

**Commissioners' Workshop Meeting**  
**Tuesday, March 22, 2005**

***I. CALL TO ORDER:***

The Berks County Board of Commissioners met in regular session on Tuesday, March 22, 2005 at 10:40 A.M. in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Judith L. Schwank called the meeting to order with an announcement that Commissioner Thomas Gajewski was not present at this meeting. In addition to Commissioner Schwank, Commissioner Mark L. Scott was in attendance. Also present were County Administrator William E. Dennis, Solicitor Alan Miller, Esq. and Chief Clerk Terry Styer.

Commissioner Schwank opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

***II. PRESENTATIONS:***

- A. Tom Herman, Business Agent for PSSU (Pennsylvania Social Services Union) Local 668 SEIU was present for the public signing of the union contract with the County. The Commissioners commended the members of the negotiation teams for both the union and county and voted unanimously to approve this three year contract, following a motion made by Commissioner Scott, seconded by Commissioner Schwank with both voting yes to approve.

***III. PROCLAMATIONS/CERTIFICATES:***

- A. Commissioner Schwank presented a proclamation to the Berks County Conservation District, for their 50<sup>th</sup> Equipment Operator's Workshop. John Ravert, Conservation Director, accepted the Proclamation on behalf of the Conservation District.

***IV. DEPARTMENTAL REPORTS / REQUESTS:***

***Budget Director:***

- A. Adopt Resolution authorizing 2005 Budget Transfers in the total amount of \$3,960.00, also 2005 Appropriations in the total amount of \$270,981.00 per list dated March 24, 2005. Kim Grinage, Deputy Budget Director presented the resolution.

***Human Resources Director:***

- A. Adopt Resolution authorizing Human Resource recommendations dated March 22, 2005 was discussed and following some budgetary concerns the request will be held pending additional information.

**Purchasing Department:*****Purchasing Director:***

- A. Tim Maurer, District Sales Manager and Julie Cantwell, Account Manager from Office Depot presented a check to the county for \$3,860 representing 1% of the County's purchases for the period of March 2004 - February 2005. The check was presented to the County because at least 80% of our purchases were on-line orders. The Office Depot contract is a U.S. Communities contract. Founding co-sponsors of U.S. Communities include NACO and NIGP (National Institute of Governmental Purchasing).

***Contract Coordinator***

- A. Motion authorizing execution of Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated March 18, 2005

**V. REPORTS OF COMMISSIONERS:****Commissioner Schwank**

- A. Commissioner Schwank presented a new publication called All About Berks – A Guide to Reading and Beyond - published by the Berks County Chamber of Commerce.
- B. Commissioner Schwank also announced that a meeting between the Commissioners and the County's State Delegation was scheduled for April 4, 2005 in Harrisburg to encourage their support for legislation on tax reform.

**Commissioner Gajewski**

- A. Adopt Resolution authorizing payment of invoices under the following Community Development Disbursement Vouchers:
1. No. 2127-Community Development Block Grant funds - \$1,277.80
  2. No. 489-Home Grant Program - \$4,889.00
  3. No. 1239-Property Rehabilitation Program - \$2,246.00

**Commissioner Scott**

- A. Adopt Resolution approving the execution of a Sub-grant for the Drug Control and System Improvement Program with respect to third year funding in the amount of \$10,695.00 (25% Federal Funds) with \$32,085.00 (75% County Match) total annual program cost of \$42,780.00.

**Commissioner Scott Continued:**

- B. Adopt Resolution authorizing the application in the total amount of 25,000.00 on behalf of the Berks County Youth Center for the purchase of passenger vans for the transportation of the re-entry program juveniles to community service projects, work sites, counseling sessions, recreation activities, and medical appointments.

There being no further business the meeting adjourned at 11:30 A.M.

Respectfully Submitted,

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Terry L Styer, Chief Clerk