

**Commissioners' Board Meeting
December 22, 2009**

The Berks County Board of Commissioners met in regular session on Thursday, December 22, 2009, at 10:30 A.M. in the Board meeting room on the thirteenth floor of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott called the meeting to order with Commissioner Christian Leinbach and Commissioner Kevin Barnhardt in attendance. Also present were Chief Operations Officer Carl Staples, Chief Clerk Terry L. Styer, and County Solicitor Alan Miller, Esq.

Commissioner Scott opened the meeting with a moment of silence and Pledge of Allegiance to the Flag.

Approval of Minutes

The minutes of the December 15, 2009 Commissioners' Workshop and December 17, 2009 Commissioners' meetings were approved as presented.

Consent Agenda Items

1. A motion was made by Commissioner Barnhardt, seconded by Commissioner Leinbach, and all voted unanimously to approve the items listed below:
 - 387.09 A. Adopt a resolution authorizing 2009 Appropriations in the amount \$53,850 per listing dated December 18, 2009.
 - 388.09 B. Recommendation to award and the Director, Contracts and Procurement to execute as a result of Invitation to Bid #09-15R-AO, a one year contract for supply and delivery of Propane to include tank installation for County facilities:

Amerigas Propane
3927 E. Newport Rd.
Gordonville, PA 17529
Fixed Rate of Overhead per Gallon: \$0.57

1	2	3	4
Fixed Rate of Overhead	Mont Belvieu per Gallon (add \$0.9734* to column 1)	Estimated Annual Quantity (gallons)	Estimated Annual Expenditure
\$0.57	\$1.5434	14,300	\$22,070.62

The amount noted in column one above represents the fixed rate of overhead, which will be added to the Mont Belvieu daily price per gallon published in the Wall Street Journal on the day of the commencement of each delivery to calculate the total price per gallon.

In accordance with the Invitation to Bid, the County may extend the contract for two additional one-year terms provided the vendor agrees to hold the rate of overhead fixed and firm.

- 389.09 C. Resolution authorizing execution of an Energy Services Sales Agreement between the County and UGI Energy Services, Inc. (Gasmark) to provide natural gas to the Courthouse and Services Center.
 - 390.09 D. Resolution authorizing execution of a Rate LFD Service Agreement between the County of Berks and UGI Utilities, Inc. concerning delivery of natural gas to the Courthouse and Services Center.
 - 391.09 E. Human Resource Recommendations per list dated December 2, 2009.
 - 392.09 F. Authorize tax forgiveness of 2009 County taxes, including penalty and interest, for the property located at Main Street, Caernarvon Township, PIN #35-533--01-25-1036 owned by the Twin Valley Fire Department.
 - 393.09 G. Resolution authorizing execution of the Lease Extension Agreement between the County of Berks and the Berks County Industrial Development Authority for office space located on 14th Floor, Berks County Services Center, for a five (5) year term beginning November 1, 2009 and ending October 31, 2014.
 - 394.09 H. Appointment of Zylkia Rivera to the MH/MR Advisory Board to fill the vacancy left by the resignation of Dr. Kelley Kenney. This term is a 3-year term which will expire on December 31, 2012.
- 2. Motion authorizing execution of Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated December 18, 2009.
 - 3. Motion to ratify and confirm payments set forth on Controller's Office vouchers listing dated December 22, 2009, as previously authorized by instructions issued December 22, 2009.

Reports

- 1. County Treasurer Nelson Long, CPA presented the weekly Treasurer's report.
- 2. County Controller Sandy Graffius presented the weekly Controller's report.

Each Commissioner wished the viewing audience a Merry Christmas and a Happy, Healthy New Year.

There being no further business, the meeting adjourned at 10:45 A.M.

Respectfully Submitted,

Terry L. Styer, Chief Clerk