

Commissioners' Workshop Meeting
Tuesday, September 27, 2005

I. CALL TO ORDER:

The Berks County Board of Commissioners met in regular session on Tuesday, September 27, 2005 at 10:30 A.M. in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Judith L. Schwank called the meeting to order with Commissioner Thomas Gajewski and Commissioner Mark L. Scott in attendance. Also present were County Administrator William E. Dennis, County Solicitor Alan Miller, Esq., and Chief Clerk Terry Styer. The Commissioner opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Commissioner Schwank then reminded everyone of the Thursday September 29, 2005 Commissioners' meeting which is normally scheduled for 10:30 a.m. in the Services Center will now be held at 7:00 p.m. in The Caernarvon Township Municipal Office located at 3226 Main Street, Morgantown, PA 19543.

II. PRESENTATIONS/ PROCLAMATIONS/CERTIFICATES:

Commissioner Schwank announced that she will present a Proclamation on October 2, 2005 for **German Day** at Heritage Center.

Commissioner Gajewski presented a Proclamation for the **150th Anniversary of the Washington Fire Company** to four of its members.

Bruce Foster Supervisor of Veterans Services, Veterans Assistance Division, Bureau of Veterans and Military Affairs, Office of the Adjutant General of the Commonwealth of Pennsylvania presented a recognition award to Leigh Tallas, Director and Michelle Rathman, Assistant Director of **Berks Veterans Affairs Office** for their efforts in obtaining more than \$2.8 million in benefits for Berks County veterans. Bruce noted that Berks County's Veterans Affairs Office has successfully acquired more benefits for the veterans and the families of veterans than any other County in Pennsylvania.

III. DEPARTMENTAL REPORTS / REQUESTS:

Budget Department :

- A. Adopt a resolution authorizing 2005 Budget Transfers in the total amount of \$7,500.00 and appropriations in the total amount of \$22,456.00 per list dated September 23, 2005. Robert Patrizio Budget Director, presented the budget resolution.

Human Resources:

- A. Adopt Resolution authorizing the Human Resource recommendation as per list dated September 27, 2005. Beth Schiepan, HR Director presented the list of recommendations to the board.

Purchasing:**Contract Coordinator:**

- A. Motion authorizing execution of Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated September 26, 2005. Candace Noll presented the list of contracts to the board.

IV. REPORTS OF COMMISSIONERS:

- A. Discussion for Growing Greener Grant application for Antietam Dam property acquisition. Commissioner Schwank indicated that she will prepare a grant application to the Pennsylvania Department of Conservation and Natural Resources for \$2 million (\$1.5 for acquisition and 500,000 for repairs) for the Antietam Dam property from the City of Reading. She indicated that the Mayor and members of City Council have been informed of the County's intent to pursue this grant before the grant program deadline of September 30, 2005 hoping that the City will eventually agree to the sale of the dam property to the County.
- B. Resolution authorizing execution of a grant application by and between the County of Berks (District Attorney) and the Pennsylvania Commission on Crime and Delinquency (PCCD) for 100% State funding in the amount of \$15,370 for the Berks County Forensic Services Improvement Project. District Attorney Mark Baldwin said that purpose of this grant was to purchase forensic equipment, which will provide for special forensic services to the DA's offices and in the spirit of intergovernmental cooperation to also provide for any special forensic service needs of the Berks County Police Departments.
- C. Adopt Resolution appointing Pat Adamczyk, Operations Manager of Career Link representing the Department of Labor and Industry to a three-year term serving till 6/30/08 on the Berks County Workforce Investment Board.

Commissioner Schwank

- A. Adopt Resolution appointing Ruth Dierolf of Boyertown PA filling a vacated four-year term to 3/20/06 on the Berks County Parks and Recreation Board.

- B. Adopt Resolution re-appointing James Coker to an additional three-year term to 12/31/08 on the Agricultural Land Preservation Board.
- C. Adopt Resolution appointing Robin Koch of Sinking Spring PA to the Berks County Planning Commission filling the unexpired term of 12/31/08 vacated by Ronald Ewing who recently resigned from the board.
- D. Adopt Resolution approving the reorganization of the present "Berks County Communications Advisory Committee" to the "Berks County 9-1-1 Center Advisory Board." Effective January 1, 2006.
- E. Adopt Resolution executing a memorandum of understanding between the Berks County Conservation District Board of Directors and the Berks County Board of Commissioners. Chairman Larry Kehl, and John Ravert, Manager of the Berks County Conservation District explained that this memorandum simply formalizes the relationship between the two entities and requested the board to adopt today. Commissioner Scott made a motion to adopt this memorandum as **Resolution 324.05**, Commissioner Schwank seconded the motion and all voted yes to approve and sign. The memorandum in its entirety will be attached to these minutes.

Commissioner Gajewski

- A. Adopt Resolution authorizing payment of invoices under the following Community Development Disbursement Vouchers:
 - 1. No. 1262-Property Rehabilitation Program-\$5,263.83
 - 2. No. 2161- Community Development Block Grant Program-\$382,922.07
- B. Adopt Resolution approving the Berks County Workforce Investment Board's recommendation to award a contract to operate an In-School training program to eligible WIA youth in partnership with the PA CareerLink~Berks County to Arbor E & T, LLC. The amount of the proposed contract budget is \$417,282.
- C. Adopt Resolution authorizing Commissioner Schwank, as Chairman of the Board, to execute Commonwealth of Pennsylvania, Department of Labor and Industry, Grant Recipients Release, Assignment and Close-Out forms pursuant to the terms of Contract No. 015033361 providing services to TANF eligible youth, Contract No. 15034133 providing funding to train incumbent workers at Sovereign Bank and contract 015036131 for funding to provide entrepreneurial training totaling \$565,500.
- D. Adopt Resolution appointing Robert Ludgate Sr. of Reading, PA to the Berks County Ag Land Preservation Board for a three-year term ending 12/31/07.

Commissioner Scott

- A. Adopt Resolution appointing Frederick Stubbs of Reading, PA to the Berks County Council on Chemical Abuse for a three-year term to 2/1/08.

V. MISCELLANEOUS BUSINESS

VI. CITIZEN COMMENT/BUSINESS FROM THE FLOOR

- A. Barbara Druce and Sally Rohrbach, Trustees of the Boone Area Library attended to encourage consideration of a dedicated county tax to fund the area libraries.
- B. Commissioner Gajewski announced that he has received a letter of resignation from Thomas J. Gombar from the Berks County Environmental Advisory Committee. The Commissioners expressed appreciation for his time and dedication to this volunteer organization.

There being no further business, the meeting adjourned at 11:15 AM

Respectfully Submitted,

Terry L. Styer, Chief Clerk