

Commissioners' Board Meeting Minutes October 2, 2014

The Berks County Board of Commissioners met in regular session on Thursday, October 2, 2014, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were Solicitor Alan Miller, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of September 25, 2014 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
 - 299.14 Adopt a resolution authorizing 2014 Budget Transfers in the amount of \$156,084.00 and 2014 Appropriations in the amount of \$151,606.00 per listing dated September 26, 2014.
 - 300.14 Adopt a resolution authorizing Human Resources Recommendations per listing dated October 2, 2014 as follows:
 1. Authorize the transfer of Michael Mullen from PC011142 Investigator – Public Defender's Office to PC013026 Booking Supervisor – Jail System, effective 10/8/2014. Rate of \$55,000/annually. Salary range Minimum \$40,414; Midpoint \$53,886; Maximum \$67,357. New position created by Salary Board on 6/19/2014. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.
 2. Authorize the appointment of Jeffrey Reichart to PC011142 Investigator – Public Defender's Office, effective 10/8/2014. Rate of \$39,551/annually. Salary budgeted \$39,551/annually. Salary range Minimum \$29,674; Midpoint \$39,565; Maximum \$49,457. Replacement for Michael Mullen who transferred. This

request meets the criteria of the Hiring Policy. Budget 10000 – 11570.

3. Authorize a salary increase for Karen Fox PC010991 Director of Admissions – Berks Heim Admissions, effective 10/15/2014. Rate of \$62,000/annually. Salary range Minimum \$46,576; Midpoint \$62,101; Maximum \$77,627. Salary increase is a result of a WMS re-evaluation of the Director of Admissions position approved by Salary Board on 6/19/2014. This request meets the criteria of the Hiring Policy. Budget 53000 – 33400.
 4. Authorize the appointment of Deborah Reinbold to PC010067 Admissions Liaison – Berks Heim Admissions, effective 10/15/2014. Rate of \$60,000/annually. Salary range Minimum \$42,048; Midpoint \$54,064; Maximum \$70,081. Replacement for Cheryl Moore who separated. This request meets the criteria of the Hiring Policy. Budget 53000 – 33400.
 5. Authorize the promotion of Marianna Giuffre from PC011014 Docketing Team Supervisor to PC011130 Intake Manager – Domestic Relations, effective 10/8/2014. Rate of \$47,000/annually. Salary budgeted \$44,521/annually. Salary range Minimum \$37,973; Midpoint \$50,631; Maximum \$63,289. Replacement for Elizabeth Briseno who separated. This request meets the criteria of the Hiring Policy. Budget 24000 – 26280.
- 301.14 Adopt a resolution authorizing the award and the Director of Contracts & Procurement to execute as a result of RFP #14-18-KL, a contract for an Audit/Assessment of the Berks County Children & Youth Services Financial, Operational or Administrative Structure & Procedures for Services Provided and Managed by Berks County Children and Youth Services as follows:
- The Binkley Kanavy Group, LLC
 - U.S. Steel Tower,
 - 600 Grant Street, Suite 5050
 - Pittsburgh, PA 15219
 - The amount shall not exceed \$96,410.00.
- 302.14 Adopt a resolution authorizing award and the Director of Contracts and Procurement to execute, two contracts as a result of ITB# 14-29-JRLE, Inmate Clothing contracts for a period of one (1) year for the participating members of the Southeastern

Pennsylvania Counties Cooperative Purchasing Board (SPCCPB)
members including Berks County:

Bob Barker Company, Inc.

134 North Main Street

Fuquay-Varina, NC 27526

Line Items - 1, 2 (*sizes 6-15*), 4, 5, 6, 7, 8, 12, 13, 14(*sizes SM-10XL*), 20, 25, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 55, 57(*sizes SM-10XL*), 58 and 59

Estimated Annual Expenditure – Grand Total \$333,775.64

Estimated Annual Expenditure – Berks Portions \$68,764.03

The Liberty Store

5 East Genesee Street

Auburn, NY 13021

Line Items - 2(*sizes 3-5*), 3, 14(*size XS*), 19, 56, 57(*size XS*), 60 & 61

Estimated Annual Expenditure – Grand Total \$19,378.79

Estimated Annual Expenditure – Berks Portions \$2,855.16

The County reserves the right to extend the contract for two additional one-year terms upon mutual agreement of both parties at the unit prices herein.

- 303.14 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute a letter to Bern Partners, the landlord for MDC23-3-05 (MDJ Gauby) of the County's intent to exercise its option to renew for 2015.
- 304.14 Adopt a resolution opposing expansion of Federal regulations promulgated by the Environmental Protection Agency and Army Corps of Engineers governing Waters of the U.S. under the Clean Water Act. Commissioner Leinbach commented this action is in conjunction with actions already taken by CCAP and NACO and every single one of the State and national farm organizations.
- 305.14 Adopt a resolution of the Berks County Board of Commissioners approving and directing the holding of a public hearing on November 13, 2014 concerning the intent to organize a new joint municipal transit authority under the Municipality Authorities Act (the "Act") with the County of Lancaster and further approves and directs the immediate publication of said notice of public hearing as required by the Act. Commissioner Leinbach commented that Commissioner Barnhardt has been leading the effort on this issue and has done a good job of keeping the Board up-to-date on the progress. Commissioner Leinbach also commented he has had some questions and concerns, all of which were addressed and answered to his satisfaction by Commissioner

Barnhardt. Commissioner Barnhardt commented that this process has been moving along since May and there have been numerous meetings with one being held yesterday. Commissioner Barnhardt commented the suggested make-up of the joint authority is to include five members from BARTA and five members from Red Rose. Commissioner Barnhardt commented the final number on cost savings to Berks County remains at \$485,000.00 a year. Commissioner Barnhardt stated it is anticipated the first joint Board Meeting will be scheduled either December 3rd or 10th and be held somewhere between Berks and Lancaster Counties, and the Governor will be invited. Commissioner Barnhardt reported that Lancaster County approved a similar resolution this week by 3-0 vote. Commissioner Barnhardt stated that today's Resolution is to simply approve the holding of a public hearing. Commissioner Scott commented he is not against free and open discussion on the proposed merger, and has not made up his mind. Commissioner Scott commented he also has an issue with the last WHEREAS clause of the Resolution which makes it seem as though the County has already approved the new joint authority. Commissioner Scott proceeded to offer some of his reasons he hasn't decided to vote for or against the merger. Commissioner Leinbach asked Commissioner Scott if he would vote for the Resolution if the WHEREAS clause were reworded. Solicitor Miller recommended removing the language that makes it seem like the County already agrees to the merger, to "conduct a hearing to consider formation of the new authority". Commissioner Scott stated he would agree to that rewording of the Resolution. Commissioner Leinbach offered his comments on the proposed merger, and ended by stating that for the reasons offered he is leaning towards supporting the merger. Commissioner Leinbach then asked to amend the Resolution as suggested by Solicitor Miller and asked for a motion now rather at the end of the Agenda. Commissioner Barnhardt so moved to amend and approve Resolution No. 305.14; said motion was seconded by Commissioner Scott and all voted unanimously to approve Resolution No. 305.14.

- 306.14 Adopt a resolution authorizing Christian Y. Leinbach, Commissioner Chair, to execute and deliver a County Agreement by and among the County of Berks, Pennsylvania, the Berks County Convention Center Authority and Manufacturers and Traders Trust Company and further authorizing all other necessary action of the County of Berks, Pennsylvania.
- 307.14 Adopt a resolution authorizing the reappointment of James Coker, Oley, PA, to the Berks County Agricultural Land Preservation Board for a three year term expiring December 31, 2017.

- 308.14 Adopt a resolution authorizing the reappointment of the following members to the Berks County Children and Youth Services Advisory Board for three year terms expiring December 31, 2017:
Marcia Goodman-Hinnershitz, Reading, PA
Joan Lewis, Sinking Spring, PA
Marc Reuben, Reading, PA
- 309.14 Adopt a resolution authorizing the reappointment of the following members to the Berks County Mental Health/Developmental Disabilities Advisory Board for three year terms expiring December 31, 2017:
Rev. Msgr. John B. McCann, Douglassville, PA
Cathy Pilat, Blandon, PA
Kevin Barnhardt, Sinking Spring, PA
Christopher Neidert, Reading, PA
- 310.14 Adopt a resolution authorizing the reappointment of Lee Olsen, Reading, PA, to the Berks County Planning Commission for a four year term expiring December 31, 2018.
- 311.14 Adopt a resolution authorizing the reappointment of Nancy Campbell, West Reading, PA, to the Reading Public Library Board of Trustees for a five year term expiring December 31, 2019.
- 312.14 Adopt a resolution authorizing the reappointment of Anthony Rymar, Sinking Spring, PA, to the Berks County Solid Waste Authority for a four year term expiring December 31, 2018.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated September 30, 2014. Commissioner Leinbach commented there are 7 contracts and referenced the departments.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated September 30, 2014 for week ending October 1, 2014 and the payment of electronic transfers and employee payroll. The Commissioners also executed the Controller's Office vouchers payable listing for the week ending October 7, 2014 as the Commissioners' Meeting scheduled for October 9, 2014 has been cancelled for lack of a quorum.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by Deputy County Controller Ronald Rutkowski.

REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER

1. Carl E. Geffken reported that the Parks Department Board meeting was held yesterday at the Angora Fruit Farm and complimented the staff and volunteers who are making headway in improving the fruit farm. Mr. Geffken reported the RFP for the Wastewater Treatment Facility has been released and sent out by Contracts and Procurement, and mentioned the Heritage Festival is being held all weekend long at the Berks County Heritage Center.
2. Robert J. Patrizio reported there will be a continuing discussion and analysis with focus on wage and benefit costs on the 2015 Budget. Mr. Patrizio announced the bond rating for the County has been reaffirmed at AA1.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt had no further comments.

Commissioner Scott had one observation on the concept of regionalization, that one size doesn't fit all.

Commissioner Leinbach had nothing further to add.

COMMENTS FROM THE FLOOR

Berks County Clerk of Court James P. Troutman questioned the intent of item 306.14 regarding the Convention Center Authority. County Solicitor Alan Miller commented there is an original County Agreement maintaining the distribution of funds of the Hotel Tax funds, and this resolution cleans up and brings everything up-to-date. Commissioner Leinbach added this is similar to the bond refinancing the County has been involved with recently.

Berks County Prothonotary Marianne Sutton provided an update on E-Filing project stating it will be mandatory for attorneys beginning Monday, October 6, 2014. Ms. Sutton advised her office is continuing to train attorneys and staff.

There being no further business, the meeting adjourned at 11:10 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk