

**Commissioners' Workshop Meeting  
Tuesday, July 20, 2010**

**I. CALL TO ORDER:**

The Berks County Board of Commissioners met in regular session on Tuesday, July 20, 2010 at 10:30 A.M. in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott, Esq. called the meeting to order with Commissioner Kevin Barnhardt in attendance. Also present were Solicitor Alan Miller Esq., Chief Operations Officer Carl W. Staples, and Chief Clerk Terry Styer. Commissioner Christian Leinbach was out of town attending a NACo Conference.

Commissioner Scott opened the meeting with a moment of silence and the Pledge of Allegiance to the Flag.

**II. DEPARTMENTAL REPORTS / REQUESTS:**

**Adult Probation and Parole**

- A. Adopt a resolution authorizing the execution of a Contract Agreement between the County of Berks (Adult Probation) and the Commonwealth of Pennsylvania Board of Probation and Parole, Grant in Aid Continuing Program for the Improvement of County Adult probation Services, Fiscal year 2010 – 2011 in the amount of \$3,112,854.00. Brendan Harker, Assistant Chief Probation & Parole Officer presented this request for funds of which the County will probably only receive \$484,000 for 2010 and he indicated that he expects to see a 2% to 3% continued decrease in these funds from the State in the future years.

**Budget Department**

- A. Adopt a resolution authorizing 2010 Budget Transfers in the amount of \$938,011 per listing dated July 12, 2010.

**Berks Heim**

- A. Adopt a resolution authorizing Mark C. Scott, Esq., Chair to execute an Interim Administrator Consulting Agreement between Complete HealthCare Resources-Eastern, Inc. and the County of Berks for Management Services provided to Berks County Home - Berks Heim from July 9, 2010 until such time as a Nursing Home Administrator is hired by the County of Berks.

**Berks Heim continued:**

- B. Adopt a resolution authorizing Mark C. Scott, Esq., Chair to execute Business Associate Agreement between Complete HealthCare Resources-Eastern, Inc. and the County of Berks, which will enable the parties thereto to be in compliance with certain requirements of HIPAA Regulations under the Health Insurance Portability and Accountability Act of 1996 Pub. L. No. 104-191.

**Community Development**

- A. Motion to approve payments set forth on disbursement voucher list dated July 20, 2010 for the following programs administered by the Berks County Community Development Office :

DV#2446 - \$142.30 Community Development Block Grant Program  
DV#2447 - \$12,500.00 Emergency Shelter Grant  
DV#2448 - \$30,719.14 Homelessness Prevention Rapid Rehousing Program (ARRA)  
DV#1390 - \$350.00 Community Development Rehabilitation Program

**Human Resources**

- A. Human Resource Recommendations per list dated July 20, 2010.

**Human Services**

- A. Resolution authorizing Mark C. Scott, Esq., Chair of the Board, to execute TEFAP Inventory – Reimbursement Request Form for the period (April, May and June) third Quarter FFY 2009-2010 in the amount of \$21,798.81 for distributing 181,656.79 pounds of food at \$.12 per pound and to authorize Margaret Bianca, Executive Director, Greater Berks Food Bank to apply for the funds on behalf of Berks County.

**Workforce Investment Board**

- A. Resolution authorizing the execution of contracts between the County of Berks and United Community Services for Working Families of Reading for the Youth Apprenticeship Preparation program for project period July 1, 2010 through June 30, 2011.

**Purchasing**

- A. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated July 19, 2010.
- B. Adopt a resolution amending the contract awarded for Invitation to Bid #10-18-KS for the Proposed Repair and Renovations of Railway Grade Crossing Reconstruction East Philadelphia Street to Amtrac Railroad Contractors of Maryland Inc. as follows:

**Purchasing continued:**

In accordance with resolution No. 215-10, the unit prices and total base bid in the amount of \$91,300 was awarded by the County Board of Commissioners on July 15, 2010. This resolution will amend this award to reflect additional sidewalk construction; therefore increasing the quantities (unit prices remain unchanged) and reflecting a net new total base bid price of \$156,000.00.

- C. Adopt a resolution awarding and authorizing the Director of Contracts & Procurement to execute as a result of Invitation to Bid #10-16-KS a contract for the Proposed Repair and Renovations of Antietam Dam Upgrade as follows:  
QEI Construction Group, LLC.  
14 Commerce Drive  
Wyomissing, PA 19610  
**Total Base Bid: \$ 2,290,699.29**

**Business from the floor**

Chief Operations Officer Carl Staples provided the board with a progress report on the County's radio system upgrade.

Recorder of Deeds Sheeler updated the board on his discussions with representatives from PennDot and Berks County Parks and Recreation Director Lessig regarding the safety concerns for Union Canal Trail parking areas.

There being no further business the meeting adjourned at 10:55 AM.

Respectfully Submitted,

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Terry L Styer, Chief Clerk