

**Commissioners' Board Meeting**  
**Thursday, December 16, 2004**

The Berks County Board of Commissioners met in regular session on Thursday, December 16, 2004 at 10:30 AM in the Board meeting room on the thirteenth floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Judith L. Schwank called the meeting to order with Commissioner Thomas Gajewski and Commissioner Mark Scott in attendance. Also present were the Chief Clerk Terry L. Styer, Solicitor Alan Miller, and County Administrator, William E. Dennis.

The Commissioners' Meeting Minutes for the December 6, 2004 Special Commissioners' evening meeting, the December 7, 2004 Workshop Meeting and the December 9, 2004 Commissioners' meeting were approved as published with a motion made by Commissioner Gajewski seconded by Commissioner Scott and all voted yes to approve.

**Consent Agenda**

1. Following a unanimous decision to add an additional resolution from the floor, (Resolution 492.04), Commissioner Gajewski made a motion to approve the following consent agenda. The motion was seconded by Commissioner Scott and all voted yes to approve noting that Commissioner Schwank was abstaining from Resolution 488.04 since she is a member of the St. Joseph's Board of Directors.
  - 479.04 A Resolution approving the Human Resource Policy recommendations:
    - Sick Time Donation Policy
    - Tobacco/Smoking Policy
    - Human Resources Record Retention Policy
    - Fair Labor Standards Act Guidelines, Overtime, and Compensatory Time Policy
  - 480.04 B Resolution to re-appoint Ronald M. Ewing, 324 Washington Street, Birdsboro, PA 19508 to a four (4) year term (to 12/31/08) to the Berks County Planning Commission.
  - 481.04 C Resolution to re-appoint Raymond J. Hubbard, MD, Reading Pediatrics, 40 Berkshire Boulevard, Wyomissing, PA 19610 for a three (3) year term (to 12/31/07) to the Berks County MH/MR Advisory Board.
  - 482.04 D Resolution to re-appoint Virginia Miller, 715 Old Mill Road, Wyomissing, PA 19610 to a three (3) year term (to 12/31/07) to the Berks County Children and Youth Services Advisory Board.
  - 483.04 E Resolution to Re-appoint Yvonne Stroman, Community Prevention Partnership, 227 North Fifth Street, Reading, PA 19601 a three (3) year term (to 12/31/07) to the Berks County Children and Youth Services Advisory Board.
  - 484.04 F Resolution to re-appoint Jayne Dieruff, 101 Deborah Drive,

Wyomissing, PA 19610 to a five (5) year term (to 12/31/09) to the Berks Area Reading Transportation Authority Board.

- 485.04 G. Resolution authorizing amendments to the County's CDBG and HOME Programs (Community Development Office.)
- 486.04 H. Resolution authorizing the allocation and expenditure of federal monies under various waiver agreements through contracts between SAM, Inc., and providers of mental retardation services (for the period 07/01/04 – 09/30/04), with allocation of funds and resulting contracts reviewed and approved by the MH/MR Administrator, ensuring appropriate oversight as recommended by legal counsel.
- 487.04 I. Resolution to re-appoint Ronald R. Seaman, 120 Hawk Mtn. Road, Kempton, PA 19529 to a five (5) year term (to 12/31/09) to the Berks Area Reading Transportation Authority Board.
- 488.04 J. Resolution authorizing execution of a License Agreement between the County of Berks and the St. Joseph Medical Center for the installation of communication equipment on the County's facility in Lower Alsace Township.
- 489.04 K. Resolution authorizing the Berks County Solicitor to execute an agreement with Wilson, Keller & Associates to obtain a fuel overcharges refund.
- 490.04 L. Resolution authorizing 2004 Budget Transfers in the amount of \$171,378 and Appropriations in the amount \$21,600 per listing dated December 10, 2004.
- 491.04 M. Resolution authorizing the County of Berks to obtain funds from the Pennsylvania Department of Community and Economic Development (DCED) in the amount of \$261,000.00 from the Brownfields for Housing Initiative for prevention and elimination of blight under Section 4© of the Housing and Redevelopment Assistance Law, as amended.
- 492.04 N. Resolution to appoint Shirley Ludwig, 1229 Chestnut Street, Reading 19602 to the Berks Redevelopment Authority to fill the unexpired five (5) year term (to 12/31/08) of Melvin Fishburn who resigned.
2. Motion authorizing execution of Contract Agreements/ Amendments as furnished by the Contract Coordinator, per list dated December 13, 2004.
3. Motion to approve Human Resource Recommendations list dated December 16, 2004.

**Reports**

1. County Treasurer, Nelson Long, CPA provided a written report that was reviewed at the meeting by Administrator Dennis.
2. Deputy Controller presented the weekly reports on behalf of Controller, Sandy Graffius.

**Public Comment:**

Tom Howe, citizen from Exeter Township was present to commend Commissioner Scott and former Commissioner Reiver for arranging an independent audit with the Airport Authority, which ultimately uncovered corruption and the ultimate conviction of those found responsible. He also thanked him for his strong stance on protecting the environmental issue facing the County. His final praise to the whole board was for the establishment of the Berks Environmental Advisory Committee.

There being no further business, the meeting was adjourned at 10:55 A.M.