

## **Commissioners' Workshop Meeting Minutes Tuesday, January 18, 2011**

### **I. CALL TO ORDER:**

The Berks County Board of Commissioners met in regular session on Tuesday, January 18, 2011 at 10:30 A.M. in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott, Esq. called the meeting to order with Commissioner Christian Leinbach and Commissioner Kevin Barnhardt in attendance. Also present were Solicitor Alan Miller Esq., Interim Chief Operations Officer Kenneth C. Borkey, Jr., and Maryjo Gibson, Chief Clerk.

Commissioner Scott opened the meeting with a moment of silence and the Pledge of Allegiance to the Flag. Commissioner Scott thanked those in attendance for their perseverance in making it to work today and he appreciates their attendance.

### **II. DEPARTMENTAL REPORTS / REQUESTS:**

#### **Budget Department**

- A. Adopt a resolution authorizing 2010 Budget Transfers in the amount of \$43,215.00, 2010 Budget Appropriations in the amount of \$40,775.00, 2011 Budget Transfers in the amount \$111,498.00 and 2011 Budget Appropriations in the amount of \$153,353.00 per listing dated January 14, 2011. Robert Patrizio, Director of Budget & Finance, offered a brief explanation of the various transfers listed this week.

#### **Community Development**

- A. Adopt a resolution authorizing execution by Commissioner Mark C. Scott, Esq., Chair of an Application to Section 108 Loan Guarantee Program in the amount of \$1,500,000.00 to be used by the Berks County Redevelopment Authority for financing activities in the Second Street Redevelopment Area of the Borough of Hamburg. The Board is further authorized to provide such assurances, certificates, supplemental and/or revised data and signatories as may be required in connection with the application and resulting contracts. Ken Pick, Community Development Director, commented that the Section 108 Loan Guarantee is a requirement and does not impact the County's General Fund. It is a 20 year loan; the first 3 years basically will be interest payments. Commissioner Scott asked if there has been any interest in the property. Mr. Pick mentioned he has had some interest. The Commissioners also expressed concern of the prospect that Federal funding could possibly impact future CDGB projects. Mr. Pick confirmed that there could be as much as a 25% cut (\$731,000) in funding in the 2011/2012 Federal budget.

*Human Resources*

- A. Adopt a resolution authorizing Human Resource Recommendations per list dated January 18, 2011.
- B. Adopt a resolution authorizing revision to the Travel and Related Expense Reimbursement Policy adopted December 16, 2010 by Resolution No. 372-10 to reflect a change to the Standard Mileage Calculations table found on page 7. County Controller Graffius thanked Human Resources and the Commissioners for standardizing the mileage.
- C. Adopt a resolution which ratifies, confirms and approves the execution by Commissioner Mark C. Scott, Esq., Chair, of the Application for Excess Loss Insurance and the Standard Stop Loss Disclosure Form to American Alternative Insurance Corporation. Mr. Keller commented that contracting with American Alternative Insurance Corporation realizes significant savings totaling approximately \$103,000.00. The Commissioners praised Mr. Keller and Human Resources for being diligent.

*Purchasing*

Motion authorizing Mark C. Scott as Chairman of the Board, to execute Contract Agreements/ Amendments as furnished by the Contract Coordinator, per listing dated January 13, 2011. The Commissioners expanded on the Contract for the restoration of the commissary building of the Rutter Iron Plantation in Douglassville. It is one of the oldest iron furnaces in America.

*Solicitor*

After presentation of this item, a motion was made by Commissioner Barnhardt, seconded by Commissioner Leinbach and all voted to approve the following at today's meeting:

- 24.11** A. Adopt a resolution authorizing execution of a Lease Agreement between the County of Berks and the Borough of Kutztown concerning the lease of space necessary for operation of a transmission tower to support the County's public safety radio system. Commissioner Scott mentioned this will be one of the largest expenditures in a decade.

*Parks*

- A. Adopt a resolution approving the Final Master Plan for Antietam Lake Park. The Plan includes seven phases, the first of which begins in the spring of 2011.

**III. REPORTS OF COMMISSIONERS**

**Commissioner Barnhardt**

No comments today.

**Commissioner Leinbach**

Commissioner Leinbach offered congratulations to incoming Governor Tom Corbet and Lieutenant Governor Jim Cawley. He also congratulated Commissioner Barnhardt for his auspicious announcement yesterday, January 17, 2011. One final note about the Rutter Iron Plantation. It was a stop on the Underground Railroad trail, and Mr. Rutter was one of the earliest abolitionists in the country. He encouraged everyone to visit this historic area.

**Commissioner Scott**

No further comments.

**VI. CITIZEN COMMENT/BUSINESS FROM THE FLOOR**

There being no further business the meeting adjourned at 10:55 A.M.

Respectfully Submitted,

---

Maryjo Gibson, Chief Clerk