

**Commissioners' Workshop Meeting
Tuesday, September 30, 2008**

I. CALL TO ORDER:

The Berks County Board of Commissioners met in regular session on Tuesday, September 30, 2008 at 10:30 A.M. in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott called the meeting to order with Commissioner Christian Leinbach, and Commissioner Kevin Barnhardt in attendance. Also present were County Administrator, William E. Dennis, Solicitor Alan Miller Esq., and Chief Clerk Terry Styer.

Commissioner Scott opened the meeting with a moment of silence and the Pledge of Allegiance to the Flag.

II. DEPARTMENTAL REPORTS / REQUESTS:

9-1-1

- A. Adopt a resolution approving a Tower and Lease agreement between the County of Berks and C.R. Garber Enterprises LLC. Craig Breneiser, Director of 9-1-1 Communications presented this agreement.

Ag Coordinator

- A. Adopt a resolution authorizing Mark C. Scott at Chairman of the Board, to execute a grant agreement in the amount of \$1,993 from the PA Partners in the Arts to be used for a mural in the Agricultural Center lobby.

Budget Department

- A. Adopt a resolution authorizing 2008 Budget Transfers in the amount of \$207,295 and 2008 Appropriations in the amount \$12,401 per listing dated September 26, 2008. Budget Director Bob Patrizio presented the list.
- B. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, Candace Noll, per attached listing dated September 26, 2008.

Court Administration

- A. Adopt a resolution authorizing execution of a **lease agreement** between the County of Berks and Victor and Keldia Cabrera for Magisterial District Court 23-1-03 for a 10-year term commencing on January 1, 2009 and terminating on December 31, 2018 at a rate of \$12.50 sq. ft. with a 3% annual increase for 3,339 sq. feet of office space. Also included is a one time payment of \$8,200.00 for the cost and installation of a HVAC system for said premises.

Emergency Management

- A. Adopt a resolution authorizing a **Memorandum of Understanding** by and between the County of Berks and Exelon Nuclear to partially fund the position of Emergency Planner at the Berks Emergency Management Services Department. Brian A. Gottschall, CEM Deputy Director for Emergency Management Services, Berks County Department of Emergency Services attended the meeting to present this request explaining that this represents an increase in funding. He was commended by the Commissioners for negotiating this agreement.

Human Resources

- A. Human Resource recommendations per list dated September 30, 2008. Interim HR Director Jennifer Biehn presented the list.

Human Services

- A. Adopt a Resolution authorizing Mark C. Scott, Esq., as Chairman of the Board, to sign the State Food Purchase Program (SFPP) Expense and Data Report for FY 2007-08.

Solicitor

- A. Resolution authorizing execution by William Dennis, County Administrator, of the Per Diem Election Clerical Aide Agreement for Election Services.

III. REPORT OF THE COUNTY ADMINISTRATOR

County Administrator Bill Dennis presented his weekly report, attached.

IV. REPORTS OF COMMISSIONERS

Commissioner Leinbach

- A. Commissioner Leinbach asked for discussion on the future of the Berks County Environmental Advisory Council (BEAC) the membership of which is down to two appointees. Commissioner Barnhardt reported that the Berks County Conservancy was hosting an Environmental Advisory Council Breakfast suggesting that they may be planning to organize some future networking opportunities among the existing 16 EAC's in the County. It was decided that the Commissioners will determine the director for the BEAC in the near future.

Commissioner Barnhardt

Commissioner Scott

There being no further business the meeting adjourned at 11:30 A.M.

Respectfully Submitted,

Terry L Styer, Chief Clerk