

**Commissioners' Workshop Meeting**  
**Tuesday, May 26, 2009**

**I. CALL TO ORDER:**

The Berks County Board of Commissioners met in regular session on Tuesday, May 26, 2009 at 10:30 A.M. in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott, Esq. called the meeting to order with Commissioner Christian Leinbach, and Commissioner Kevin Barnhardt in attendance. Also present was Solicitor Alan Miller Esq. Chief Clerk Terry Styer did not attend the meeting.

Commissioner Scott opened the meeting with a moment of silence and the Pledge of Allegiance to the Flag. Commissioner Scott announced that an executive session would be held immediately following this meeting for real estate discussion.

**II. PRESENTATION**

A. George Hetrick, Treasurer of the Friends of the Conrad Weiser Homestead, made an impassioned presentation to request a letter of support asking the Museum Commission and the Governor to not close the site, since it is an important part of our State history, and of particular historic importance to Berks County. Commissioner Scott asked if Mr. Hetrick would supply a draft letter for the Commissioners to adapt and sign.

**III. DEPARTMENTAL REPORTS / REQUESTS:**

**Budget Department**

- A. Adopt Resolution authorizing 2009 Budget Transfers in the amount of \$63,098 per listing dated May 22, 2009. Budget Director Bob Patrizio presented the list.
- B. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per attached listing dated May 22, 2009.
- C. Recommendation to authorize the Purchasing Manager to execute Amendment #3 to Agreement #PC-2658-06, with **D&E Systems Inc. d/b/a D&E Communications**, with offices at 124 East Main Street, P.O. Box 458, Ephrata, Pennsylvania 17522-0458. This amendment hereby serves to extend the term of the agreement to April 30, 2014. Under this Scope of Work, the Vendor shall provide and increase the 10 Mg Direct Internet Access (DIA) connection to a 20 Mg connection for the County's network. The monthly cost for the total 20 Mg shall be \$1,761.75. The Vendor shall also provide Point to Point over Ethernet 100 Mg connection from 633 Court Street, Reading, Pennsylvania location to the County's Demarc located off County Welfare Road, Leesport, PA 19533 ("North Campus"). The monthly costs shall be \$2,409.90. Under this amendment, the scope and rates of services shall be amended as included in Attachment A to said amendment. The Service Level Agreement (SLA) provided in amendment #2 shall be applicable for services included herein.

- D. Recommendation to award and authorize the Purchasing Manager to execute as a result of Invitation to Bid # 09-02R-KS one year contracts for the supply and delivery of Institutional Linens for County of Berks Facilities at the unit prices as follows;

**Tabb Textiles Co, Inc.**  
**511 Pleasant Drive**  
**P.O.Box 2707**  
**Opelika, AL 36801**

<u>Line Item</u>	<u>DESCRIPTION</u>	<u>Estimated Quantity</u>		<u>UNIT PRICE</u>	<u>Estimated Annual Expenditure</u>
1	BLANKET: 50% wool/50% polyester, 62" X 80", whipstitched on all sides, grey, flame retardant, meets ASTM D4151-92 flammability requirements	375	ea	5.15	1,931.25
10	PILLOW CASE, cloth, 65% polyester/35% cotton, 42" W x 34" L, T130, 2.42 lbs per dozen, white	75	dz	7.05	528.75
12	FLAT SHEET, 65% polyester/35% cotton, 66" x 104", T130, 1.33 lbs each, single needle locking stitch, 3/8" double turned hems, white	150	dz	27.85	4,177.50
<b>Estimated Annual Total</b>					<b>\$ 6,637.50</b>

**ATD American Co.**  
**135 Greenwood Ave.**  
**Wyncote, PA 19095**

<u>Line Item</u>	<u>DESCRIPTION</u>	<u>Estimated Quantity</u>		<u>UNIT PRICE</u>	<u>Estimated Annual Expenditure</u>
3	THERMAL BLANKET, no snag, 66" x 90", 2.3 lb., 100% cotton, domestic	16	dz	\$ 72.96	\$ 1,167.36
6	BATH TOWEL, 20" x 40", 5.5 lb/dz., 85% cotton/15% polyester, 16 singles, 5 cam border, white	325	dz	\$ 11.22	\$ 3,646.50
7	WASHCLOTH, 12" x 12", 1.00 lb., 85% cotton/15% polyester, 16 singles, serged on four sides, rounded corners, white	2400	dz	\$ 2.18	\$ 5,232.00
11	PILLOWCASE , 55% cotton/45% polyester, 42" x 34", .23 lb., T180 percale, 2" hem, bleached	18	dz	\$ 11.38	\$ 204.84
13	FLAT SHEET, percale, 55% cotton/45% polyester, 66" x 104", T180, single-pick construction, bleached, 3/4" hems, finished, cut and sewn	54	dz	\$ 41.72	\$ 2,252.88
14	FITTED SHEET, knitted, 36" x 80" twin size, 60% cotton/40% polyester, T-180, bleached	54	dz	\$ 32.88	\$ 1,775.52
17	BIB, terry clothing protectors, 85% cotton/15% polyester, 21" x 33", 10 oz. each, white with blue binding, Velcro closure	300	dz	\$ 19.24	\$ 5,772.00
<b>Estimated Annual Total</b>					<b>\$ 20,051.10</b>

Bob Barker  
 134 N. Main Street  
 Fuquay Varina, NC 27526

<u>Line Item</u>	<u>DESCRIPTION</u>	<u>Estimated Quantity</u>		<u>UNIT PRICE</u>	<u>Estimated Annual Expenditure</u>
5	TOWEL: <u>dark</u> brown, 100% cotton terry, 20" x 40", budget grade, 5 lb. per dozen	150	dz	\$ 13.58	\$ 2,037.00
9	PILLOW: flame resistant core is 100% polyester fiber (meets ASTM D4151-92), 20" x 26", heavy-duty vinyl laminate cover consists of two layers of vinyl bonded to a tough synthetic scrim, flame resistant, antibacterial, tear-resistant, non-allergenic, self-deodorizing, wipe clean only, 1.4 lbs per pillow	124	ea	\$ 6.38	\$ 791.12
<b>Estimated Annual Total</b>					<b>\$ 2,828.12</b>

The contracts shall contain two additional one year options to renew.

**Community Development**

- A. Motion to approve payments set forth on disbursement voucher list # 2355 for the Community Development Block Grant Program, DV #616 for the HOME Grant Program, DV #2354-S for the Emergency Shelter Grant Program, and DV #1362 for the Property Rehabilitation Program as administered by the Berks County Community Development Office.

**Emergency Services**

- A. Director of Emergency Services Randy Cole is requesting that the Board review a proposal to implement a transition to a new system of police radio designators.

**Human Resources**

- A. Human Resource recommendations per list dated May 26, 2009.

**Mental Health/Mental Retardation**

- A. Adopt a Resolution authorizing execution of REVISED Amendment #2 to the HealthChoices Behavioral Health Agreement for Fiscal Years 2009-2011. The "Revised" Amendment #2 replaces Amendment #2 executed on 5/19/09, rescinding resolution 128-09. The only changes involving reducing the Risk and Contingency Fund requirements from 90 days to 30 days and includes more detailed language favorable to the County concerning the accumulation and expenditure of Reinvestment monies.

**III. REPORTS OF COMMISSIONERS**

**Commissioner Leinbach**

Commissioner Scott

- A. Letter requesting extension of disbursement date of Section 108 Loan, for Industrial Park Project in Bethel Township. Commissioner Leinbach made a motion, seconded by Commissioner Barnhardt and approved by all to send the letter.

**VI. CITIZEN COMMENT/BUSINESS FROM THE FLOOR**

- A. Recorder of Deeds Fred Sheeler presented two documents in support of the Friends of the Conrad Weiser Homestead. They are the authorization to administer oaths of office from King George II, dated 1756, and the deed from the Conrad Weiser Park Association to the State of Pennsylvania dated September, 1929.

There being no further business the meeting adjourned at 11:23 AM.

Respectfully Submitted,

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Sally O'Reilly, Assistant to Chief Clerk