

## **Commissioners' Board Meeting Minutes December 5, 2019**

The Berks County Board of Commissioners met in regular session on Thursday, December 5, 2019, at 10:00 A.M. in the Commissioners' Boardroom, 13th floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Vice Chair Kevin S. Barnhardt called the meeting to order with Commissioner Mark C. Scott in attendance. Commissioner Christian Y. Leinbach was absent. Also present were County Solicitor Christine M. Sadler, Chief Administrative Officer Ronald R. Seaman and Chief Clerk Maryjo Gibson.

Commissioner Barnhardt opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **Presentation**

Pamela J. Shupp, Executive Vice President and Chief Operation Officer, Greater Reading Chamber Alliance ("GRCA"), provided an update on recent economic development in Berks County. Ms. Shupp stated GRCA is guided by four principals; 1) Economic Development, 2) Business Excellence, 3) Advocacy and 4) Workforce Development. Ms. Shupp reported that \$3.5 million additional Berks County taxes has been created as a result of GRCA's current projects and new business considering locating to Berks County represent \$1.2 million square fee and over 1300 new jobs. Ms. Shupp reported GRCA completed 72 Local business outreach visits in 2019, and noted 24% of those are in expansion mode, and anticipate financing three Berks County Agri-business. Ms. Shupp also presented GRCA's 2019-20 Pro-Business Policy Agenda, the new *Explore Greater Reading* and the Fall 2019 issue of *Commerce Quarterly*. The Update for County Commissioners is attached to the Minutes.

Commissioner Barnhardt announced there was an Executive Session held yesterday, December 4, 2019 dealing with litigation, personnel and lease negotiations.

### **Approval of Minutes**

The minutes of November 21, 2019 Commissioners' Board Meeting were approved as presented.

### **Public Comment on Agenda Items**

None.

### **Agenda Items**

1. A motion was made by Commissioner Scott to approve the Agenda as presented. Said motion was seconded by Commissioner Barnhardt, and all voted unanimously to approve the items listed below:

- 379.19 Adopt a resolution authorizing 2019 Budget Transfers in the amount of \$74,352 and 2019 Appropriations in the amount of \$30,067 per listing dated December 2, 2019.
- 380.19 Adopt a resolution authorizing Human Resources Recommendations per listing dated December 5, 2019 as follows:
1. Authorize the appointment of Michael Hollinger to PC011262 Law Clerk I- Court Administration recognizing the 1620 Rights of the Courts to hire, fire and supervise its employees. The appointment is effective 12/4/2019. Rate of \$53,500/annually. Salary range Minimum \$40,078; Midpoint \$53,438; Maximum \$66,797. Replacement for Zanna Leiendecker who separated. This request meets the criteria of the Hiring Policy. Budget 10000-11600.
  2. Authorize the appointment of Mohamed Sillah to PC013175 Enterprise Support Technician – Information Systems, effective 12/11/2019. Rate of \$47,149/annually. Salary range Minimum \$44,292; Midpoint \$59,057; Maximum \$73,821. Replacement for Joshua Rissmiller who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11170.
  3. Authorize the appointment of Bryan Boyce to PC010143 Assistant District Attorney I – District Attorney’s Office, effective 12/11/2019. Rate of \$53,500/annually. Salary range Minimum \$44,690; Midpoint \$59,586; Maximum \$74,483. Replacement for Rachel Louviaux who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11580.
  4. Authorize the promotion of Trevor Greth from PC012341 Senior Financial Analyst – Budget & Finance Department to PC013408 Fiscal Manager – Facilities and Operations, effective 12/04/2019. Rate of \$60,000/annually. Salary range Minimum \$42,920; Midpoint \$57,227; Maximum \$71,534. Replacement for Kaylee Weaver who separated. This request meets the criteria of the Hiring Policy. Budget 10000 – 11030.
  5. Authorize a salary adjustment for Kristy Duffy PC013378 Fiscal Manager – Department of Emergency Services, effective 12/11/2019. Rate of \$60,000/annually. Salary range Minimum \$42,920;

Midpoint \$57,227; Maximum \$71,534. This request meets the criteria of the Hiring Policy. Budget 51100 – 36010.

6. Authorize the salary adjustment of Joseph Famiglietti P013329 Fiscal Manager – Children and Youth Services, effective 12/11/2019. Rate of \$63,709/annually. Salary range Minimum \$45,711; Midpoint \$60,948; Maximum \$76,186. This request meets the criteria of the Hiring Policy. Budget 22000 – 23200.

381.19 Adopt a resolution authorizing Kevin S. Barnhardt, Vice Chair, to execute the Confidentiality Agreement between Caremark PCS Health, LLC, PBGH Services, Inc. and the County of Berks regarding the sharing of certain data between the vendors pursuant to ACA requirements.

382.19 Adopt a resolution authorizing Kevin S. Barnhardt, Vice Chair, to execute the Delta Dental Service Contract renewal for a two (2) year term expiring December 31, 2021.

383.19 Adopt a resolution authorizing the award and the Director of Contracts and Procurement to execute two (2) agreements as a result of ITB# 19-30-JRGW, Inmate and Resident Clothing, for a period of one (1) year for the participating members of the Southeastern Pennsylvania Counties Cooperative Purchasing Board (SPCCPB) including Berks County.

The County reserves the right to extend the agreements for two (2) additional one (1) year terms upon mutual agreement of both parties at the unit prices herein.

**Bob Barker Company Inc.**

134 North Main Street  
Fuquay-Varina, NC 27526

Line Items -

1,2,3,4,5,18,21,23,24,26,27,28,29,36,38,39,44,45,50,53,54,55,56,  
58,59,60,61,62,64,65,66,67,68,69,70,71,73,77,80,83,89

Estimated Annual Expenditure – Grand Total \$146,729.16

Estimated Annual Expenditure – **Berks Portion \$40,426.62**

**JAB Trading Industries, LLC**

4907 Callaghan Rd #119  
San Antonio, TX 78228

Line Items-

6,9,10,11,12,13,14,16,17,19,20,25,31,32,33,46,47,51,52,82,84,85,  
86,88,90,93,94,95

Estimated Annual Expenditure – Grand Total \$ 50,738.80

Estimated Annual Expenditure – **Berks Portion \$38,363.00**

- 384.19 Adopt a resolution authorizing execution of the revised Certification of Statement for FY 2018/2019 Human Services Block Grant Report. The revision provides greater detail of other revenue received by the County as well as updating the client count for Developmental Disabilities. There is no change to the amounts reported or the carryover of unspent funds to FY 2019/2020.
- 385.19 Adopt a resolution authorizing the reappointment of Robert Kauffman, Wyomissing, Pennsylvania, to the Berks County Municipal Authority for a five (5) year term expiring January 3, 2025.
- 386.19 Adopt a resolution authorizing the reappointment of Dennis Rex, Wyomissing, Pennsylvania, to the South Central Transit Authority (SCTA) and the Berks Area Reading Transportation Authority (BARTA) for a five (5) year term expiring December 31, 2023.
- 387.19 Adopt a resolution authorizing the reappointment of John Pagerly, Wyomissing, Pennsylvania, to the Berks County Solid Waste Authority for a four (4) year term expiring December 31, 2023.
- 388.19 Adopt a resolution authorizing the reappointment of Patricia Giles, Wyomissing, Pennsylvania, to the Berks County Area Agency on Aging Advisory Council for a two (2) year term expiring December 31, 2021.
- 389.19 Adopt a resolution authorizing the reappointment of Malcom Cole, Reading, Pennsylvania, to the Berks County Area Agency on Aging Advisory Council for a two (2) year term expiring December 31, 2021.
- 390.19 Adopt a resolution authorizing the appointment of Wendy Seidel, Sinking Spring, Pennsylvania, to the Berks County Area Agency on Aging Advisory Council for a two (2) year term expiring December 31, 2021.
- 391.19 Adopt a resolution authorizing the reappointment of Elaine McDevitt, Reading, Pennsylvania, to the Berks County Municipal Authority for a five (5) year term expiring January 2, 2025.
- 392.19 Adopt a resolution authorizing the reappointment of Timothy Snyder, Blandon, Pennsylvania, to the Berks Area Regional Transportation Authority (BARTA) for a five (5) year term expiring December 31, 2024.

- 393.19 Adopt a resolution authorizing the appointment of David Phillips as Chair of the Agricultural Land Preservation Board. This appointment as Chair will expire December 31, 2020.
- 394.19 Adopt a resolution authorizing the Chief Administrative Officer to execute documents requiring the signature of the Executive Director of the Berks County Planning Commission as a result of the current vacancy existing in that position.
- 395.19 Adopt a resolution authorizing the reappointment of Larry Gelsinger, Wernersville, Pennsylvania, as Farmer Director to the Berks County Conservation District for a four (4) year term beginning January 1, 2020 and ending December 31, 2023.
- 396.19 Adopt a resolution authorizing the reappointment of Brian Boyer, Reading, Pennsylvania, as Public Director to the Berks County Conservation District for a four (4) year term beginning January 1, 2020 and ending December 31, 2023.
- 397.19 Adopt a resolution authorizing the reappointment of Christian Y. Leinbach, as Commissioner Director to the Berks County Conservation District for a one (1) year term beginning January 1, 2020 and ending December 31, 2020.
- 398.19 Adopt a resolution authorizing the Chief Clerk to advertise enactment of proposed County Ordinance No. 06-2019 authorizing the Berks County Board of Commissioners to execute a Service Agreement between the County of Lehigh, Department of Corrections, and the County of Berks, for the housing of Berks County inmates at the Lehigh County Jail.
- 399.19 Adopt a resolution authorizing Kevin S. Barnhardt, Vice Chair, to execute the Master Services Agreement between Sylint Group, Inc., Sarasota, Florida, and the County of Berks to perform a password strength analysis for the County of Berks.
- 400.19 Adopt a resolution authorizing Kevin S. Barnhardt, Vice Chair, to execute the Professional Services Agreement between Tomahawk Strategic Solutions, LLC, Nashville, Tennessee, and the County of Berks to provide training services for 2020 for Berks County Jail staff at a not to exceed amount of \$68,000.
- 401.19 Adopt a resolution authorizing execution of the Extension to Lease Agreement between Kotsakis Family Limited Partnership, Wernersville, Pennsylvania, and the County of Berks extending the Lease an additional five (5) year period beginning April 30, 2020, for office space used by Magisterial District Court 23-1-01.

2. Motion authorizing execution of Contract Agreements/Amendments as furnished by the Contract Coordinator per listing dated December 3, 2019. Commissioner Barnhardt reported there are 18 contracts and referenced the departments.
3. Motion authorizing payments set forth on Controller's Office vouchers payable listing dated December 3, 2019 for week ending December 4, 2019 and the payment of electronic transfers and employee payroll.

### **Reports**

1. County Treasurer A. Dennis Adams, CPA submitted a prepared weekly Treasurer's report.
2. County Controller Sandy Graffius submitted the Controller's weekly report.

### **REPORT OF CHIEF FINANCIAL OFFICER**

Robert Patrizio was absent. Commissioner Barnhardt announced there would not be a Budget/Operations Meeting this afternoon.

### **REPORT OF CHIEF ADMINISTRATIVE OFFICER**

CAO Ronald R. Seaman announced that the annual Holiday Lights at Gring's Mill begins tonight and runs through December 29, 2019; and on December 14, 2019, the Colonial Candlelight Open House will be held at the Beidler from 1:00 p.m. to 6:00 p.m.

### **COMMISSIONERS' COMMENTS**

#### **Commissioner Scott**

Commissioner Scott remarked that on his recent commute on Route 422 through Birdsboro to the Services Center he was struck by the magnitude of odor flooding into his car, and suspected it came from the Exeter Township Landfill. Commissioner Scott noted Berks County is home to four landfills, all in the southeastern part of the County, more than any other county in the State, and in all, 10 times the capacity that is needed for County residents. Commissioner Scott acknowledged landfills are important and necessary, but they should not be emitting these types of odors. As he comes down to his last month tenure as County Commissioner, Commissioner Scott is concerned about the solid waste industry in Berks County and how planning and zoning relates to undesirable land uses. Commissioner Scott feels the County needs clear language in the 2030 Comprehensive Plan regarding solid waste facilities and has expressed his desire to the past Executive Director of the Planning Commission. Commissioner Scott believes the County should have a plan in place to amortize over time, the impact and presence of solid waste facilities in Berks County and would like to insert strong language in the 2030 Comprehensive Plan.

Commissioner Barnhardt agreed with Commissioner Scott's recommendation on the landfill issue and stated if the draft Plan doesn't meet his expectations, adoption of the 2030 Plan could be delayed for further discussion. Commissioner Barnhardt suggested Commissioner Scott contact the Planning Commission to discuss his concerns and recommendations.

Commissioner Barnhardt

Commissioner Barnhardt commented on Ordinance No. 04-2019, the agreement to utilize Lehigh County Jail. Commissioner Barnhardt was happy to report that as of yesterday, the Jail population was in the 900's and the female population was under 100, so at the present we will not be transferring any Berks County inmates.

**ELECTED OFFICIALS' COMMENTS**

None.

**COMMENTS FROM THE FLOOR**

None.

There being no further business, the meeting adjourned at 11:47 A.M.

Respectfully Submitted,

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Maryjo Gibson, Chief Clerk