

Commissioners' Board Meeting
Thursday, June 10, 2004

The Berks County Board of Commissioners met in regular session on Thursday, June 10, 2004 at 10:30 AM in the Board meeting room on the thirteenth floor of the Berks County Services Center, pursuant to due notice to Board members and the public. Commissioner Chair Judith L. Schwank called the meeting to order with Commissioner Mark Scott, Commissioner Thomas Gajewski, Chief Clerk Terry L. Styer, Solicitor Alan S. Miller and County Administrator, William E. Dennis present

1. A motion was made by Commissioner Scott, seconded by Commissioner Gajewski and all voted yes to approve the June 1, 2004 and June 3, 2004 Commissioners' Meeting Minutes as published.
2. On motion by Commissioner Scott, seconded by Commissioner Gajewski the consent agenda was approved unanimously with a minor adjustment to Resolution Number 293.04 which adds to the last sentence "as determined by the County's Treasurer" ***and approved by the County Commissioners.***

Consent Agenda

- | | | |
|--------|---|---|
| 292.04 | A | Resolution initiating the pursuit of a financing program for the funding of all or a portion of the actuarially determined unfunded liability of the County Pension Plan and further to authorize Financial S&Lutions LLC to provide options to the Board of Commissioners to accomplish such funding. |
| 293.04 | B | Resolution authorizing payment of \$609,411.67 to the County pension Plan for the Actuarially determined ARC contribution for May 2004 and to further authorize the Berks County Treasurer to make any and all estimated ARC contributions throughout the remainder of 2004 as determined by the County's Treasurer – <i>see amendment above.</i> |
| 294.04 | C | Resolution authorizing Judith L.Schwank, Chair, to execute the transportation Enhancement Program Supplemental Reimbursement Agreement. |
| 295.04 | D | Resolution authorizing Judith L.Schwank, Chair, to execute the Settlement Agreement between the Teamsters Local 429 and the County of Berks. |
| 296.04 | E | Resolution authorizing execution of Contract Agreements/ Amendments as furnished by the Contract Coordinator, per attached listing dated June 4, 2004. |
| 297.04 | F | Resolution authorizing 2004 Budget Appropriations in the total aggregate amount of \$ 22,000 and transfers in the amount of \$100,000 per listing dated June 4, 2004. |

- 298.04 G Resolution approving the 2004 Travel and Related Expense Reimbursement Policy. Comments were offered by Commissioner Scott suggesting that the County develop a minimum threshold standards policy for those employees and public officials turning in mileage reimbursements for county business.
- 299.04 H Resolution authorizing Judith Schwank, as Chairman of the Board, to execute grant application and agreement by and between the County of Berks (Emergency Management) and the Pennsylvania Emergency Management Agency (PEMA) for the Hazardous Material Response Fund Grant covering the period July 1, 2004 – June 30, 2005 in the amount of \$149,380.
- 300.04 I Resolution approving the 2004 update of the Berks County Emergency Management Plan
- 301.04 J Resolution authorizing the execution of the Berks County Homeownership Incentive Program (BCHIP).
- 302.04 K Resolution authorizing payment of invoices under the following Community Development Disbursement Vouchers:
 1-No. 2081– Community Development Block Grant Program
 2-No. 1218 – Property Rehabilitation Program
 3-No. 463 – Home Grant Program
 4-No. 2080-S – Emergency Shelter Program
- 303.04 L Resolution authorizing the execution of the Berks County MH/MR Mental Retardation Plan for fiscal year 2005/2006.
- 304.04 M Resolution authorizing the execution of a contract with Saint Benedict Church and all related documents with respect to a Volunteer Recognition Luncheon to be held August 21, 2004 honoring participants in the Juvenile Probation Community Youth Aid Panel Program, at a total estimated cost to the County of \$836.00
- 305.04 N Resolution authorizing the Chief Clerk to execute tax refund reports to the County Treasurer for the issuance of mandated tax refunds.

- 306.04 O Resolution Appointing the following persons to serve on the **Berks County Environmental Advisory Council** with the term to begin June 11, 2004:

Joint Appointment of Commissioners

- Craig Hafer, 8 Kane Road, Morgantown, PA

Commissioner Schwank

- Dr. David L. Kantner, 121 Miller Drive, Sinking Spring, PA 19608
- Tom Power ,80 Pine Swamp Road, Kempton PA 19529

Commissioner Gajewski

- Thomas J. Gombar of One Longview Drive, Birdsboro, PA 19508
- Heather Burkhart of 102 North Sterley Street, Shillington, PA 19607

Commissioner Scott

- Stephen A. Wheeler, PO Box 501, Boyertown, PA 19512.
- Martha B. Coyle, 1113 Butternut Road, Glen Mills, PA 19342-9511.

- 307.04 P Resolution to approve appointment of John W. Smith, 1121 Whitfield Blvd., Reading, PA 19609 to the Library System Board Advisory Board for a three-year term, beginning July 1, 2004.

2. Motion to approve change Order Requests for the renovation of the INS facilities, in the total amount of \$997.88:
- A. Change Order Request No. GC-8, General Construction; Amount \$1,489.88 to remove and dispose asbestos material from above ceiling.
 - B. Change Order Request No. PC-3, Plumbing Contractor; Amount (\$492.00) to eliminate a 6 inch valve replacement from Change Order P-001.

3. Motion to approve the following Human Resource Department recommendations:
 - A. Authorize promotion of Linda Spak, Office Support III to Office Support IV, Administration – Berks County Prison, effective 06/09/04. Rate of \$26,773/annually. **(WMS Minimum)** Replacement for Deborah Stefanow who resigned. Budget 01-209. **Cost Containment has approved a Request to Fill Position form for this position.**
 - B. Authorize appointment of Benjamin William Hetrich to Accounting Assistant – Youth Center, effective 06/16/04. Rate of \$29,316/annually. **(WMS Minimum)** New position created by Salary Board on 03/30/04. Budget 08-204. **Cost Containment has approved a Request to Fill Position form for this position.**

Reports

The County Controller and County Treasurer presented their weekly reports.

Agenda Items for Discussion

National Day of Mourning – June 11, 2004

Commissioner Schwank announced that County Employees and any visitors to the Courthouse tomorrow will be able to join together in either the Commissioners' meeting room on the 13th floor or in the Cafeteria on the 2nd floor to watch the television broadcast of the motorcade and funeral service for our 40th President, Ronald Reagan. The County employees will also be asked to observe a moment of silence at 11:30 A.M.

Commissioner Schwank also announced that Dave Verone, Berks County Recycling Coordinator will present of the County's Recycling program at the June 29th meeting of the Commissioners.

Citizen Comment/Business From The Floor

William A Yurvati of Kutztown, read a prepared statement requesting that the Commissioners consider adopting a policy to permit the issuance of grave markers and flags for the graves of all honorably discharged veterans of the County in place of the current practice of only providing that honor to those veterans that served during a declared war. He stated that his as with all families of veterans who served honorably, knowing that they could be deployed for war at any time, should be recognized for their military service with the placement of a flag and marker on their grave after their service on this earth is finished.

Commissioner Gajewski expressed his appreciation for Mr. Yurvati's comments and indicated that the board will take his request into consideration.

Citizen Comment/Business From The Floor

There being no further business, the meeting was adjourned at 11:05 A.M.