

Commissioners' Board Meeting Minutes October 25, 2012

The Berks County Board of Commissioners met in regular session on Thursday, October 25, 2012 at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Vice Chair Kevin S. Barnhardt called the meeting to order with Commissioner Mark C. Scott in attendance. Commissioner Christian Y. Leinbach was attending a CCAP seminar. Also present were Solicitor Alan Miller, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Barnhardt opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of October 18, 2012 Commissioners' Board Meeting were approved as presented.

Presentation

Dr. Edward B. Michalik, Berks County Mental Health/Developmental Disabilities Administrator, attended the meeting along with George Kovarie, Executive Director of the Berks County Children and Youth Services, George Vogel, Director of Berks County Council on Chemical Abuse, Robert Williams, Chief Juvenile Probation Officer and members of their staffs, to conduct the 5th and final public hearing on the Human Services Block Grant Plan. Dr. Michalik presented a PowerPoint of the implementation process for the Human Services Block Grant Program. Dr. Michalik commented that 30 Pennsylvania counties submitted applications and only 20 were accepted including Berks County. Commissioner Scott asked Dr. Michalik if the block grant program affords the flexibility among the various human services programs. Dr. Michalik confirmed yes it does allow for greater flexibility and that the bulk of the money will go to MH/DD. Commissioner Scott further questioned is it possible there will be fewer people served with fewer services. Dr. Michalik confirmed that it could be both and we will have to wait to the third quarter to determine that answer. Dr. Michalik further commented that some programs will be cut and there might be some clients waiting for services. George Kovarie commented that Children Services is a recipient of a small percentage of dollars, but will have the flexibility to move dollars where they are needed. Shawn Manning, a resident of the Bridge House at the YMCA and a member of the recovery community, addressed the Board on how the funding of his services has allowed him to become drug free and a contributing member of society.

Consent Agenda Items

1. Enactment – Ordinance No. 07-2012:

AN ORDINANCE ESTABLISHING A UNIFORM PARCEL IDENTIFIER SYSTEM
BY PROVIDING FOR A DEPOSITORY AGENCY OF THE COUNTY'S TAX MAPS,

INCLUDING ADDITIONS, DELETIONS AND REVISIONS TO SUCH MAPS AND BY PROVIDING FOR THE ASSIGNMENT BY SUCH AGENCY OF UNIFORM PARCEL IDENTIFIERS FOR EACH PARCEL ON THE MAP IN ORDER TO FACILITATE CONVEYANCING AND ITS TAX ASSESSMENT AND TO ESTABLISH A MODERN LAND RECORDS SYSTEM.

Commissioner Barnhardt commented that Berks County Recorder of Deeds Frederick Sheeler is unable to attend today, but had discussed this matter in depth at the October 11, 2012 Board Meeting.

2. A motion was made by Commissioner Scott to approve the items listed under the Consent Agenda items as presented. Said motion was seconded by Commissioner Barnhardt and all voted unanimously to approve the items listed below:
 - 343.12 Adopt a resolution authorizing 2012 Budget Transfers in the amount of \$92,602.00 per listing dated October 19, 2012. Robert Patrizio, Chief Financial Officer, commented there is nothing listed today of great significance and there is no negative budget impact.
 - 344.12 Adopt a resolution authorizing the County Solicitor to execute any and all documents in regard to the settlement of 179 Long Dam Road (Burkhart's Bridge), Maxatawny Township, Berks County, Pennsylvania. Commissioner Barnhardt commented this settlement will conclude the acquisition of the property and demolition of the Bridge.
 - 345.12 Adopt a resolution authorizing execution of the Amended Lease Agreement between Cambridge-Lee Industries, LLC and the County of Berks which will expand the leased space necessary to service the County's Emergency Response System.
 - 346.12 Adopt a resolution authorizing execution of Pennsylvania Commission on Crime and Delinquency (PCCD) Grant Application in the amount of \$5,000.00 to purchase equipment needed to register offenders as of December 20, 2012 under the new Megan's Law legislation. The equipment will allow Adult Probation (APO) and Juvenile Probation (JPO) to set up two registration work stations; one in APO and one in central processing. There is no match for this grant.
 - 347.12 Adopt a resolution authorizing execution of the Lease Agreement between the County of Berks and Earthrise Enterprises, Inc. for leasing of 1,693 square feet of space for the operation of a Snack Shop on the 2nd Floor, Berks County Services Center for a term ending December 31, 2015.

- 348.12 Adopt a resolution authorizing Ryan Hunter, Director of Facilities & Operations to execution Change Order No. 1 to Agreement AIA-130319-11 with Quandel Construction Group, Inc. in the additional amount of \$81,300.00, for an additional 602 hours in preconstruction services to account for additional design consultations, constructability reviews, phasing schedule work and budget estimate iterations requested by the County for the Berks County Jail Infrastructure & Security Project.
- 349.12 Adopt a resolution authorizing execution of Amendment #1 to Agreement #DC12-065311 which will extend the current Fiscal Year 2012-13 CCIS Grant through August 31, 2013.
- 350.12 Adopt a resolution authorizing execution by Christian Y. Leinbach, Chair, of the grant application by the County of Berks Parks and Recreation Department to the Schuylkill Highlands Mini-Grant Program for the Union Canal Trail Riparian Buffer project. If awarded, the project will be funded by the PA Department of Conservation and Natural Resources (DCNR) and the William Penn Foundation, and administered by the Schuylkill River Heritage Area and Natural Lands Trust. This is a competitive grant program with a 50/50 match. The estimated total project cost is \$16,002.00 with an \$8,000.00 grant request, a \$4,000.00 cash match from Run4Sam and a \$4,002.00 in-kind match of Parks staff time. Clare Adams, Director of the Parks Department, commented this is the beginning of a new partnership with Run4Sam to assist in the maintenance and upkeep of the County Parks. Ms. Adams reported that Run4Sam is a 501(c)(3) non-profit organization.
- 351.12 Adopt a resolution authorizing the Berks County Board of Commissioners, in accordance with the Internal Revenue Code of 1986, to approve the issuance of a tax-exempt Revenue Note by the Ontelaunee Township Municipal Authority for use by Prospectus Associates to finance the acquisition, construction and renovation of several buildings to provide vocational, adult training, and senior day programs for intellectually and physically disabled individuals and the elderly. Peter Edelman, Esq., County bond counsel, explained that as the elected representative of the governmental unit having jurisdiction over the area where the project is located, the Board of Commissioners must approve this action. Mr. Edelman assured the Board this in no way obligates the County to any expenditures of County funds or Ontelaunee Township.

- 352.12 Adopt a resolution authorizing the appointment of Alicia Reid, Collegeville, Pennsylvania, to the Mental Health/Development Disabilities Advisory Board, to fill the unexpired term of Sandy Brooks who resigned; and to further authorize the appointment of Ms. Reid to a new three (3) year term ending December 31, 2015.
2. Motion authorizing Christian Y. Leinbach as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator per listing dated October 22, 2012.
 3. Motion to authorize payments set forth on Controller's Office vouchers listing dated October 23, 2012 for the week ending October 24, 2012.

REPORTS OF TREASURER AND CONTROLLER

1. County Treasurer Nelson Long, CPA, had to leave for another meeting. Commissioner Barnhardt delivered the prepared weekly Treasurer's report.
2. County Controller Sandy Graffius had to leave for another meeting. Suzanne Baer, Pension Coordinator, delivered the Controller's weekly report.

REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER

1. Chief Operating Officer Carl E. Geffken reported that the Parking Policy has been amended with the comments received. Mr. Geffken also thanked all the Department Heads that worked on the Block Grant Plan.
2. Chief Financial Officer Robert J. Patrizio reported that two Court matters will be discussed at today's Budget Meeting; guardian ad litem and MDJ couriers as well as the 2013 Budget.

COMMISSIONERS' COMMENTS

1. Commissioner Barnhardt announced that Election Services is still looking for poll workers and also need an inspector in one precinct.
2. Commissioner Scott commented that this is an important election and there will likely be long lines. Commissioner Scott also reported that as a member of the Deferred Compensation Committee, he attended a CCAP conference on Deferred Compensation. Commissioner Scott commented that Nationwide is the preferred provider.

BUSINESS FROM THE FLOOR

Solicitor Miller commented that as an administrative action, the amount of the bond issue that was listed on last week's Agenda was incorrect, but the resolution was correct. Mr. Miller

commented that the original information we received was adjusted and the amount of the bond is \$80,000,000.00

ADJOURNMENT

There being no further business, the meeting adjourned at 11:00 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk