

Commissioners' Board Meeting Minutes October 30, 2014

The Berks County Board of Commissioners met in regular session on Thursday, October 30, 2014, at 10:00 A.M. in the Boardroom on the 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Vice Chair Kevin S. Barnhardt called the meeting to order with Commissioner Mark C. Scott in attendance. Commissioner Leinbach was absent. Also present were Solicitor Alan Miller, Chief Operating Officer Carl E. Geffken and Chief Clerk Maryjo Gibson.

Commissioner Barnhardt opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Commissioner Barnhardt announced Executive Sessions were held October 27, 2014 to discuss litigation and October 28, 2014 to discuss union negotiations.

Approval of Minutes

The minutes of October 23, 2014 Commissioners' Board Meeting were approved as presented.

Agenda Items

1. A motion was made by Commissioner Scott, seconded by Commissioner Barnhardt and all voted unanimously to approve the items listed below:
 - 331.14 Adopt a resolution authorizing 2014 Budget Transfers in the amount of \$245,574.00 and 2014 Appropriations in the amount of \$24,895.00 per listing dated October 24, 2014.
 - 332.14 Adopt a resolution authorizing Human Resources Recommendations per listing dated October 30, 2014 as follows:
 1. Authorize the appointment of Meaghan Mahon to PC010169 Assistant Public Defender I – Public Defender's Office, effective 11/19/2014. Rate of \$44,000/annually. Salary budgeted \$51,322/annually. Salary range Minimum \$41,227; Midpoint \$54,969; Maximum \$68,711. Replacement for Kelly Kolson who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11570.
 2. Authorize the promotion of Shawn Bauerle from PC010340 Correctional Officer to PC012260 Sergeant – Jail System, effective 11/5/2014. Rate of \$57,947/annually. Salary budgeted \$58,003/annually.

Salary range Minimum \$42,570; Midpoint \$56,760; Maximum \$70,950. Replacement for Fernando Torres who was promoted. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.

3. Authorize the promotion of Bradley Roberts from PC010461 Correctional Officer to PC012266 Sergeant – Jail System, effective 11/5/2014. Rate of \$57,947/annually. Salary budgeted \$58,003/annually. Salary range Minimum \$42,570; Midpoint \$56,760; Maximum \$70,950. Replacement for Jeffrey Douglas who was promoted. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.
4. Authorize the promotion of Bradley Brandt from PC010485 Correctional Officer to PC012261 Sergeant – Jail System, effective 11/5/2014. Rate of \$57,947/annually. Salary budgeted \$58,003/annually. Salary range Minimum \$42,570; Midpoint \$56,760; Maximum \$70,950. Replacement for Jeffrey Schearer who was promoted. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.
5. Authorize the promotion of Robert Huggins from PC010533 Correctional Officer to PC012258 Sergeant – Jail System, effective 11/5/2014. Rate of \$57,947/annually. Salary budgeted \$58,657/annually. Salary range Minimum \$42,570; Midpoint \$56,760; Maximum \$70,950. Replacement for Jay Phillips who was promoted. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.
6. Authorize the promotion of Joshua Kirlin from PC010412 Correctional Officer to PC012263 Sergeant – Jail System, effective 11/5/2014. Rate of \$57,947/annually. Salary budgeted \$59,719/annually. Salary range Minimum \$42,570; Midpoint \$56,760; Maximum \$70,950. Replacement for Franco Tassone who was promoted. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.
7. Authorize the promotion of Kaitlin Kowalewski from PC010017 Account Clerk II to PC010216 Business Manager – Jail System, effective 11/5/2014. Rate of \$43,500/annually. Salary budgeted \$46,125/annually. Salary range Minimum \$39,407; Midpoint \$52,543; Maximum \$65,679. Replacement for Barbara Kane who

was promoted. This request meets the criteria of the Hiring Policy. Budget 10000 – 12090.

8. Authorize the utilization of a temporary agency for Children and Youth Services, effective 10/31/2014. Rate not to exceed \$16.50/hr. Position will provide clerical support during an employee's extended leave of absence. Utilization of the temporary agency will cease upon the employee's return from leave of absence. This request meets the criteria of the Hiring Policy. Budget 22000 - 23200.
- 333.14 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Agreement for Installation of Utility Facility between the County of Berks and UGI Utilities, Inc., Reading, Pennsylvania for adjustment of certain utilities of UGI associated with the rehabilitation of the Buttonwood Street Bridge.
 - 334.14 Adopt a resolution authorizing Christian Y. Leinbach, Chair, to execute the Pearson VUE Authorized Center Agreement between the County of Berks and NCS Pearson, Inc., Bloomington, Minnesota to provide GED testing services at the Berks County Jail.
 - 335.14 Adopt a resolution authorizing execution of the Fiscal Year 2013/2014 Early Intervention Services Income and Expenditure Report to the Commonwealth of Pennsylvania, Department of Public Welfare, Bureau of Financial Operations.
 - 336.14 Adopt a resolution authorizing execution of Amendment #5 to the HealthChoices Behavioral Health Agreement (4100056426) between the Commonwealth of Pennsylvania and Berks County effective January 1, 2015. This Amendment is required to comply with the requirements of the Healthy Pennsylvania Program ("Healthy PA").
 - 337.14 Adopt a resolution authorizing Edward B. Michalik, MH/DD Administrator to accept the revised capitation rates offered by the Department of Public Welfare for the HealthChoices Program for the July 2014 through June 2015 Fiscal Year as outlined in Appendix 3 attached.
 - 338.14 Adopt a resolution authorizing execution of the 2nd Extension to Agreement to Utilize Premises between the County of Berks and the Township of Bern to allow for use by Bern Township of the County's Recycling Facility for their yard waste drop-off site for a term expiring September 30, 2017.

- 339.14 Adopt a resolution authorizing the appointment of Renee Dietrich, Wyomissing, Pennsylvania to the Reading Public Library Board for a five (5) year term expiring December 31, 2019.
2. Motion authorizing Kevin S. Barnhardt as Vice Chairman of the Board, to execute Contract Agreements/Amendments as furnished by the Contract Coordinator, per listing dated October 28, 2014. Commissioner Barnhardt reported there are 5 contracts and referenced the departments.
 3. Motion to authorize payments set forth on Controller's Office vouchers payable listing dated October 28, 2014 for week ending October 29, 2014 and the payment of electronic transfers and employee payroll.

Reports

1. The Treasurer's report was presented by Commissioner Barnhardt as Treasurer Adams was attending a PICPA conference in the morning.
2. The Controller's weekly report was presented by County Controller Sandy Graffius.

REPORTS OF CHIEF OPERATING OFFICE/CHIEF FINANCIAL OFFICER

1. Carl E. Geffken reported that as Interim Executive Director of Berks County Children and Youth Services he attended the Pennsylvania Children & Youth Administrator's Conference in State College. Mr. Geffken commented a majority of the discussion centered on the implementation of new rules and regulations as a result of the Sandusky case. Mr. Geffken commented it will now be a felony if suspected child abuse is not reported by a mandated person, who is required to report abuse. Mr. Geffken reported that the firm doing the assessment of the Berks County Children & Youth Services will soon begin.
2. Robert J. Patrizio commented today the Board will receive an update on bond compliance, the Investment Policy and 2015 Budget information.

COMMISSIONERS' COMMENTS

Commissioner Scott commented there will be an Election Board Meeting today at 11:00 and reminded everyone that next Tuesday, November 4, 2014 is Election Day and encouraged everyone to get out and vote.

Commissioner Barnhardt reported he was pleased to be invited to attend the Reading Health System Community Leaders Anchor Institution Presentation yesterday, October 29, 2014 at the Reading Health System Nursing School. Commissioner Barnhardt commented as a result of the decline and departure of the larger corporations, hospitals, medical centers, colleges and universities are stepping in to help to improve the quality of life in the community and the economic health of the community.

Commissioner Barnhardt commented this forum was the start of a discussion and the role higher education and hospitals will play. Commissioner Barnhardt also commented on the upcoming election stating that Kutztown University will provide 2 buses to transport students to the polls on Tuesday and the students will hold a "Walk to the Polls" from the college to the Maxatawny Township polling site.

COMMENTS FROM THE FLOOR

County Controller Sandy Graffius reported that House Bill 1590 just passed which sets forth that tax collectors must have deputies. Ms. Graffius stated the Friendly Understandable Financial Statement (FUFS) for year ending 2013 has been released and distributed throughout the County.

Citizen Ed Terrell addressed the Board of Commissioners about a recent article he read in the newspaper regarding the possible elimination of the Agricultural Coordinator's position, currently held by Sheila Miller. Mr. Terrell stated it would be a great loss to the community. Mr. Terrell commented Ms. Miller is very visible in the local community stating she started the Farmer's Market on Penn Street and most recently a Farmer's Market at the Goggleworks.

There being no further business, the meeting adjourned at 10:35 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk