

**Commissioners' Workshop Meeting  
Tuesday, October 20, 2009**

**I. CALL TO ORDER:**

The Berks County Board of Commissioners met in regular session on Tuesday, October 20, 2009, at 10:30 A.M. in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott, Esq. called the meeting to order with Commissioner Christian Leinbach, and Commissioner Kevin Barnhardt in attendance. Also present were Chief Operations Officer Carl Staples, Solicitor Alan Miller Esq., and Chief Clerk Terry Styer.

Commissioner Scott opened the meeting with a moment of silence and the Pledge of Allegiance to the Flag. The Commissioner also announced that an Executive Session was held on October 19<sup>th</sup> for personnel matters.

**II. DEPARTMENTAL REPORTS / REQUESTS:**

**Budget Department**

- A. Adopt Resolution authorizing 2009 Budget Transfers in the amount of \$49,067 and 2009 Appropriations in the amount \$3,808,104 per listing dated October 16, 2009. Bob Patrizio, Budget Director, presented the report.
- B. Motion authorizing Mark C. Scott, Esq. as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator Candace Noll, per listing dated October 16, 2009.

**Department of Emergency Services**

- A. Adopt a resolution authorizing The Director of Berks Department of Emergency Services to execute all 9-1-1 record request documents that may consist of 9-1-1 records or parts of records, except time response logs, pertaining to audio recordings, telephone or radio transmissions received by personnel of the County of Berks Department of Emergency Services 9-1-1 Center, including 9-1-1 recordings to any governmental entity, political subdivision, or emergency service organization of Berks County or surrounding municipality or other entity that is provided 9-1-1 service by the Berks County Department of Emergency Services 9-1-1 Center.
- B. Adopt a resolution authorizing the execution of the revised Berks County Emergency Operations Plan.

**District Attorney**

- A. Adopt a resolution authorizing a grant application for the Berks County District Attorney's Office for the 2010 National Crime Victims' Rights Week Community Awareness Projects. Amount requested is \$5,000. Amy Sundstrom, Victim/Witness Supervisor attended the meeting to discuss the grant.
- B. Adopt a resolution authorizing a grant application for the Berks County District Attorney's Office for a Phase III grant for the Berks County Forensic Unit. Amount requested is \$22,180 with no County match required.

**Human Resources**

- A. Human Resource recommendations per list dated October 20, 2009.

**Human Services**

- A. Adopt a resolution authorizing Mark C. Scott, Esq., Chair of the Board, to execute TEFAP Inventory – Reimbursement Request Form for the period (July, August, September) 4<sup>th</sup> Quarter FFY 2008-2009, and ARRA-TEFAP Report in the amount of \$17,038.57 for distributing 141,988.10 pounds of food at \$.12 per pound and to authorize Margaret Bianca, Executive Director, Greater Berks Food Bank for apply for the funds on behalf of Berks County.

**III. REPORTS OF COMMISSIONERS****Commissioner Leinbach****Commissioner Barnhardt****Commissioner Scott****IV. CITIZEN COMMENT/BUSINESS FROM THE FLOOR**

Recorder of Deeds Fred Sheeler reported that as part of House Bill 1607, there is an increase in recording fees for his office. Fees for any recordings have been increased from \$10 to \$23.50 effective December 8, 2009.

There being no further business the meeting adjourned at 11:03 AM.

Respectfully Submitted,

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Terry L Styer, Chief Clerk