

**Commissioners' Workshop Meeting
Tuesday, September 1, 2009**

I. CALL TO ORDER:

The Berks County Board of Commissioners met in regular session on Tuesday, September 1, 2009, at 10:30 A.M. in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott, Esq. called the meeting to order with Commissioner Christian Leinbach, and Commissioner Kevin Barnhardt in attendance. Also present were Solicitor Alan Miller Esq., and Chief Clerk Terry Styer.

Commissioner Scott opened the meeting with a moment of silence and the Pledge of Allegiance to the Flag. The Commissioner also announced that Executive Sessions were held on August 27 & 31 for Personnel matters.

II. PRESENTATION

- A. Berks County Agricultural Coordinator Sheila Miller introduced Mary Domsicz, the event and marketing coordinator for Our Town Foundation and the Hamburg Area Arts Alliance to talk about the 2009 Taste of Hamburg-er Festival, which is being held on Saturday, September 5th from 10 AM to 5 PM. Also visiting was Emilie Miller, Northeast Beef Promotion Initiative Director of Retail & Foodservice Relations.
- B. Commissioner Leinbach presented John Boyle from Muhlenberg Township. Mr. Boyle recently crossed the United States via bicycle beginning in San Francisco and ending in Portsmouth, New Hampshire in honor of our veterans who are considered Prisoners of War or Missing in Action (POW/MIA.)

III. DEPARTMENTAL REPORTS / REQUESTS:

Budget Department

- A. Adopt a resolution authorizing 2009 Budget Transfers in the amount of \$181,257 and 2009 Appropriations in the amount \$819,376 per listing dated August 28, 2009. Bob Patrizio, Budget Director, presented the report.
- B. Motion authorizing Mark C. Scott, Esq. as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator Candace Noll, per attached listing dated August 31, 2009.
- C. Adopt a resolution awarding the procurement of electricity. Purchasing Manager Kelly Laubach attended the meeting to discuss the bids received, along with Scott Helms of American PowerNet. They reported that although invitations to bid were sent to 15 suppliers, only one bid was received. Mr. Helms and Ms. Laubach recommended that the bid be rejected as it did not reflect the low points of the market. Commissioner Leinbach made a motion, seconded by Commissioner Barnhardt, and all voted yes to reject the received bid and re-advertise for new bids.

Community Development

- A. Motion to approve payments set forth on disbursement voucher list # 2367 for the Community Development Block Grant Program, and DV #1372 for the Property Rehabilitation Program as administered by the Berks County Community Development Office.

Controller Sandy Graffius

- A. Adopt a resolution to approve the Accounts Receivable and Receipting of Revenues Policy, the General Ledger Policy, the Cash Management Policy, the Projects and Grants Accounting and Reporting Policy, and the Accounts Payable Policy.

Emergency Services

- A. Adopt a resolution approving the 9-1-1 Telephone Access Plan and Contribution Rate for the residents of Berks County, and further, to authorize Wanda Keener, Berks County 911 Coordinator to file and update said Plan and transmit all required documents and information to the PA Emergency Management Agency for distribution to such other agencies as required.

Facilities

- A. Adopt a resolution authorizing execution of an AIA Agreement between the County of Berks and David M. Kleckner Architect, P.C., Shillington, Pennsylvania, to provide architectural services for the Berks County Fire Training Center Roof Simulator project in the lump sum amount of \$8,500.00.

Human Resources:

- A. Approve Human Resource Recommendations per list dated September 1, 2009. HR Director Jennifer Biehn presented the list.

MH/MR

- A. Adopt a resolution to approve the Integrated Children's Services Plan and authorize the Chair to sign the plan agreement. Sheila Bressler, Berks County CASSP Coordinator, and Ed Michalik, MH/MR Administrator, presented this request.

IV. REPORTS OF COMMISSIONERS**Commissioner Leinbach**

Commissioner Leinbach noted that the County and Municipal Governments in Pennsylvania are under tremendous pressure due to the lack of a State Budget. He encouraged all citizens to contact their State House and Senate offices. The Commissioner suggested that all State Legislators should not be reimbursed for any cell phone bills or auto leases after June of 2009, until the budget is passed.

Commissioner Barnhardt

Commissioner Scott

Commissioner Scott thanked the Reading Eagle for their support on the Union Township litigation with Ethan Michael, Inc. He then offered a correction to the Reading Eagle Editorial yesterday which indicated that he is in favor of closing the Immigration Center, which he explained is under evaluation as are all county operations. He said that it was never advocated that we would close the facility.

There being no further business the meeting adjourned at 11:25 AM.

Respectfully Submitted,

Terry L Styer, Chief Clerk