

Commissioners' Workshop Meeting
Tuesday, January 16, 2007

I. CALL TO ORDER:

The Berks County Board of Commissioners met in regular session on Tuesday, January 16, 2007, at 10:30 A.M. in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Judith L. Schwank called the meeting to order with Commissioner Thomas W. Gajewski, Sr., and Commissioner Mark C. Scott in attendance. Also present were County Administrator, William E. Dennis, 1st Assistant Solicitor Christine Sadler, Esq., and Chief Clerk Terry Styer.

Commissioner Schwank opened the meeting with a moment of silence and the Pledge of Allegiance to the Flag.

II. DEPARTMENTAL REPORTS / REQUESTS:

County Administrator:

- A. Bill Dennis presented the first of a weekly report at the Commissioners' Workshop meeting. Commissioner Schwank noted that this will be a new feature on the Commissioners Workshop Agenda that could serve to better inform the citizens of the current activities and provide for a better flow of information to and from board members. (The report is attached to these minutes.) Commissioner Scott noted that with regard to the Naval Marine reserve center and the potential time this process is expected to take, that the county should continue searching for alternate locations to house the communications and emergency management facilities keeping in mind the consideration of geographic needs required for 911 radio communications. Commissioner Schwank agreed noting that the county has been designated the Local Redevelopment Authority for this project and therefore has a responsibility to oversee the deployment of this building whether the county acquires it or it is provided to another organization in the community.

- B. Adopt Resolution authorizing Judith L. Schwank, Chair to execute an agreement extension between the County of Berks and Security Guards Inc. of Wyomissing, PA (SGI) for the provision of trained and supervised security guards at selected County Facilities for a one year term continuing from February 28, 2007 to February 28, 2008. Administrator Dennis presented the proposed contract for SGI which proposes a 2.3% or an approximate \$22,000 increase. Commissioner Gajewski asked to hold on the approval of this contract until some County Security Policies regarding the Camera Cell phones in county buildings could be discussed. Commissioner Schwank also discussed the need for traffic congestion improvements in the lobby. Commissioner Scott indicated he had no objection waiting to approve the SGI contract adding that he was very satisfied with their performance to date.

Budget Department:

- A. Adopt Resolution authorizing 2006 Budget Transfers in the amount of \$184,926.00, 2007 Budget Transfers in the amount of \$9,000.00, and 2007 Appropriations in the amount \$15,059.00 per listing dated January 11, 2007. Bob Patrizio, Budget Director, presented the report.
- B. Motion authorizing execution of Contract Agreements/ Amendments as furnished by the Contract Coordinator, per attached listing dated January 11, 2007. Candy Noll, Contract Coordinator presented the list of contracts.
- C. Adopt Resolution authorizing the Purchasing Manager to award, as a result of invitation to Bid #06-15-MB, a one year contract to supply gasoline via fuel cards.

The award shall be made to the following vendor;

Penn Pride, Inc.
 1248 Wayne Street
 Reading, PA 19601-1726
\$196,095.36*

1	2	3	4	5
Item	Estimated Quantity	Fixed Overhead	Price/Gal.*	Extended Price
87 Octane	87,550 gal.	\$0.10	\$1.8752	\$164,173.76
92 Octane	4,350 gal.	\$0.10	\$2.1049	\$9,156.32
Diesel Fuel	10,750 gal.	\$0.103	\$2.1177	\$22,765.28
Total Amount of Bid				\$196,095.36

***The number of gallons is estimated based upon previous contract usage as outlined in the chart herein, therefore resulting in an estimated annual expenditure of \$196,095.36.**

The amount noted in column three represents the fixed rate of overhead/profit, which will be added to the Oil Price Information Service (OPIS), PADD 1 Report, Sinking Spring, for the Ultra Low Sulfur #2 column, Unbranded, Average Rack price to calculate the total price per gallon. The total price per gallon will be adjusted daily to reflect the OPIS price. *This price reflects the published OPIS price of 12/4/06, plus the fixed rate of overhead as noted herein. This figure was used to calculate the amount of the contract.

Community Development:

- A. Adopt Resolution amending a 2005 Brownfields for Housing Grant awarded to the County by the PA DCED (Department of Community Development) for the West Reading Redevelopment project, to allow for any remaining funds to be allocated to the Main Street Project and the Second Street Redevelopment area of Hamburg. Kathy Miller, Community Development discussed this proposal.

Emergency Management Agency

- A. Adopt resolution authorizing the execution of a Grant Agreement by and between the Pennsylvania Emergency Management Agency (PEMA) and the County of Berks, in the amount of \$3,902.00 (80% Federal Share) as part of the Hazardous Material Emergency Preparedness Program (HMEP) to be used towards the purchase and implementation of an EHS (Extremely Hazardous Substance) Emergency Plan Manager Module for the existing Tier II Manager program.
- B. Adopt resolution authorizing the execution of a Grant Agreement by and between the Pennsylvania Emergency Management Agency (PEMA) and the County of Berks, in the amount of \$4,544.00 (80% Federal DOT Share) as part of the Hazardous Material Emergency Preparedness Program (HMEP) to conduct training activities to support the SOG (Special Operations Group) Hazardous Materials Technician training program within the County.

Human Resource Director:

- A. Human Resource Recommendations per list dated January 16, 2007. Beth Schiepan discussed the recommendations.

III. REPORTS OF COMMISSIONERS:

- A. Adopt Resolution to appoint Brian Boyer as a Public Director to the Berks County Conservation District, replacing John G. Smith, who resigned. Mr. Boyer's term will end 12/31/2007.

Commissioner Schwank

- A. Commissioner Schwank noted that she received a letter from DCNR (Department of Conservation and Natural Resources) acknowledging that the County's grant application for the Antietam Lake property in the amount of \$2 Million has been approved.

Commissioner Gajewski

- A. Commissioner Gajewski mentioned that he received a report from Andrew Goldsmith of NACo, which stated that 620 counties nationwide are now enrolled in the NACo discount prescription card program, with 1.9 million cards distributed, and savings so far of \$21 million.

IV. CERTIFICATE OF RECOGNITION

- A. Commissioner Schwank presented a Certificate of Recognition to Betty Riegel, Parks Department in recognition of her many years of outstanding service as a guide for the Berks County Parks and Recreation Department.
- B. Commissioner Gajewski presented a Certificate of Recognition for Jose M. Sobrino, who was recently selected as the Berks County Latino Chamber of Commerce Business Person of the Year.

There being no further business the meeting adjourned at 11:40 AM.

Respectfully Submitted,

Terry L Styer, Chief Clerk