

Commissioners' Board Meeting Minutes October 11, 2012

The Berks County Board of Commissioners met in regular session on Thursday, October 11, 2012, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Christian Y. Leinbach called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Mark C. Scott in attendance. Also present were Solicitor Alan Miller, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Leinbach opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Presentation

Commissioner Leinbach presented a Proclamation in recognition of National 4-H Week and the 4-H Centennial to Berks County students George Dietrich, Laura Dietrich, Kiara Pugliese, Madeline Shalters, Jessica Goeltz and Gina Lytz and Deb Dietrich, Extension Educator, Penn State Extension. Student George Dietrich, on behalf of the 4700 members of the Berks County 4H, thanked the Commissioners for honoring the 4H Council on its Centennial, and invited the Board to attend Berks Centennial Celebration at the 4H Center this Saturday. Student Madeline Shalters presented the Commissioners with handmade pencil cups made by Buono Potter in recognition of the 4-H Centennial.

Approval of Minutes

The minutes of October 4, 2012 Commissioners' Board Meeting were approved as presented.

Consent Agenda Items

1. A motion was made by Commissioner Barnhardt to approve the items as presented under the Consent Agenda as well as items 2 and 3. Said motion was seconded by Commissioner Scott and all voted unanimously to approve the items listed below:
 - 326.12 Adopt a resolution authorizing 2012 Budget Transfers in the amount of \$1,073,636.00 and 2012 Appropriations in the amount of \$77,448.00 per listing dated October 5, 2012. Chief Financial Officer Robert Patrizio commented the largest two items are transfers related to CYS and Greater Berks Economic Partnership County, who raised enough non-governmental funds to earn the County match. Mr. Patrizio reported the appropriations are for the new grant the District Attorney was able to secure to fund an upgrade to forensic unit equipment.

- 327.12 Adopt a resolution authorizing Human Resources Recommendations per listing dated October 11, 2012 as follows:
1. Authorize the utilization of a temporary agency for the Controller's Office, effective October 15, 2012. Rate not to exceed \$38.50/hr. Utilization of a temporary agency will cease when the Sr. Gov't Accountant position is filled. This request was reviewed and meets the criteria of the Hiring Policy. Budget 11120 – 10000.
 2. Authorize the utilization of a temporary agency for CareerLink, effective October 15, 2012. Rate not to exceed \$16.50/hr. Utilization of a temporary agency will cease on or before June 2013. This request was reviewed and meets the criteria of the Hiring Policy. Budget 26660 – 25000.
- 328.12 Adopt a resolution authorizing the Chief Clerk to advertise the enactment of an Ordinance establishing a Uniform Parcel Identifier System (UPI) for the Berks County Recorder of Deeds Office. Berks County Recorder of Deeds Frederick Sheeler commented this new system will help modernize the record keeping system and aid in searching of real estate documents by using only a number. Mr. Sheeler further commented it will also allow better communication between the Assessment Office, Mapping and the Recorder of Deeds. Mr. Sheeler stated that eventually a new software system will be required, but the fees generated from the new system should be enough to pay for the new software. Commissioner Leinbach commented that this system will tie the Recorder of Deeds, Assessment Office, Treasurer and Tax Claim Bureau data bases together.
- 329.12 Adopt a resolution authorizing the appointment of Robert Lee Rizzetto of Sinking Spring, Pennsylvania to the Berks County Mental Health/Developmental Disabilities Advisory Board effective immediately to fill the unexpired term of Helen Barskey, who resigned. It is further authorized to approve the reappointment of Mr. Rizzetto to a three (3) year term beginning January 1, 2013 and ending December 31, 2015.
- 330.12 Adopt a resolution authorizing the reappointment of Francis Acosta, Reading, PA to the Berks County Housing Authority for a five (5) year term which will expire on December 31, 2017.
- 331.12 Adopt a resolution authorizing the reappointment of James Adams, Reinholds, PA to the Berks County Industrial Development Authority for a five (5) year term which will expire on December 31, 2017.

- 332.12 Adopt a resolution authorizing the reappointment of Jenny Boukitab, Reading, PA to the Berks County MH/DD Advisory Board for a three (3) year term which will expire on December 31, 2015.
 - 333.12 Adopt a resolution authorizing the reappointment of James P. Miller, Hamburg, PA to the Berks County MH/DD Advisory Board for a three (3) year term which will expire on December 31, 2015.
 - 334.12 Adopt a resolution authorizing the reappointment of Zylkia Rivera, Reading, PA to the Berks County MH/DD Advisory Board for a three (3) year term which will expire on December 31, 2015.
 - 335.12 Adopt a resolution authorizing the reappointment of Brian Wlazelek, Blandon, PA to the Berks County MH/DD Advisory Board for a three (3) year term which will expire on December 31, 2015.
2. Motion authorizing amending Resolution No. 318.12 adopted October 4, 2012, changing the award amount to DESSCO Design & Construction, Inc. from \$80,510.00 to \$80,510.90.
 3. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated October 9, 2012. Commissioner Leinbach reviewed the 3 contracts listed.
 4. Motion to authorize payments set forth on Controller's Office vouchers listing dated October 9, 2012 for the week ending October 10, 2012.

Reports

1. County Treasurer Nelson Long, CPA did not attend the meeting and there was no weekly Treasurer's report submitted.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

Reports of Chief Operating Officer/Chief Financial Officer

Carl E. Geffken, Chief Operating Officer, had nothing to report at this time.

Robert J. Patrizio, Chief Financial Officer, commented that the agenda for this afternoon's Budget Meeting will be the 2013 Budget and 5 year forecast. Mr. Patrizio also announced that tomorrow's budget meeting will focus on construction estimates for the Courthouse and energy savings opportunities relating to construction. Commissioner

Scott commented they discussed at yesterday's Budget meeting different opportunities available to the County to save money by changing the funding of the County's pension plan. Commissioner Scott further mentioned it was a productive discussion, but did not result in any formal decisions being made. Commissioner Leinbach commented there will be a resolution presented at next Thursday's Commissioners' Meeting to fund the unfunded liability of the County Pension Plan.

COMMISSIONERS' COMMENTS

Commissioner Barnhardt

Commissioner Barnhardt thanked Deb Dietrich and the 4H students for coming in today. Commissioner Barnhardt announced that Saturday he will be participating in the 250th Anniversary of the Borough of Womelsdorf, the 4H Centennial Celebration and will be attending the 100th Anniversary Concert of the Reading Symphony.

Commissioner Leinbach

Commissioner Leinbach also announced he will be participating in the 250th Anniversary Parade for the Borough of Womelsdorf and the 4H Centennial Celebration.

COMMENT/BUSINESS FROM THE FLOOR

James Troutman, Berks County Clerk of Courts, commended the Commissioners on their comprehensive review and analysis of the Pension Plan and in reducing the ARC payments. Mr. Troutman further commented it is an important move and good for the taxpayers and employees.

There being no further business, the meeting adjourned at 10:38 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk