

Commissioners' Board Meeting Minutes October 8, 2015

The Berks County Board of Commissioners met in regular session on Thursday, October 8, 2015, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Vice Chair Kevin S. Barnhardt called the meeting to order with Commissioner Mark C. Scott in attendance. Commissioner Christian Y. Leinbach participated via telephone. Also present were First Assistant County Solicitor Christine M. Sadler, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Barnhardt opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of October 1, 2015 Commissioners' Board Meeting were approved as presented.

Commissioner Leinbach reported there was an Executive Session held Monday, October 5, 2016 dealing with personnel.

Agenda Items

1. A motion was made by Commissioner Leinbach, seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
 - 272.15 Adopt a resolution authorizing 2015 Budget Transfers in the amount of \$46,309.00 and 2015 Appropriations in the amount of \$127,707.00 per listing dated October 7, 2015.
 - 273.15 Adopt a resolution authorizing Human Resources Recommendations per listing dated October 8, 2015 as follows:
 1. Authorize the promotion of Rebecca Fitz from PC012326 Social Worker to PC011008 Director of Social Services – Berks Heim – Social Services Department, effective 10/14/2015. Rate of \$45,000/annually. Salary range Minimum \$39,533; Midpoint \$52,711; Maximum \$65,889. Replacement for Veronica Minacapelli who separated. This request meets the criteria of the Hiring Policy. Budget 53000 – 33140.
 - 274.15 Adopt a resolution authorizing the award and the Director of Contracts & Procurement to execute as a result of Invitation to Bid #15-16-KO a contract for the Heritage Center – Canal

Museum Roof Project as identified herein:

Reilly Mechanical & Construction

510 North 2nd Street

Minersville, PA 17954

Total Contract Amount: \$91,650.00

Base Bid Amount: \$ 69,750.00

Alternate A (Milk House): \$ 4,500.00

Alternate B (Chicken House): \$ 12,500.00

Alternate C (Smoke House): \$ 4,900.00

Additional Unit Pricing:

Wood Lath: 1" x 2": \$0.90/linear foot

Wood Sheathing: 2" x 6": \$1.50/ linear foot

- 275.15 Adopt a resolution authorizing Kevin S. Barnhardt, Commissioner Vice Chair, to execute Amendment No. 14 to Guaranteed Energy Services Agreement (GESA) between the County of Berks and Noresco, LLC. This Amendment credits the County's project back \$29,725.03 to the repair fund for masonry allowances that were ultimately not used. The scope of work and all other terms of the GESA not affected by this change remain in full effect.
- 276.15 Adopt a resolution authorizing Ryan Hunter, Director of Facilities and Operations to execute the Memorandum of Understanding between the YMCA of Reading & Berks County and the County of Berks for use of the YMCA Reading Branch, 631 Washington Street, Reading, Pennsylvania, as an emergency relocation site for employees and professional visitors of the County of Berks should the Courthouse and/or Services Center be vacated.
- 277.15 Adopt a resolution authorizing execution of the Agreement for Operations, Maintenance and Management Services for the Berks County Wastewater Treatment Facility between M & B Environmental, Inc., Harleysville, Pennsylvania and the County of Berks, pending final review and approval of the terms and conditions by the County Solicitor's Office.
- 278.15 Adopt a resolution authorizing execution of the Pennsylvania Emergency Management Agency State Fiscal Year 2015/2016 Radiation Emergency Response Fund Grant Agreement between the Pennsylvania Emergency Management Agency (PEMA) and the County of Berks in the amount of \$33,602.00 to be used for the development of a detailed fixed nuclear emergency response plan for areas surrounding nuclear electric generation facilities.
- 279.15 Adopt a resolution authorizing Brian A. Gottschall, Director of

Berks County Department of Emergency Services, to execute on behalf of the County of Berks, Nondisclosure Agreements and any and all documents relative in the process of procuring records and information from certain Providers of 911 emergency telephone services in regard to litigation brought by the County against Companies concerning the underpayment of funds allegedly owed related to 911 emergency telephone services.

- 280.15 Adopt a resolution authorizing Kevin S. Barnhardt, Commissioner Vice Chair, to execute the Waiver of Conflict letter to Stevens & Lee in regard to its representation of Core Communications, Inc., CTC Communications Corp. and Choice One Communications, Inc. (collectively referred to as "Companies") in litigation brought by the County against the Companies regarding the underpayment of funds allegedly owed related to 911 emergency telephone services.
- 281.15 Adopt a resolution authorizing Kevin S. Barnhardt, Commissioner Vice Chair, to execute the Consent to Petition to Combine Trusts in regard to the Petition to Combine Trusts of Mildred M. Arnold Testamentary Trust and the Society for the Preservation of the Gruber Wagon Works. The Trust Agreements provide perpetual source of funds to enable the County of Berks to continue its operation of the Gruber Wagon Works.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated October 6, 2015. Commissioner Barnhardt reported there are 2 contracts.
3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated October 6, 2015 for week ending October 7, 2015 and the payment of electronic transfers and employee payroll.

Reports

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER

1. Carl E. Geffken commented the impact of the State Budget impasse on the County's cash position relative to last year is down about \$5 million, and we're starting to have contractors complain about their cash positions as well as their ability to continue to provide services.

Mr. Geffken congratulated the Parks Department for a very successful Heritage Festival held this past weekend.

Commissioner Leinbach remarked on an email Mr. Geffken received from CCAP and sent to the Commissioners requesting that counties provide a press release outlining the impact of the Budget impasse on their county, recommending Berks County do that so that the public understands the seriousness the impasse is having on County funds. Mr. Geffken confirmed he will follow up with that request later this afternoon with Commissioner Scott and Commissioner Barnhardt.

Commissioner Barnhardt agrees that the Board should do a presentation by the Controller and Budget Director on how the impasse is eroding our cash position and our ability to provide services.

County Controller Graffius commented her Department continues to enter bills so the bills go the months they belong to, but the bills are on hold at the present time. Commissioner Scott commented Berks County is in a relatively good position because we were proactive by inserting a contractual transfer of the risk onto the contractor in the event of another budget impasse.

2. Robert J. Patrizio reported the Commissioners will review the Elevator Bids and possibly issue a recommendation to award. The Commissioners will receive a recommendation for budget software and a request for 911 for wave technology.

COMMISSIONERS' COMMENTS

Commissioner Scott reported as a result of the County retaining INR to provide investment consulting services to County employees, he will be meeting next Friday with representatives of INR to go over Vanguard Funds.

Commissioner Barnhardt reported last evening he attended the Crime Alert Board Awards Dinner at Victor Emanuel, and this morning he attended the Berks Connections/Pretrial Services 40th Anniversary and Awards Ceremony and the Keeping Kids Safe Symposium hosted by MH/DD and the BCIU, at the Crowne Plaza.

COMMENTS FROM THE FLOOR

County Controller Sandy Graffius announced tonight at the Agricultural Center at 7:30 p.m. will be a forum for candidates running for office.

There being no further business, the meeting adjourned at 10:29 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk