

Commissioners' Board Meeting
Thursday, March 17, 2005

The Berks County Board of Commissioners met in regular session on Thursday, March 17, 2005, at 10:30 A.M. in the Board meeting room on the thirteenth floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Judith L. Schwank called the meeting to order with Mark Scott in attendance. Commissioner Thomas Gajewski was not present. Also present were the Chief Clerk Terry L. Styer, Solicitor Alan Miller and County Administrator William E. Dennis.

The Commissioners' Meeting Minutes for the March 8, 2005 Workshop Meeting and the March 10, 2005 Commissioners' meeting were approved as published with a motion made by Commissioner Scott, seconded by Commissioner Schwank, the motion carried.

Consent Agenda Items

1. Commissioner Scott made a motion to approve the following consent agenda that was seconded by Commissioner Schwank and then motion carried.
 - 83.05 A. Resolution authorizing 2004 Budget Transfers in the total amount of \$501,492.00, also 2005 Appropriations in the total amount of \$66,768.00 per list dated March 17, 2005
 - 84.05 B. Resolution authorizing the Director of Human Resources to sign a Mandatory Distribution Amendment -Code Section 401(a) (31) (B) for the AIG VALIC 457B Plan indicating that the County of Berks does not, and will not implement a mandatory cash-out provision.
 - 85.05 C. Resolution authorizing the Human Resource recommendation as per list dated March 15, 2005.
 - 86.05 D. Resolution authorizing Human Resources Department Policy recommendations
 - a. Liberal Leave Policy
 - b. Sick Time Donation Policy-Revised
 - c. Personal Use of County Telephones and Office Equipment Policy
 - 87.05 E. Resolution authorizing execution of amendment # 5 to a grant agreement, between the Berks SCA (Single County Authority) and the Department of Health, Bureau of Drug and Alcohol Programs (BDAP) for an increase in Substance Abuse Prevention and Treatment.
 - 88.05 F. Resolution supporting the Community Development Block Grant Program and Urging Congress to Restore it's Funding

- 89.05 G. Resolution authorizing payment of invoices under the following Community Development Disbursement Vouchers:
1. No. 2126-Community Development Block Grant funds - \$74,913.28
 2. No. 2125-S Emergency Shelter Program - \$ 8,968.99
 3. No. 487-Home Grant Program - \$ 7,000.00
 4. No. 488-Home Grant Program - \$5,520.00
 5. No. 1238-Property Rehabilitation Program - \$ 7,493.85
- 90.05 H. Resolution accepting the proposal from L. Robert Kimball dated 2/14/05 for a feasibility study of the renovation of the existing Berks Heim nursing home Main building and Annex building into a Correctional-Type facility at a cost of \$96,652.00 (Bond funds to finance this project.) and authorize the Facilities and Operations Dept. to take the necessary steps to have a contract drafted.
- 91.05 I. Resolution authorizing On-The-Job Training contracts and subsidized employment agreements as per list dated 3/11/05.
- 92.05 J. Resolution amending the Intermunicipal Environmental Funding Agreement (approved August 12, 2004 –Resolution 373.04) with Montgomery County to provide for an increase of \$12,000.00 for the completion of the Closure Committee of Peer Review report provided by consultants Henry S. Cole & Associated Inc.
2. Motion authorizing execution of Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated March 10, 2005.

Reports

1. Nelson Long, CPA. presented the Treasurer's report
2. Sandy Graffius, Controller presented the weekly Controller's report and reported that the accounts payable study performed by RPG has only revealed a small number of double payments totaling \$35,000 which will be refunded to the County.

Miscellaneous Business

Commissioner Schwank asked Controller Graffius for an update on the Constable Salary inquiry. The Controller responded that the process is laborious but will continue to assure all documents filed were accurately and appropriately.

There being no further business, the meeting adjourned at 10:50 A.M.

Respectfully Submitted,

Terry L. Styer, Chief Clerk