

Commissioners' Board Meeting Minutes October 4, 2018

The Berks County Board of Commissioners met in regular session on Thursday, October 4, 2018, at 10:00 A.M. in the Commissioners' Boardroom, 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Mark C. Scott in attendance. Commissioner Kevin S. Barnhardt was absent. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of September 27, 2018 Commissioners' Board Meeting were approved as presented.

Public Comment on Agenda Items

None.

Agenda Items

1. A motion was made by Commissioner Scott to approve the Agenda as presented. The motion was seconded by Commissioner Leinbach and all voted unanimously to approve the items listed below:

272.18 Adopt a resolution authorizing 2018 Budget Transfers in the amount of \$57,337 per listing dated October 1, 2018.

273.18 Adopt a resolution authorizing Human Resources Recommendations per listing dated October 4, 2018 as follows:

1. Authorize the appointment of Carmen Collazo-Rosario to PC012947 Human Resources Assistant – Human Resources Department, effective 10/10/2018. Rate of \$34,000/annually. Salary range Minimum \$31,189; Midpoint \$41,585; Maximum \$51,982. Replacement for Kristine Camacho who was promoted. This request meets the criteria of the Hiring Policy. Budget 10000 – 11410.
2. Authorize the utilization of a temporary agency for a Senior Financial Analyst – Budget and Finance Department, effective 10/5/2018. Rate not to exceed

\$34.60/hour. Utilization of the temporary agency will cease when a candidate is hired to fill the Senior Financial Analyst position. This request meets the criteria of the Hiring Policy. Budget 10000 – 11400.

3. Authorize a salary increase for Tracey Zeglen, PC011158 Judicial Administrative Assistant – Court Administration, effective 7/18/2018. Rate of \$46,544/annually. Salary range Minimum \$33,721; Midpoint \$44,961; Maximum \$56,202. The requested salary increase is based on the Judicial Administrative Assistant compensation structure previously approved by Salary Board. Budget 10000 – 11600.

- 274.18 Adopt a resolution authorizing execution of the Joinder Agreement between the County of Berks and the Lower Alsace Fire Company allowing the Lower Alsace Fire Company to join the County-Wide Mutual Aid Agreement dated May 2, 2002, between the County of Berks and various local municipalities and private emergency entities, for the sharing of reciprocal emergency services.
 - 275.18 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Commercial Lease Agreement between MB Investments, Audubon, Pennsylvania, and the County of Berks for office space located at Suite 180, 312 N. Furnace Street, Birdsboro, Pennsylvania, for use by Magisterial District Court 23-3-01 (Glass) for a five (5) year period beginning January 1, 2019 and ending December 30, 2023.
 - 276.18 Adopt a resolution authorizing the appointment of Mirla F. Otero-Garcia, Temple, Pennsylvania, to the Council on Chemical Abuse Advisory Board to fulfill an unexpired term expiring on February 1, 2019; and further authorizes Ms. Otero-Garcia's appointment for a five (5) year term expiring February 1, 2024.
2. Motion authorizing execution of Contract Agreements/Amendments as furnished by the Contract Coordinator per listing dated October 2, 2018. Commissioner Leinbach reported there are 6 contracts and referenced the departments.
 3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated October 2, 2018 for week ending October 3, 2018 and the payment of electronic transfers and employee payroll, and for the week ending October 11, 2018.

Reports

1. County Treasurer A. Dennis Adams, CPA was absent. The Treasurer's Report was submitted by Linda Weaver, Chief Deputy Treasurer.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORT OF CHIEF FINANCIAL OFFICER

Robert J. Patrizio reported there will be an update on the preliminary 2019 Budget summary.

REPORT OF CHIEF ADMINISTRATIVE OFFICER

Ronald R. Seaman announced the 37th Annual Heritage Festival at the Berks County Heritage Center will be held this Sunday, October 7, 2018 from 11:00 am to 4:30 pm.

COMMISSIONERS' COMMENTS**Commissioner Scott**

Commissioner Scott commented he is doing some research on Berks County nonprofit organizations, and using Tower Health and the Reading Hospital as an example, stated Berks County loses over \$2 million a year in taxes and school districts lose about \$9 million a year in taxes. Commissioner Scott further mentioned Tower Health is currently being challenged in the courts by two school districts in Chester and Montgomery counties where some of their facilities are located, and will follow those cases closely.

Commissioner Scott acknowledged some nonprofits provide services that equal or exceed the taxes they don't pay, and he would support a comprehensive review of the nonprofit status of all county entities.

Commissioner Leinbach

Commissioner Leinbach mentioned the following events will be held this weekend: The Alzheimer's Walk and Memory Garden will be held this Saturday morning at Penn State Berks Campus; Saturday evening the Hope Rescue Mission's Annual Banquet will be held at the DoubleTree Hotel; and Monday, October 8, 2018, Dr. Susan Looney will be sworn in as the 6th President of Reading Area Community College.

ELECTED OFFICIALS' COMMENTS

Berks County Recorder of Deeds Frederick Sheeler reported that House Bill 2680, the Recorders Fee Bill, was introduced in the House.

COMMENTS FROM THE FLOOR

Crystal Kowalski, Wyomissing, stated it would be very helpful to have progress reports on the talks with the unions regarding the Berks Heim.

There being no further business, the meeting adjourned at 10:26 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk