

**Commissioners' Workshop Meeting  
Tuesday, August 17, 2010**

**I. CALL TO ORDER:**

The Berks County Board of Commissioners met in regular session on Tuesday, August 17, 2010 at 10:30 A.M. in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott, Esq. called the meeting to order with Commissioner Christian Leinbach, and Commissioner Kevin Barnhardt in attendance. Also present were Solicitor Alan Miller Esq., and Chief Clerk Terry Styer.

Commissioner Scott opened the meeting with a moment of silence and the Pledge of Allegiance to the Flag and announced that the board met in executive session to on August 17, 2010 to discuss personnel matters

**II. DEPARTMENTAL REPORTS / REQUESTS:**

**Budget Department**

- A. Adopt a resolution authorizing 2010 Budget Transfers in the amount of \$253,499.00 and 2010 Appropriations in the amount of \$10,399.00 per listing dated August 13, 2010.

**Community Development**

- A. Motion to approve payments set forth on disbursement voucher list dated August 10, 2010 for the following programs administered by the Berks County Community Development Office :

DV#2456- \$6,959.55 Community Development Block Grant Program  
DV#644- \$5,928.00 HOME Grant Program  
DV#24570- \$2,552.02 PA Homelessness Prevention Rapid Rehousing Program (ARRA)

**District Attorney**

- A. Adopt a resolution authorizing a grant application with the PA Commissioner on Crime and Delinquency on behalf of the Berks County District Attorney's Office for a Phase IV grant for the Berks County Forensic Unit. Amount requested is \$71,630.

**Human Resources**

- A. Human Resource Recommendation per list dated August 17, 2010.

**Human Resources continued:**

A motion was made by Commissioner Barnhardt, seconded by Commissioner Leinbach and all voted yes to approve both Resolution 248.10 and 249.10 as listed below:

- 248.10 B. Adopt a resolution authorizing Jennifer Biehn, Director of Human Resources, to submit and sign an application for the Early Retirement Reimbursement Program (ERRP) through the United States Department of Health & Human Services, as well as any other supporting documents necessary to participate in the program.
- 249.10 C. Adopt a resolution authorizing an agreement between the County of Berks and Capital Blue Cross to provide administrative services for the Early Retiree Reinsurance Program

**Purchasing**

A motion was made by Commissioner Barnhardt, seconded by Commissioner Leinbach and all voted yes to approve Resolution 250.10 as listed below:

- 250.10 A. Resolution approving a recommendation to award and the Director of Contracts & Procurement to execute, as a result of Invitation to Bid #10-15-MB, a contract for the Preservation & Maintenance of Gruber Wagon Works for the Parks Department as follows:

Purcell Construction  
P.O. Box 188, 560 N 5th Street  
Denver, PA 17517  
General Construction Base Bid: \$288,600.00  
Alternate A: French Drain - Deduct (\$400.00)  
Alternate B: Flat Seam Roof - Add \$16,000.00  
Alternate C: Wood Siding with Flashing - Add \$100.00  
**General Construction Total: \$304,300.00.**

**Purchasing continued**

- B. Adopt a resolution approving a recommendation to award and Director of Contracts and Procurement to execute as a result of Invitation to Bid # 10-21R-34449-AF a one year contract for the Transport of Voting Machines for the Elections Department as follows:

L&J Transportation Co, Inc.  
 36 Mountainside Rd  
 Temple, PA 19560

**Estimated Annual Expenditure: \$31,776.00.**

Item No.	Service Requested	Quantity	Per Election Total Price	Total Annual Price
1	Transport Berks County voting machines and ancillary equipment from storage area to election sites, and from election sites to storage area.	2 times per year	\$ 15,552.00	\$ 31,104.00

		Estimated Emergency Deliveries	Cost per Delivery	Estimate for Unscheduled Deliveries
2	Unscheduled Emergency Deliveries on Election day.	6	\$ 40.00	\$ 240.00

		Estimated Number of Machines	Cost per Transport of each Machine	Estimate for Special Election Deliveries
3	Special Election Deliveries – price is per machine, from storage area to election sites and from election sites to storage area	12	\$ 36.00	\$ 432.00

- C. Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated August 13, 2010.

*Solid Waste Authority*

- A. Adopt a resolution authorizing Mark C. Scott as Chairman of the Board, to execute an Application for the Municipal Recycling Program Performance Grant through the Pennsylvania Municipal Waste Planning, Recycling, and Waste Reduction Act.

**III. REPORTS OF COMMISSIONERS**

*Commissioner Barnhardt*

The Commissioner provided an update on the Fire Training Center negotiations with the City of Reading.

*Commissioner Leinbach*

Commissioners Barnhardt and Scott congratulated Commissioner Leinbach on his recent election as Second Vice president of the County Commissioners Association of PA.

*Commissioner Scott*

Commissioner Scott discussed the memo recently received from the City Redevelopment Authority regarding a request to establish a LERTA (Local Revitalization Tax Assistance Act) for the city of Reading.

There being no further business the meeting adjourned at 11:15 A.M.

Respectfully Submitted,

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Terry L Styer, Chief Clerk