

## **Commissioners' Board Meeting Minutes September 27, 2018**

The Berks County Board of Commissioners met in regular session on Thursday, September 27, 2018, at 10:00 A.M. in the Commissioners' Boardroom, 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Commissioner Leinbach announced there were two Executive Sessions; September 25, 2018 to discuss contract negotiations and September 26, 2018 to discuss contract negotiations, personnel and litigation.

### **Approval of Minutes**

The minutes of September 27, 2018 Commissioners' Board Meeting were approved as presented.

### **Public Comment on Agenda Items**

None.

### **Agenda Items**

1. A motion was made by Commissioner Barnhardt to approve the Agenda as presented. Said motion was seconded by Commissioner Scott, and all voted unanimously to approve the items listed below:
  - 267.18 Adopt a resolution of the Berks County Board of Commissioners approving the financing by the Berks County Municipal Authority of a project for the benefit of Berks Community Health Center ("BCHC") in the amount of \$5,000,000 to finance the design, construction, renovation and installation of various leasehold improvements to a facility BCHC is leasing at 1110 Rockland Street, Reading for use in connection with delivery of coordinated comprehensive healthcare services and the acquisition and installation of certain medical and office equipment. Said approval is required to comply with the provision of Section 147(f) of the Internal Revenue Code of 1986, as amended.

Peter Edelman, Esq., Bond Counsel for Berks Community Health Center, reported this is a tax free financing project for a facility located at the old Giant Store on Rockland Street that is scheduled to open in a few months. Mr. Edelman mentioned this is the fourth facility in the City of Reading that provides community health services to the citizens of the City, and the financing does not bind the County in any way. Commissioner Scott asked who is BCHC. Mr. Edelman replied an independent not for profit organization and most of their funding is federal funding.

268.18 Adopt a resolution authorizing 2018 Budget Transfers in the amount of \$363,650 and 2018 Appropriations in the amount of \$442,556 per listing dated September 25, 2018.

269.18 Adopt a resolution authorizing the award and the Director of Contracts & Procurement to execute as a result of Invitation to Bid #18-20-GR a contract for Berks County Jail System Entrance Improvements as identified herein:

**Empire Wrecking Co. of Reading**  
1420 Clarion Street  
Reading, PA 19601

Total Base Bid Amount: \$85,726.00

Total Add Alternate Component Amount: \$10,400.00

**Total Bid Not to Exceed Amount: \$96,126.00**

270.18 Adopt a resolution authorizing execution of the Lease Agreement between the County of Berks and Earthrise Enterprises, Inc., Reading, Pennsylvania, for the leasing of space on the 2<sup>nd</sup> Floor of the County Services Center for the operation of a snack shop, for a three (3) year term beginning January 1, 2019 and ending December 31, 2021.

Commissioner Leinbach commented this is a great program started in 1992 by Judge Grim and provides work experience and training for youth in the juvenile probation system.

271.18 Adopt a resolution authorizing execution of the Grant Application to the Pennsylvania Commission on Crime and Delinquency ("PCCD") for the National Forensic Science Improvement Act (No. 29245 / Lab & Analysis Accreditations) in the amount of \$57,983.00. This grant is 100% funded by the Federal government and will be used by the District Attorney's Office to expand the scope of accreditation for the Berks County Forensic Services Unit to include Ballistics under ISO 17020, and the certification of three analysts in their respective disciplines and the recertification of a one other analyst.

2. Motion authorizing execution of Contract Agreements/Amendments as furnished by the Contract Coordinator per listing dated September 25, 2018. Commissioner Leinbach mentioned there are 15 contracts and referenced the departments.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated September 25, 2018 for week ending September 26, 2018 and the payment of electronic transfers and employee payroll.

### **Reports**

1. County Treasurer A. Dennis Adams, CPA, was absent. The Treasurer's reported was submitted by Chief Deputy Treasurer Linda Weaver.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

### **REPORT OF CHIEF FINANCIAL OFFICER**

Commissioner Leinbach announced due to unforeseen scheduling issues of two Commissioners, the Budget Meeting will begin at 3:00 p.m.

Robert J. Patrizio reported there will be follow up discussions on the 2019 Health Benefit Plan and the possibility of placing armed guards in the Courthouse and Services Center.

### **REPORT OF CHIEF ADMINISTRATIVE OFFICER**

None.

### **COMMISSIONERS' COMMENTS**

#### **Commissioner Barnhardt**

Commissioner Barnhardt reported we are in the third year of the Blighted Property Review Committee and so far this year only one property is in the review process. Commissioner Barnhardt mentioned last night the Berks County Agricultural Land Preservation Board celebrated Vicki Kintzer's 30<sup>th</sup> year on the Ag Land Board. Commissioner Barnhardt mentioned Vicki was one of the founding members of the Board, has retired, moved out of state and resigned from the Board. Commissioner Barnhardt reported the semi-annual Municipal Breakfast will be held tomorrow morning at the Geigertown Fire Company.

#### **Commissioner Scott**

None

Commissioner Leinbach

Commissioner Leinbach reported on Friday, September 21, 2018 he and Mary Buerer attended the Berks Connections Pretrial Services R3 Graduation, an 8 week program for individuals coming out of jail that provided 96 hours of cognitive training, 45 hours of vocational classes and 45 hours of job site work with Habitat for Humanity.

**ELECTED OFFICIALS' COMMENTS**

None.

**COMMENTS FROM THE FLOOR**

Crystal Kowalski, Wyomissing, asked to see the plan that was submitted to Bern Township Planning Commission on September 11, and asked if the revisions will be submitted at the October meeting.

There being no further business, the meeting adjourned at 10:29 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk