

Commissioners' Board Meeting Minutes September 5, 2019

The Berks County Board of Commissioners met in regular session on Thursday, September 5, 2019, at 10:00 A.M. in the Commissioners' Boardroom, 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt in attendance. Commissioner Scott was absent. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Commissioner Leinbach announced there was an Executive Session held yesterday, September 4, 2019 dealing with personnel, litigation and real estate.

Approval of Minutes

The minutes of August 29, 2019 Commissioners' Board Meeting and August 29, 2019 Budget/Operations Meeting were approved as presented.

Public Comment on Agenda Items

None.

Agenda Items

1. A motion was made by Commissioner Barnhardt to approve the Agenda as presented. Said motion was seconded by Commissioner Leinbach and all voted unanimously to approve the items listed below:

283.19 Adopt a resolution authorizing 2019 Budget Transfers in the amount of \$891,054 and 2019 Appropriations in the amount of \$1,522 per listing dated September 2, 2019.

284.19 Adopt a resolution authorizing Human Resources Recommendations per listing dated September 5, 2019 as follows:

1. Authorize the appointment of Mark Kania to PC012345 Senior Governmental Accountant – Office of the Controller, effective 09/11/19. Rate of \$57,000/annually. Salary range Minimum \$44,057; Midpoint \$58,742; Maximum \$73,428. Replacement for Shawn Good who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11120.

2. Authorize the promotion of Erin Gardner from PC011983 Enterprise Support Technician to PC011414 Network Administrator – Information Systems Department, effective 09/11/2019. Rate of \$56,000/annually. Salary range Minimum \$49,629; Midpoint \$66,172; Maximum \$82,715. Replacement for Asa Robbins who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11170.
 3. Authorize \$250 uniform/clothing allowance for Lieutenants and Sergeants – Jail System, per attached listing, effective for the pay of 10/1/2019. Budget 10000 – 12090.
- 285.19 Adopt a resolution authorizing execution of the County Assurance of Financial Commitment and Participation for Children and Youth Services Needs Based Budget for Fiscal Year 2020-2021.
- 286.19 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the 2019-2020 PELICAN Loss Prevention Grant Program Application in the amount of \$5,000. The grant will be used to purchase 4 EMS Evacuation Stair Chairs for evacuating residents from upper level floors in an emergency and the purchase of 45 bed gap fillers for use in protecting residents from entrapment in a bed.
- 287.19 Adopt a resolution authorizing Alan D. Piper, Transportation Planner, to electronically execute Letter of Amendment 1 to the General Reimbursement Agreement for Federal Aid Projects (No. R18050005-1) between the Pennsylvania Department of Transportation (PennDOT) and the County of Berks for the Glendale Bridge Replacement Project, County Bridge 43-A, Douglass Township. This amendment increases the total project costs from \$300,000 to \$648,597.59 to incorporate the professional costs for Final Design and ROW Acquisition into the overall funding for the project. The Berks County share of this project increases from \$150,000 to \$298,613.90. All other terms and conditions of the original Agreement which are not being modified by this Letter of Amendment, remain in full force and effect. This resolution supersedes Resolution No. 264-19 adopted August 15, 2019.
- 288.19 Adopt a resolution authorizing Brian A. Gottschall, Director of Berks County Emergency Services, designated representative of the Berks County Board of Commissioners, to electronically sign, submit and complete any required reporting documents as they become available in electronic format, for the Pennsylvania State

Homeland Security Grant, Hazardous Materials Response Fund and Radiation Emergency Response Fund, Emergency Management Performance Grant and the Hazardous Materials Emergency Preparedness Grant. This resolution supersedes Resolution No. 263-18 adopted September 20, 2018.

- 289.19 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the UPMC Health Plan Recredentialing Application for Berks Heim Nursing and Rehabilitation.
- 290.19 Adopt a resolution of the Berks County Board of Commissioners proclaiming the Second Annual Employer Symposium to be held on September 11, 2019, an appropriate event commemorating the date which will never be forgotten in American history, and an occasion that provides a special opportunity to honor our country's many disabled veterans and first responders, many who became disabled due to these attacks and our nation's subsequent response, and a bright future for all job-seekers and employers.
- 291.19 Adopt a resolution ratifying, confirming and approving execution by the Board of Commissioners of a letter of support to the Pennsylvania Department of Labor and Industry for a grant application for the Youth Reentry Demonstration Project aimed specifically at young adults 18-24 years old, who have been incarcerated or subjected to the justice system, the "R3 Prep for Young Adults" initiative.
2. Motion authorizing execution of Contract Agreements/Amendments as furnished by the Contract Coordinator per listing dated September 3, 2019. Commissioner Leinbach reported there are 2 contracts and referenced the departments.
3. Motion authorizing payments set forth on Controller's Office vouchers payable listing dated September 3, 2019 for week ending September 4, 2019 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORT OF CHIEF FINANCIAL OFFICER

Commissioner Leinbach reported there will not be a Budget/Operations Meeting this afternoon.

REPORT OF CHIEF ADMINISTRATIVE OFFICER

Ronald R. Seaman reported the Dreibelbis Station Bridge was physically removed from its foundation yesterday in preparation for its move to Lancaster County for restoration. Mr. Seaman thanked the Reading Eagle and WFMZ for covering the event. Mr. Seaman reported on Tuesday he received a survey at his home address as a precursor to the 2020 Census. Mr. Seaman said the survey is taken online and took about 45 minutes.

COMMISSIONERS' COMMENTS**Commissioner Barnhardt**

Commissioner Barnhardt reported tomorrow afternoon he will be attending the monthly meeting of Opioid Coalition/SOS Berks at Alvernia University.

Commissioner Barnhardt reported the next voting system demonstration will be held September 9, 2019 at Mayer's Grove in Blandon.

Commissioner Barnhardt announced National Recovery is celebrating its 30th Anniversary and COCA will be making their annual presentation at next Thursday's Commissioners' Meeting.

Commissioner Barnhardt commended Jane Goetz who has gathered 14 people interested in potentially forming a Friends of Epler's Schoolhouse. They will be meeting September 16, 2019 at 7:00 p.m. at the Heritage Center. Commissioner Barnhardt also reported no quotes on the move have been received.

Commissioner Leinbach

Commissioner Leinbach participated in a demonstration of the new voting system, and commended Debbie Olivieri and her staff for a fantastic job.

Commissioner Leinbach reported he and Commissioner Barnhardt attended the dedication yesterday at Gring's Mill of park benches marking September as National Suicide Prevention Awareness Month.

ELECTED OFFICIALS' COMMENTS

Berks County Recorder of Deeds Fred Sheeler commented on the recent article in the Reading Eagle about the Sheeler House at the Berks Leisure Park, built by his grandfather. Mr. Sheeler made the Commissioners aware there are some maintenance issues that need to be addressed.

COMMENTS FROM THE FLOOR

None.

There being no further business, the meeting adjourned at 10:24 a.m.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk