, the Open Employment & Volunteer Policy and the Equal Opportunity for Staff Development for the Berks Heim Nursing and Rehabilitation in accordance with the provisions of the Federal Civil Rights Act of 1964 and the Pennsylvania Human Relations Act.
- 226.18 Adopt a resolution authorizing Ryan C. Hunter, Director of Facilities & Operations, to electronically execute Letter of Amendment 3 to the General Reimbursement Agreement for Federal Aid Projects (No. R15050005-3) between the Pennsylvania Department of Transportation (PennDOT) and the County of Berks for the Burkey's Bridge Replacement Project, County Bridge 74B, Washington Township. This amendment increases the total project costs to \$3,859,500.00 to incorporate the anticipated costs for Construction into the overall Agreement.
- 227.18 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Memorandum of Understanding between the County of Berks and the City of Reading for allocation of \$18,446 from the 2018 Edward Byrne Memorial Justice Assistance Grant. This is an annual grant applied for by the City of Reading and share with the Berks County District Attorney's Office, and will be used for equipment, supplies and overtime wages within the Criminal Investigative Section.
- 228.18 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute Change Order No. 46C to the contract with Pyramid Network Services, LLC, East Syracuse, New York, in the amount of \$107,459.12 to move all legacy equipment, antenna and lines on the Mt. Penn I tower to accommodate the facility rehabilitation in regard to the Berks County Public Safety Radio Network Project.
- 229.18 Adopt a resolution modifying the term expiration dates for the members of the Berks County Parks and Recreation Board so that the term expiration dates are aligned with other appointments as follows:

Robert Moore	–	December 31, 2018
Heather Schoener	–	December 31, 2018
Joe Brown	–	December 31, 2018
Jay Worrall	–	December 31, 2019
David Esser	–	December 31, 2019
Joe Seltzer	–	December 31, 2020
Justin Istenes	–	December 31, 2020
Rebecca Ellis	–	December 31, 2021
Edward Anewalt, IV	–	December 31, 2021

Commissioner Leinbach mentioned the reason for this Resolution is because all Board terms used to end at the same time, and have now been staggered creating a more reasonable transition.

- 230.18 Adopt a resolution of the Board of Commissioners approving the Next Generation Farmer Loan Program financing in the total amount of \$528,000 for ReppBros, L.P. for property located at 148 Bachmoll Road, Tilden Township, Berks County. The Next Generation Farmer Loan Program provides financing to eligible next generation farmers to purchase land and other capital intensive assets to begin their agriculture enterprise through the Berks County Industrial Development Authority and the Greater Berks Development and the Central and Western Chester County Industrial Development Authority. The approval by Berks County shall not in any way pledge or obligate the credit or taxing power of the County of Berks, nor shall the County of Berks be liable for the payment of the principal of or interest on any obligation issued by the Central and Western Chester County Industrial Development Authority.
- 231.18 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Bill of Sale, and all papers necessary in connection with the donation of a 1948 Mack Fire Truck and a 1953 Reo Civil Defense Truck, owned by the County of Berks, to the Boyertown Museum of Historic Vehicles, Inc.
- 232.18 Adopt a resolution authorizing the Chief Clerk to advertise enactment of proposed County Ordinance No. 05-2018, delegating the Secretary of the Pennsylvania Department of Transportation the County's authority to acquire Right-of-Way necessary for the Glendale Bridge (43A) Replacement Project.
- 233.18 Adopt a resolution authorizing the Chief Clerk to advertise enactment of proposed County Ordinance No. 06-2018 establishing regulations regarding parking, stopping or standing along County roadways, including definitions, rules and regulations, parking, stopping or standing prohibited at all times in certain areas, authority or police and penalties for violations.

2. Motion authorizing execution of Contract Agreements/Amendments as furnished by the Contract Coordinator per listing dated August 14, 2018. Commissioner Leinbach mentioned there are 8 contracts and referenced the departments.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated August 14, 2018 for week ending August 15, 2018 and the payment of electronic transfers and employee payroll.

### **Reports**

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

### **REPORT OF CHIEF FINANCIAL OFFICER**

Robert J. Patrizio reported there will be a discussion on a request from the District Attorney to add a new civilian position in the Detective Unit; a discussion regarding the State Farmland Preservation Board, and a five year Budget Forecast update.

### **REPORT OF CHIEF ADMINISTRATIVE OFFICER**

No report this week.

### **COMMISSIONERS' COMMENTS**

#### **Commissioner Barnhardt**

Commissioner Barnhardt announced there was a South Central Transit Authority Meeting last night and was pleased to report that in June overall ridership for Red Rose was up 4.6% and for BARTA was up 11.7%.

Commissioner Barnhardt mentioned the Run 4 Sam Race is being held this weekend at Gring's Mill, and is sponsored by Peggy Reed in honor and memory of her son Sam. Commissioner Barnhardt stated that since the Race inception, Mrs. Reed has donated a great deal of money to the Park System, and this year her contribution will cover the cost to replace all the defibrillators located throughout the Park system.

#### **Commissioner Scott**

Nothing to report.

#### **Commissioner Leinbach**

Commissioner Leinbach reported yesterday he and Mary Buerer attended Ag Progress Days in Harrisburg, and for the 11<sup>th</sup> year brought two students; a junior from Kutztown High School and a senior from Emmaus High School, whose family farm is located in

Kempton, as well as Tami Hildebrand, Executive Director of the Berks County Department of Agriculture.

Commissioner Leinbach was also pleased to recognize members of his family who are visiting the United States from Michalovce, Slovakia. Also attending were Commissioner Leinbach's mother and father.

Commissioner Leinbach noted yesterday the CCAP County Governance subcommittee put out a vote request on the \$1 Recorder of Deeds filing fee, and mentioned to Recorder of Deeds Sheeler, he is advocating on his behalf.

### **ROW OFFICERS**

County Controller Graffius reported that her office has a list of 17 former Berks County employees who were not vested in the Pension Plan and did not sign the final form to release their funds. Ms. Graffius read the names and asked if they or anyone who knows them to please contact her office.

### **COMMENTS FROM THE FLOOR**

Crystal Kowalski, Wyomissing, asked for clarification on what 'other operating revenues' are. Commissioner Leinbach asked Ms. Kowalski to see Mr. Patrizio after the meeting.

Ms. Kowalski also asked about the Berks Heim union negotiations, if there is a target number that will make the Commissioners feel comfortable with not selling the Heim. Commissioner Leinbach advised Ms. Kowalski that in light of the ongoing union negotiations, no comments will be made in where we are in discussions.

Claudia Strauss, Berkshire Heights, asked if Berks County has any oil or mineral gas deposits, and again expressed the need to keep the Berks Heim to protect the people in our community now and in the future.

Commissioner Leinbach responded that there are many quarries located in Berks County, but to his knowledge, no oil.

There being no further business, the meeting adjourned at 10:34 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk