

## **Commissioners' Board Meeting Thursday, March 1, 2007**

The Berks County Board of Commissioners met in regular session on Thursday, March 1, 2007, at 10:40 A.M. in the Board meeting room on the thirteenth floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Judith L. Schwank called the meeting to order with Commissioner Thomas Gajewski and Commissioner Mark C. Scott in attendance. Also present were the Chief Clerk Terry L. Styer, County Solicitor Alan Miller, Esq., and County Administrator William E. Dennis.

Commissioner Schwank opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

### **Approval of Minutes**

A motion was made by Commissioner Scott, seconded by Commissioner Gajewski with all voting yes to approve the minutes of the February 20, 2007 Commissioners' Workshop and February 22, 2007 Commissioners' meeting.

### ***Consent Agenda Items***

1. A motion was made by Commissioner Scott, seconded by Commissioner Gajewski and all voted unanimously to approve the items listed below, with the exception of Resolution 48.07, on which Commissioner Scott voted no, noting his reasons were reflected in the February 22, 2007 Commissioners meeting minutes; also noting that Commissioner Schwank supported awarding these funds to Easy Does it as it was intended to be a one time contribution in recognition of the CDBG funding they lost for 2007.
  - 48.07 A. Resolution authorizing the execution of the Assurance of Compliance Certificate with respect to the Homeless Assistance Program (HAP), and further authorizing Mary Henry-Moss, Human Service Grants Coordinator, the ability to distribute \$6,000 of HAP Funds to Easy Does It, Inc. for their Bridge Housing program in the Reading facility for the fiscal year 2006/2007. **Held from previous meeting.**
  - 50.07 B. Resolution authorizing 2006 Budget Transfers in the amount of \$27,268.00 and 2006 Appropriations in the amount \$9,243.00 per listing dated February 23, 2007.
  - 51.07 C. Resolution authorizing execution of a Lease Agreement between Metropolitan Management Group, 1030 Reed Avenue, Ste 100, Wyomissing, PA and the County of Berks for offices space located at 777 Court Street, Reading, PA, for to the "Safe Havens: Supervised Visitation and Safe Exchange Program for a three (3) year term.

- 52.07 D. Resolution approving five new and amended HR Policies.
  - 53.07 F. Resolution authorizing execution of the Fourth Amendment to Lease Agreement between 501 Crescent Partners, L.P. and the County of Berks, for office space used by Career Link, implementing a lump sum payment of \$94,101 to be paid to 501 Crescent Partners, L.P. for renovation costs and removes the amortization construction cost from the current lease. County will be reimbursed the full amount through a federal grant by forwarded funds
  - 54.07 G. Resolution authorizing the Treasurer to transfer the February 2007 ARC payment estimated to be \$800,000.
2. Motion authorizing execution of Contract Agreements/ Amendments as furnished by the Contract Coordinator, per attached listing dated February 26, 2007.

### **Reports**

1. County Treasurer – Nelson Long, CPA, read report.
2. County Controller – Sandy Graffius read her weekly report and introduced Marjorie Berman, student of Wyomissing School District who was shadowing the Controller in preparation for Ms. Graffius being awarded the Girl Scouts Woman of Distinction award for 2007.

### **Other Business**

County Administrator Bill Dennis brought to the board's attention a draft Cell Phone policy proposed by the Board of Judges in which all cell phones brought in to County facilities and in particular rules prohibiting the use of cell phones in the courtrooms. Commissioner Scott questioned the county's ability to confiscate property (camera phones) in the event someone violates the policy. The matter will be evaluated with the intent of adoption next week.

Commissioner Schwank noted that Craig Hafer of the BEAC (Berks Environmental Advisory Council) will attend the Commissioner March 6, 2007 meeting to discuss possible scope of services for consultants to begin a health survey surrounding the Muhlenberg Township cancer cases recently reported in the Reading Eagle.

There being no further business, the meeting adjourned at 11:07 A.M.

Respectfully Submitted,

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Terry L. Styer, Chief Clerk