

Commissioners' Workshop Meeting Minutes
Tuesday, February 22, 2011

I. CALL TO ORDER:

The Berks County Board of Commissioners met in regular session on Tuesday, February 22, 2011 at 10:30 A.M. in the thirteenth floor Board Room of the Berks County Services Center, pursuant to due notice to Board members and the public.

Commissioner Chair Mark C. Scott, Esq. called the meeting to order with Commissioner Kevin S. Barnhardt and Commissioner Christian Y. Leinbach in attendance. Also present were County Solicitor Alan S. Miller, Esq., and Maryjo Gibson, Chief Clerk. Interim Chief Operations Officer Kenneth C. Borkey, Jr. was not in attendance.

Commissioner Scott opened the meeting with a moment of silence and the Pledge of Allegiance to the Flag.

II. PRESENTATION

Peter T. Edelman, Esquire, Stevens & Lee, and Michael D. Vind, Financial S&Lutions, presented a request for (1) adoption of a Resolution authorizing the termination of certain existing interest rate swaps, and (2) enactment of an Ordinance approving an Interest Rate Management Plan and authorizing execution of an interest rate swap relating to the County's General Obligation Bond Series C of 2010.

III. DEPARTMENTAL REPORTS / REQUESTS:

Commissioners

- A. Adopt a resolution authorizing the unwind of certain interest rate management agreements previously executed with respect to the County's General Obligation Bonds, Second Series of 1992, Second Series of 1993 and Series A of 2009; and further authorizing the proper officers of the County to execute and deliver any necessary documents and authorizing the taking of other necessary action in connection with the foregoing action.

- B. Enact an Ordinance (i) approving an interest rate management plan and the terms and conditions of an interest rate management agreement relating to the County's General Obligation Bonds Series C of 2010; (ii) authorizing the execution and delivery of the interest rate management agreement; and (iii) authorizing the execution and delivery of other necessary documents and the taking of other necessary action in connection with the foregoing. Commissioner Leinbach commented that this action puts the County in a fiscally sound position.

Budget Department

- A. Adopt a resolution authorizing 2010 Budget Transfers in the amount of \$455,599.00 and 2011 Budget Transfers in the amount \$38,018.00 per listing dated February 18, 2011. Robert Patrizio, Director of Budget & Finance, commented that part of the 2011 Budget Transfers was for the purchase of equipment for the Fitness for Duty Tests to be used at the Berks County Jail.

Community Development

- A. Motion to approve payments set forth on disbursement voucher list dated February 22, 2011 for the Community Development Programs as administered by the Berks County Community Development Office:

DV#2504 \$96,715.50

Facilities and Operations

- A. Adopt a resolution authorizing Ryan Hunter, Director of Facilities & Operations, to execute Capital Project Change Orders per attached listing dated February 22, 2011. Commissioner Scott read the Change Order detail.
- B. Adopt a resolution authorizing a Final Project Completion Payment to Colebrookdale Township, 765 W. Philadelphia Avenue, Boyertown, Pennsylvania, 19512, in the amount of \$70,000.00 as a reimbursement from the County Liquid Fuels Allocation for the Township Line Road Bridge project.

Human Resources

- A. Adopt a resolution authorizing Human Resource Recommendations per list dated February 12, 2011. Shane Keller, Deputy Director of Human Resources, stated there were 4 items, with one relating to the reorganization of the Department of Emergency Services.

IV. REPORTS OF COMMISSIONERS**Commissioner Barnhardt**

Commissioner Barnhardt complimented the entries in the Employee Cake and Pie Contest held this morning on the 2nd floor. The proceeds benefit the Berks County Volunteer Organization's events.

Commissioner Leinbach

Commissioner Leinbach also commented on his judging of the Baking contest and complimented all the employees who baked.

Commissioner Scott

- A. Adopt a resolution authorizing the reappointment of Mathew M. Mayer, of Sinking Spring, Pennsylvania, to the Council on Chemical Abuse for a three (3) year term expiring February 1, 2014.
- B. Adopt a resolution authorizing the reappointment of Juanita Morales, Reading, Pennsylvania, to the Council on Chemical Abuse for a three (3) year term expiring February 1, 2014.
- C. Adopt a resolution authorizing the reappointment of Frederick Stubbs, Reading, Pennsylvania, to the Council on Chemical Abuse for a three (3) year term expiring February 1, 2014.

V. ELECTED OFFICIAL COMMENT/BUSINESS FROM THE FLOOR

None.

CITIZEN COMMENT FROM THE FLOOR

None.

There being no further business the meeting adjourned at 10:45 A.M.

Respectfully Submitted,

Maryjo Gibson, Chief Clerk