

Commissioners' Workshop Meeting Tuesday, August 12, 2008

I. CALL TO ORDER:

The Berks County Board of Commissioners met in regular session on Tuesday, August 12, 2008 at 10:30 A.M. in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott called the meeting to order with Commissioner Christian Leinbach, and Commissioner Kevin Barnhardt in attendance. Also present were County Administrator, William E. Dennis, Solicitor Alan Miller Esq., and Chief Clerk Terry Styer.

Commissioner Scott opened the meeting with a moment of silence and the Pledge of Allegiance to the Flag and announced that the board had met this morning in executive session to discuss personnel issues.

Presentation

Berks County Agricultural Coordinator Sheila Miller introduced Dr. Rex D'Agostino, CEO of Green Futures Inc. Dr. D'Agostino explained that Green Futures is a PA Based technology firm that provides composting expertise, products and services to institutional food and agricultural waste generators. He indicated that he is searching for a site of approximately five to six acres in size to construct a facility that will convert "valueless" waste (100 to 250 Tons of food waste per day) into high value commodity (high quality compost) that can be sold to organic farms, wineries and big box retailers. He said that the permitting process is underway with the PA Department of Environmental Resources.

Budget Department:

- A. Adopt a resolution authorizing 2008 Budget Transfers in the amount of \$200,677 per listing dated August 8, 2008. Beth Evans, Senior Financial Analyst, presented the report for Budget Director Bob Patrizio.
- B. Motion authorizing Mark C. Scott, Esq. as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator Candace Noll, per attached listing dated August 11, 2008.
- C. Kelly Laubach, Purchasing Manager, presented the following request to adopt a resolution to award and execute a contract as a result of Invitation to Bid #08-04R-MB, a one year contract to provide fixed prices and rates for annual inspections and as-needed maintenance, repairs and recharging of portable fire extinguishers and fixed wet and dry extinguish systems (kitchen hoods) to and for members of the Berks County Cooperative Purchasing Council (BCCPC) of which the County of Berks is a member. The award shall be made to the following vendor;

- **Alarm Tech Systems**, 2670 Leisz's Bridge Road, Leesport, PA 19533 Estimated Annual Expenditure; \$18,433.80*

*The County of Berks estimated annual expenditure is \$13,000.00. In accordance with the Invitation to Bid the County may extend the contract for up to two additional one-year terms provided that the vendor agrees to hold the bid pricing fixed and firm.

D. Adopt a resolution to award and execute a contract as a result of Invitation to Bid # 08-06-AO, a one year contract to supply and deliver Medical supplies to the County of Berks as follows;

- **Gulf South Medical Supply, Inc.**, 4345 Southpoint Blvd., Jacksonville, FL 32216 Estimated Annual Expenditure: \$149,235.47 Line Items: 2, 4, 10, 12, 21, 25, 27, 30, 31, 40 A-D, 41 A-D, 49, 50, 52, 58, 59, 61, 64, 75, 76, 80, 81, 82, 90, 99, 105, & 108;
- **School Health Corporation**, 865 Muirfield Dr., Hanover Park, IL 60133 Estimated Annual Expenditure: \$1,188.00, Line Items: 13, 14, 15, 16 & 17;
- **Manheim Medical Supply Inc.**, 13 N Main St., Manheim, PA 17545 Estimated Annual Expenditure: \$135,896.42 Line Items: 1, 5, 6, 7, 8, 9, 11, 18, 19, 20, 23, 24, 26, 28, 29, 32, 34, 35, 36, 37, 38, 39, 44, 45, 46, 47, 48, 51, 53, 54, 55, 56, 60, 62, 63, 65, 66, 68, 72, 73, 74, 77, 78, 79, 84, 85, 86, 87, 88, 91, 92, 93, 94, 97, 98, 100, 101, 102, 103, 104, 106, 107, 109, 110, 111, 112, 114, 115, 119, 120, 121, 123, 124 & 125;
- **McKesson Medical -Surgical Minnesota Supply Inc.**, 8121 10th Avenue North, Golden Valley, MN 55427, Estimated Annual Expenditure: \$3,865.32, Line Items: 3, 57, 67 & 83; In accordance with the Invitation to Bid the County may extend the contract for up to two additional one-year terms. Estimated Annual Expenditure (Total) \$290,185.21.

Engineer

A. Adopt a Resolution authorizing execution of the Engineering Agreement between the County of Berks and McTish, Kunkel, & Associates for the design of the replacement of Christman Road Bridge. Amount not to exceed \$435,851.39. Bill Westcott, PE County Engineer attended the meeting to discuss this project. He estimated that the design phase will last approximately two years and that the construction is estimated to begin in 2012 at an estimated cost of \$1 million.

Human Resource Director:

- A. Human Resource Recommendations per list dated August 12, 2008. Jennifer Biehn, Assistant Human Resource Director, presented the list.
- B. Adopt a Resolution authorizing execution of a collective bargaining agreement by and between the County of Berks and Pennsylvania Social Services Union, Local 668, Service Employees International Union, AFL-CIO, for the period of January 1, 2008 through December 31, 2011.

Human Services:

- A. Adopt Resolution authorizing execution and submission of Medical Assistance Transportation Program (MATP) quarterly budget and expense report for the fourth quarter of the fiscal year 2007-2008.

Solicitor

- A. Resolution to execute a letter authorizing termination of a Repurchase Agreement between the County of Berks and Morgan Stanley concerning 2002 General Obligation Bonds.

II. REPORT OF THE COUNTY ADMINISTRATOR

County Administrator Bill Dennis presented his weekly report (attached)

III. REPORTS OF COMMISSIONERS:

- A. Adopt Resolution authorizing the 2008 – 2009 Nursing Home Intergovernmental Transfer Program pursuant to the Commonwealth Agreement and Cooperation Agreement; and further granting authorization for any and all lawful actions necessary to effectuate Berks County's participation in said Program.

There being no further business the meeting adjourned at 11:27 A.M.

Respectfully Submitted,

Terry L Styer, Chief Clerk